



Louisiana

Office of the Governor
State Board of Examiners
of Interior Designers

BOARD MEETING MINUTES

Date: **December 3, 2024**

Time: **12:00 am**

Place: 4836 Constitution Ave, Baton Rouge, LA 70808

- I. CALL TO ORDER AND ROLL CALL
T. Ritchie- Chairman, H. Meibum- Vice-Chairman, M. Verdigets- Treasurer,
E. Walther- Secretary, K. Hazel, M. Johnston.
- II. PUBLIC COMMENT on today's agenda items (3 minutes per person)
- III. OLD BUSINESS
 - a. Chairman's Report- T. Ritchie
 - b. Administrative report- S. Edmonds
 - c. Legal/Investigative Report- A. Dow
- IV. Approval of minutes from October 17, 2024
**MOTION AND SECOND to approve the minutes from October 17, 2024:
K. Hazel, H. Meibaum. MOTION PASSED UNANIMOUSLY.**
- V. NEW BUSINESS
 - a. Approval of current financials
**MOTION AND SECOND to approve the current financials: M. Johnston,
M. Verdigets. MOTION PASSED UNANIMOUSLY.**
 - b. Approval of applications for Registered Interior Designer:
 1. Heather Csillag-Rapalo
 2. Michelle Simms**MOTION AND SECOND to approve Heather Csillag-Rapalo and Michelle
Simms as LA Registered Interior Designers: H. Meibaum, K. Hazel.
MOTION PASSED UNANIMOUSLY.**
 - c. Set board meeting dates for 2025
**MOTION AND SECOND to approve the following dates for 2025 board
meetings-Feb 13, April 10, June 12, Aug 14, Oct 16, Dec 2: M. Verdigets,
H. Meibaum. MOTION PASSED UNANIMOUSLY.**
- VI. NEXT MEETING DATE – February 13, 2025
- VII. ADJOURN
MOTION to adjourn: E. Walther. MOTION PASSED UNANIMOUSLY.

Submitted by: Sandy Edmonds, Executive Director