

**South Central Louisiana Human Services Authority
Board Meeting Minutes
August 16, 2012**

Members Present: Ray Nicholas (Assumption), Marjorie "Lisa" Matherne (Lafourche), Ridgely Mitchell (St. James), Donna Cobb (Terrebonne) and Trudy Franks (Terrebonne).

Members Absent: Viola Daigle (Lafourche), Karen Lentini (St. Charles), Faith Farlough (St. John the Baptist), and Sherry Champagne (St. Mary).

Guest in attendance: Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (CFO), Marian Palmisano, (Secretary), Wesley Cagle (DD Program Director), Melicia Lemoine (HR Director), George Cano (IT Director), Theresa Hardin (Clinical Director), Misty Hebert (Asst. Clinical Director), Karen Schilling (Project Director), Suzanne Saia (TAC), and Renee Williams (TTC).

Agenda Item	Action Recommended/Outcome
Call to Order	Meeting called to order by Chairman Ray Nicholas at 6:15 p.m.
Opening Prayer & Pledge of Allegiance	Chairman Nicholas led the prayer and Ms. Lisa Matherne led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the July 12, 2012 meeting were reviewed. Ms. Donna Cobb motioned to approve the minutes, seconded by Ms. Trudy Franks, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Updated Board Contact List:</u> Chairman Nicholas requested board members review for any further corrections.</p> <p><u>Annual Conflict of Interest Statements:</u> Board Members were reminded to submit their Annual Conflict of Interest Statements.</p>
Executive Director Report:	<p><u>News from the Field</u> – Lisa Schilling</p> <ul style="list-style-type: none"> • This month's HSIC Meeting will be hosted by SCLHSA and held on August 23, 2012 at the Terrebonne Parish North Branch Library, 4130 West Park Avenue, Gray. • Magellan continues to work on updates to CA. • TTC received the Excellence Award for their participation in the RAISE Program. RPTC ranked 3rd in the country for the number of clients recruited for their program. • Reviewed the power point presentation that will be presented to the JLCB. Executive Staff attended the JLCB in Baton Rouge on 8/14 & 15/2012. Each Authority/District is requested to testify before the committee on their appropriated budget and the programs provided by the agency. SCLHSA is awaiting notice from the JLCB for the date of the next meeting for their opportunity to testify before the committee. • The 2 open psychiatrist positions at RPTC were filled. There is one open psychiatrist position at SMTC and one at TTC. • The Managers of RPTC and RPAC attended the St. John the Baptist Parish Sheriff's Press Conference to offer SCLHSA's services to aid with the recovery for those dealing with the tragic shooting incident that took place there. • Brief discussion was held on the sinkhole incident in Assumption Parish. Ms. L. Schilling will contact Assumption Parish President Mr. Martin Triche and offer SCLHSA's services.

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<p><u>Financial Report</u>– Janelle Folse Ms. Folse reviewed the budget analysis for FY 13 including projected revenues/expenditures as of 7/31/2012. Ms. Folse noted that the billing component is still being finalized. Motion to approve the August Budget Analysis by Ms. Lisa Matherne, seconded by Ms. Donna Cobb, motion carried.</p> <p><u>Quality Report</u>-Kristin Bonner Reviewed the changes to the Performance Implementation Plan for Board approval. Ms. Bonner noted that at the next meeting a revised list of performance indicators will be presented to the Board. Motion to approve the changes to the Performance Improvement Plan by Ms. Trudy Franks, seconded by Ms. Lisa Matherne, motion carried.</p> <p><u>Clinical Update</u>: Teresa Hardin Reported that Staff is working very hard to enter all the required information in CA for billable services.</p> <p><u>DD Report</u>: Wes Cagle</p> <ul style="list-style-type: none"> • On the waiver side of operations, staff is working to meet timeframe to get plans approved. Continuing to work on the appeals process and file allocations. Three new requirements were added to determine eligibility for the state funded flexible family waiver. • Reviewing polices and personal plan of care for revisions/updates. • Mr. Cagle distributed flyers/information for the upcoming Job Fair scheduled for October 11, 2012 in Houma. • Identified and contacted residents/clients that reside close to the sinkhole location in Assumption Parish.
Old Business	None
New Business	Ms. L. Schilling reported Provider Meetings are scheduled for August 29, 2012 at the Terrebonne Parish North Branch Library from 10:00am to 11:30am and September 5, 2012 at the St. John the Baptist Parish Central Library from 10:00am to 11:30am.
Views and Comments by the Public	None
Consideration of Other Matters	Chairman Nicholas stated the next board meeting will be held on Thursday, September 20, 2012 at 6:00pm. Location TBA.
Adjournment	Motion to adjourn by Ms. Lisa Matherne, seconded by Ms. Donna Cobb, motion carried. Meeting adjourned at 7:05pm.