**MINUTES**

**DEPARTMENT OF PUBLIC SAFETY**

**LIQUEFIED PETROLEUM GAS COMMISSION**

**WEDNESDAY, SEPTEMBER 26, 2019**

The Liquefied Petroleum Gas Commission held its regular meeting at 2:00 p.m. September 26, 2019, 7919 Independence Blvd Baton Rouge, LA 70806. The meeting was called to order by Mr. Henry “Darty” Smith, Chairman, with the following members present:

 Mr. Ira Cleveland, Commissioner

 Mr. James Hopson, Commissioner

 Dominique J. Monlezun, Commissioner

 Attorney Melinda Long

 Major Mark Morrison

Present also was John W. Alario, Executive Director, and various industry representatives.

On motion by Mr. Cleveland, seconded by Mr. Monlezun the meeting was called to order.

The minutes were reviewed and signed.

The detailed appropriation reports ending August 2018 were reviewed.

The statistical reports for the period ending August 2018 were reviewed.

The accounting total reports for August 2017/2018 were reviewed.

Report of fires and accidents for August 2018 were reviewed.

The compliance audits for August 2018 were reviewed.

Dates for the next meetings were set for October 24th & 25th Baton Rouge, LA

Mr. Alario informed the Commission that he would make the following citations for appearance at the next meeting and that others may be added prior to distribution of the AD letter:

1. **Citations – Regular –** Approximately three.
2. **Citations – Insurance –** None
3. **Citations – Permit Renewals –** Approximately 15.

As of September 10, 2018 the Market Development Fund (MDF) balance is **$472,671.58.**

John Alario informed the Commission of a rule change that will increase the required Continuing Education training from three hours a year to six hours a year. Attorney Long explained to the Commission the three month process if there is no legislative oversight. Randy Hayden with the Louisiana Propane Gas Association (LPGA) approached the Commission to further clarify the requirements for rule change with training. Mr. Alario stated that the training will be tracked by via computer module. There was an ongoing discussion by several individuals regarding the training requirements. On motion by Mr. Hopson, seconded by Mr. Cleveland the rule change was approved.

Mr. Alario informed the Commission about newest DOTD approved composite cylinders. The composite cylinders are approved to be used. Louisiana may use in the bottle exchange cages and purchased by the general public online. There may be some rules with composite exchanges. A representative with Vacherie Fuel explained to the Commission that his company is interested in using the approved cylinders.

Mr. Alario asked the Commission to approve the following contracts Miss Louisiana ($20,000), Zurich Classic ($40,000), Louisiana Outdoor Adventure ($15,600), LA Tech ($32,300), LA Radio Network ($10,000), Bayou Wild TV ($10,000), and a professional services contract for Trade Shows, staffing, etc. ($85,000). The contracts total $212,900. On motion by Mr. Hopson, seconded by Mr. Monlezun, the contracts were approved.

Randy Hayden with the LPGA approached the Commission. He thanked the Commission for approving the recent contracts. He reminded the Commission about the upcoming Home builder Trade Shows. And be briefly talked about the staffing for the Zurich Classic. He announced that Holi Conway – Miss Louisiana was the second runner up in the Miss America pageant. There was an open discussion about plumbers’ licenses with the Commission. Possibly rules in the future.

There being no other business, on motion by Mr. Cleveland, seconded by Major Morrison the meeting was adjourned.