Liquefied Petroleum Gas Commission (LPGC)

Wednesday, November 29, 2023

10:00 A.M.

7919 Independence Blvd. Baton Rouge, LA 70806 – Conference room B

**Members Present:**

Chairman Ira Cleveland

Commissioner Todd Thompson

Commissioner Dominique Monlezun

**Also present:**

Executive Director Don Robin

Attorney Steven Stockstill

Various Industry representatives

Action Taken:

1. **Called to Order at 10:00 A.M.**
2. **Roll Call**
3. **Public Comments**
4. **Approval of the minutes from October 25, 2023 –** On motion by Commissioner Thompson, seconded by Commissioner Monlezun, minutes approved.
5. **New Business**
6. **LPGC reports**
7. Statistical report for October 2023
8. Detailed appropriation report recap for October 2023
9. Accounting total reports for October 2022/October 2023 – discussion regarding the decrease in revenues due to a decrease in permits.
10. Fire and accidents reports for October 2023
11. Compliance audits for October 2023
12. **Possible citations for next meeting**
13. Regular citations – None
14. Insurance citations – None
15. Permit renewals – None
16. **Applications to be heard**

**The following applicant applied for a Class 7 permit:**

* **DHT Logistics – 2695 W. Vassar Rd. Reese, MI 48757 –** On motion by Commissioner Monlezun seconded by Commissioner Thompson, the permit was approved.

**The following applicants applied for a Class 6X permit:**

* **Hop In #556 – 10221 Coursey Blvd. Baton Rouge, LA 70816 –** On motion by Commissioner Thompson, seconded by Commissioner Monlezun, the permit was approved.

1. **Violations** – **No violations for the month of November.**
2. **Market Development business**
3. Chase bank reconciliation as of November 8, 2023: **$509,928.43** - approximately $70,000 is encumbered.
4. **Office of Legal Affairs representative** – On behalf of Office of Legal Affairs, Attorney Steven Stockstill was present in Attorney Gail Holland’s absence.
5. **Open discussion by Chairman and/or Interim Executive** **Director** – Chairman Cleveland discussed the voting process for the Commissioners. He would like to get clarification on the dealers voting to be specific to the Class 1 & Class 4 dealers. The dealers that have voted previously have only been Class 1 & Class 4 dealers. He would like the verbiage modified with the Office of Legal Affairs’ assistance to specify Class 1 & Class 4 dealers.
6. **Tentative meeting date** – December 20, 2023 – Natchitoches, LA

* Commissioner Cleveland would like to have a two-day meeting for the January meeting. Attorney Stockstill will verify if a two-day meeting is allowed.
* Selection of tentative 2024 meeting dates –Meetings are set to be held every third Wednesday of each month at 10:00 AM in Baton Rouge, LA
* Commissioner Thompson inquired about delaying the start time of the meeting in Natchitoches, LA.

1. **Commission/Industry/Advisory Board communication** – On behalf of the Louisiana Propane Gas Association (LPGA), Artie Cole approached the Commission. There was a LPGA meeting with discussions on marketing proposals. The LPGA selected approximately 12 proposals. He reminded the Commission about the LPGA meeting in Natchitoches, LA with a Dutch dinner planned that evening at Merci Beaucoup. All are welcomed to attend. Cole would like to make arrangements to conduct a meeting with the advisory board at Louisiana State Police on December 6, 2023 at 10:00 AM -12 PM. Arrangements will be confirmed later. Artie Cole highlighted the proposals that LPGA will bring before the advisory board
2. **Adjournment** *-* On motion by Commissioner Monlezun, seconded by Commissioner Thompson the meeting was adjourned*.*