**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Minutes March 10, 2015**

**Ouachita Parish Health Unit – Community Room**

**Desiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting was called to order and a quorum was met. Prayer was led by Joyce Brazzel.

**Adopt Agenda***:* Motion was made by Mike Shipp and seconded by James Mobley to adopt.

 **Adopt Minutes of February 10:**Motion was made by Mike Shipp and seconded by Joyce Brazzel to adopt corrected minutes with the changes. Motion was carried by unanimous vote

**Board Members present:**

Thelma Merrells, Lenard Chuck Halley, Lorraine Reed, Joyce Brazzel, Mike Shipp, James Mobley, Melba Sandifer,  Charlie Trimble, Alisa Lear and Kathy Waxman.

**Absent Board Members:** Dr. E. H. Baker, Dr. Gene Tarver, Lekeisha Powell and Terri Spence.

**Ownership Linkage-Recognition of Guests**:  Laura Nettles from Families Helping Families.

**Northeast Delta HSA staff members**: Dr. Monteic Sizer, ED and Dr. Roy Braswell

**BOARD EDUCATION/ ENDS Items for DISCUSSION-**

**Upcoming Events/Community Action:** Laura Nettles of Families Helping Families announced a 2015 Spring Education Conference to be held Friday, March 27,2015.CEU’s will be available Pre-registration deadline is 03/23/15.

Dr. Sizer reported mid-year cuts did not negatively impact us 90 slots (waiver) are filled and 3 slots are available to fill in the OCDD waiver department. 1.6 million dollar grant was awarded to do work in Union Parish.

***Changes in Programming/ Resources due to Consumer Need/ Financial Restrictions:***

Ongoing concern for budgetary changes due to pending legislative action noted by Board and ED

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS –**

**ED - Report Submitted**

Motion to accept ED report as submitted made by Lorraine Reed and seconded by Mike Shipp.

**Financial Condition and Activities** – ED met the conditions of the policy and this was documented in his ED report submitted to the Board. Motion to accept by Lorraine Reed and seconded by Mike Shipp.

**Input for Strategic Plan/Initiatives:**

Dr. Sizer reported that he and other EDs are working on their 5 year Strategic Plan at meetings in Baton Rouge and that NEDHSA staff is preparing our 5 year plan for review in June.

**Board Management DELEGATION (On Going Work)**

**Committee Group to link Board Procedure to NEDHHSA Grievance Policy** – Policy was given to Dr. Sizer to compare policies and provide input so that the Board’s response/role in grievances is a part of the Policy.

**ED performance**- Annual Evaluations done in May (anniversary of hire)

**Update on Strategic Plan Initiatives –** Input from Dr. Sizershould be available by July 2015.

**Board Development –**

Cultural Awareness will be presented by Gary Rambin @ the Methodist Children home in Ruston on April 17, 2015 from 10am to 1pm lunch will be provided along with receiving 6 CEU hours. Attendance is mandatory for all Board Members.

**Collect comments on ED’s Performance -**

Dr. Sizer’s annual evaluation is due May 2015. Comments were received from Board Members and others will be forwarded to Chair.

**MONITORING –**

**Travel Forms –**

Forms need to be completed by board members every quarter. Final Travel requests due at June Board Meeting and will be accepted no later than the date of July Board Meeting.

**Action on Expiration of Terms for Board Members –**

Chuck Halley received new letter of appointment and was welcomed back to the board.

**Information Requested by Board**

Opinion from LA Ethics Board re: annual personal financial submissions and /documentation requested. They have contacted us for additional information and we await their opinion.

**Next Meeting: April 14, 2015 - Ouachita Parish Health Unit – Community Room 5:30 pm**