**LOUISIANA DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS**

 **PUBLIC SAFETY SERVICES**

 **SUPPLEMENTAL PAY**

# FIREMEN’S SUPPLEMENTAL PAY

# BOARD OF REVIEW

# Meeting Minutes

August 09, 2017

Call to Order

Mr. Ruiz called to order the regular meeting of the Fire Supplemental Pay at 10:00 AM on August 9, 2017 at the Financial Services Conference Room.

Review & Approve Minutes

Ronnie accepts the motion to approve the last meetings minutes, seconded by Mr. Richard Parker. Motion Passed.

Roll Call

Introductions were made. The following persons were present: Brien Ruiz, Frank Cusimano, Richard Parker, Ronnie Schillace, Paul Schexnayder, Rachel Lenox, Candace Oby, Kully Griffin, Alex Boughamer, Ryan Pitre, Shane Spillman, Nick Felton, Allan Bernheisel, and Charles Buckhalter.

Absent: Dwayne Thevis

Old Business

1. Alexandria Fire Department –Alan Bernheisel; Director of EMS; Chief Buckhalter spoke on behalf of Mr. Bernheisel describing his duties which includes responding to small structure fires. Mr. Bernheisel has been receiving Supplemental Pay until 10/31/16. Mr. Frank Cusimano motioned to approve Mr. Bernheisel’s application, seconded by Mr. Ronnie Schillace. Motion passed.
2. Lafourche Parish Fire Dist. #3 (Appeal) – Alex Boughamer (Mechanic). Chief Griffin explained that Mr. Boughamer does respond to small structure fires and auto fires. Mr. Ronnie Schillace motioned to approve Mr. Boughamer’s application, seconded by Mr. Richard Parker. Motion passed.

New business

1. Livingston Parish Fire Protection District 4 – Keesler Fly (Training/Safety Officer). New position created by the appointing authority, Board is asked to confirm new position. Mr. Frank Cusimano motioned to approve application, seconded by Mr. Richard Parker. Motion Passed.
2. Terrebonne Parish Fire District 6 – Gina Danos (Fire Executive Officer). Requesting supplemental pay since she is now a full time employee. Job description does not indicate if she responds to fires. Mr. Frank Cusimano motioned to deny Ms. Danos’ application, seconded by Mr. Ronnie Schillace. Motion passed.
3. Hammond Fire – Devin Irwin. Mr. Ronnie Schillace motioned to approve amendment, seconded by Mr. Frank Cusimano. Mr. Frank Cusimano motioned to approve application pending the receipt of the proper paperwork, seconded by Mr. Richard Parker. Motion to add ACT 110 motion brought by Mr. Frank Cusimano and seconded by Mr. Richard Parker.
4. ACT 110 – Send department letters to submit applications in a timely manner. Mr. Frank Cusimano motioned to approve ACT 110 list, seconded by Mr. Richard Parker.
5. Retention Schedule – Keep for 3 years after removed from active duty.

Legal Matters:

1. Southeastern, Firefighter. Working full time at 2 places including Southeastern. He will need to submit an application first.

New Applications

1. 61 applications were presented to the board for approval. Motion made by Mr. Frank Cusimano, seconded by Mr. Richard Parker.

Adjournment

Motion to adjourn made by Mr. Richard Parker, seconded by Mr. Frank Cusimano. Motion Passed.

Minutes submitted by: Rachel Lenox

Brien Ruiz, Chairman