**MINUTES**

**DEPARTMENT OF PUBLIC SAFETY**

**LIQUEFIED PETROLEUM GAS COMMISSION**

**WEDNESDAY, DECEMBER 19, 2018**

The Liquefied Petroleum Gas Commission held its regular meeting at 2:00 p.m. December 19, 2018, 7919 Independence Blvd Baton Rouge, LA 70806. The meeting was called to order by Mr. Henry “Darty” Smith, with the following members present:

 Mr. Ira Cleveland, Vice Chairman,

 Mr. James Hopson, Commissioner

 Dominique J. Monlezun, Commissioner

 Major Mark Morrison

 Attorney Melinda Long

Present also was John W. Alario, Executive Director, and various industry representatives.

On motion by Mr. Hopson, seconded by Mr. Monlezun the meeting was called to order.

The minutes were reviewed and signed.

The detailed appropriation reports ending November 2018 were reviewed.

The statistical reports for the period ending November 2018 were reviewed.

The accounting total reports for November 2017/2018 were reviewed.

Report of fires and accidents for November 2018 were reviewed.

The compliance audits for November 2018 were reviewed.

Dates for the next meetings were set for February 27th & 28th Baton Rouge, LA

Mr. Alario informed the Commission that he would make the following citations for appearance at the next meeting and that others may be added prior to distribution of the AD letter:

1. **Citations – Regular –** None
2. **Citations – Insurance –** None
3. **Citations – Permit Renewals –** None

As of December 5, 2018 the Market Development Fund (MDF) balance is **$483,109.29.**

John Alario informed the Commission of a rule change that will increase the required continuing education training that will be enforced from three hours every three years to six hours every year.

On behalf of the Louisiana Propane Gas Association (LPGA), Randy Hayden approached the Commission. Mr. Hayden addressed concerns with contracts being approved and paid in a timely manner. The Louisiana School Board Association will have a trade show in February in Lake Charles. Mr. Alario explained to Mr. Hayden and the Commission the process and guidelines in place for state contracts. Mr. Hayden informed the Commission about the federal update on crane training rules. As well as addressing various market development topics and trainings. There is a new campaign that will be launched for commercial and residential needs called Propane Can Do That. There will be various ads that will come before the Commission for approval for market development purposes. During the December meeting, the LPGA addressed the requirements for continuing education. According to Mr. Alario, Class 1 dealers will be required to take six hours per year and Class 6 dealers will be required to complete three hours per year. Vice-Chairman Ira Cleveland was awarded the Lifetime Achievement award. Commissioner Monlezun asked for more clarification for the continuing education training hours.

There being no other business, on motion by Major Morrison, seconded by Mr. Hopson the meeting was adjourned.