



*Louisiana*

Office of the Governor  
State Board of Examiners  
of Interior Designers

## BOARD MEETING MINUTES

Date: **August 12, 2021**

Time: **12:00 pm**

Place: **via Zoom**

- Due to Covid-19, this Board certifies that it would be unable to operate due to quorum requirements.
- **Legislative Action, specifically in Act 43 of the 2020 Second Extraordinary Session 2020 Session**

A) This new addition to Louisiana's Open Meetings Law creates a framework in which a public body may conduct, and its members may attend and participate in, a meeting via electronic means provided all of the following:

- 1) The Governor has declared a state of emergency for the area in which the board would meet, and the nature of the public emergency would make an open meeting detrimental to the health, safety, or welfare of the public.
- 2) The board's presiding officer, Deborah Steinmetz, Chairman, certifies that the agenda of the meeting is limited to one or more of the following:
  - A. Matters directly related to the board's response to the emergency and critical to the health, safety, or welfare of the public;
  - B. Matters that, if they are delayed, would cause curtailment of vital public services or severe economic dislocation and hardship;
  - C. Matters that are critical to the continuation of the business of the Board and cannot be postponed due to a legal requirement or other deadline that cannot be postponed or delayed.
  - D. Other matters that are critical or time-sensitive and that in the determination of the presiding officer should not be delayed; however, such matters shall not be considered at the meeting unless the members of the body present at the meeting approve the consideration of the matters by a two-thirds vote.

- According to guidelines put in place by the Attorney General of the State of Louisiana on how to handle public meetings pursuant to Governor John Bel Edwards' Proclamation Number JBE 2020 - 30, when a Board meets via livestream, the agenda must be read aloud, and a reasonable amount of time must be allowed for public comment to be submitted.

On the meeting date, the meeting agenda will be read 30 minutes before the posted meeting time. The public will be allowed to submit public comment on the following agenda items until the meeting time via email to [admin@lsbid.org](mailto:admin@lsbid.org), calling 225-295-8425, or joining the live stream of the zoom meeting. Any

comments on today's agenda that are submitted before the meeting will be read to the Board members at the start of the meeting.

- I. CALL TO ORDER AND ROLL CALL  
Present: D. Steinmetz- Chairman, T. Ritchie- Vice-Chairman, M. Johnston- Secretary, H. Meibaum- Treasurer  
Absent: E. Walther, M. Verdigets, K. Hazel  
Others present - Anna Dow and Sandy Edmonds  
Quorum present

- II. APPROVAL OF TODAY'S AGENDA pursuant to Act 43 of the 2020 Second Extraordinary Session  
**MOTION AND SECOND to approve the agenda pursuant to Act 43 of the 2020 Second Extraordinary Session: T. Ritchie, H. Meibaum. MOTION PASSED UNANIMOUSLY.**

- III. PUBLIC COMMENT on today's agenda items (3 minutes per person)

- IV. OLD BUSINESS
  - a. Chairman's Report- D. Steinmetz
  - b. Administrative report- S. Edmonds
  - c. Legal/Disciplinary Report- A. Dow  
This may be handled in executive session Pursuant to LA RS 42:17 A (1), LA RS 42:17 A (4), and/or LA RS 42:17 A (10)

- d. Approval of minutes from June 24, 2021  
**MOTION AND SECOND to approve the minutes from June 24, 2021: M. Johnston, H. Meibaum. MOTION PASSED UNANIMOUSLY.**

- V. NEW BUSINESS
  - a. Approval of current financials  
**MOTION AND SECOND to current financials: H. Meibaum, M. Johnston. MOTION PASSED UNANIMOUSLY.**

- b. Approval of applications for Registered Interior Designer:
    - 1. Abby Kern Daigle
    - 2. Jordin Bandi**MOTION AND SECOND to approve Abby Daigle and Jordin Bandi as LA Registered Interior Designers: T. Ritchie, H. Meibaum. MOTION PASSED UNANIMOUSLY.**

- c. Fall CEU  
**MOTION AND SECOND not to host a Board sponsored live CEU event this year due to Covid: H. Meibaum, T. Ritchie. MOTION PASSED UNANIMOUSLY.**

d. Emerging Professional Award winner  
**MOTION AND SECOND to choose Cassandra Aalgaard as the 2021  
Emerging Professional Award winner: M. Johnston, H. Meibaum.  
MOTION PASSED UNANIMOUSLY.**

VI. NEXT MEETING DATE – October 14, 2021

VII. ADJOURN  
**MOTION to adjourn: M. Johnston. MOTION PASSED UNANIMOUSLY.**

**Submitted by: Sandy Edmonds, Executive Director**