**LOUISIANA DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS**

 **PUBLIC SAFETY SERVICES**

 **SUPPLEMENTAL PAY**

# FIREMEN’S SUPPLEMENTAL PAY

# BOARD OF REVIEW

# Meeting Minutes

May 24, 2017

Call to order

Mr. Ruiz called to order the regular meeting of the Fire Supplemental Pay at 10:00 AM on May 24, 2017 at the Financial Services Conference Room.

Roll Call

Introductions were made. The following persons were present: Brien Ruiz, Dwayne Thevis, Frank Cusimano, Richard Parker, Paul Schexnayder, Rachel Lenox, Candace Oby, Patrick Hemphill, T. Kevin Yates, Richard Bartlett, Tre Sullivan.

Absent: Ronald Schillace

Old Business

1. New Llano Fire Department – Richard Barlett and Roy Lowman; Applications state they are part-time employees but it also states they work more than 40 hours a week; Chief Yates spoke on behalf of Richard Bartlett and Roy Lowman explaining why the two applications stated “Part-Time”. The town is unable to offer insurance and benefits therefore they are part-time employees. In the future New Llano will mark “Full-Time” for all future applications. Mr. Frank Cusimano motioned to approve the two firefighter’s applications, seconded by Mr. Dwayne Thevis. Motion Passed.
2. Ouachita Parish Fire (Appeal) – William Turnbow and Cody Woodall; Automotive mechanics with job descriptions; Chief Hemphill spoke on behalf of Turnbow and Woodall describing the duties of the two mechanics which include the duties of a pump operator. They do assist firefighters. Mr. Dwayne Thevis motioned to approve the two firefighter’s applications, seconded by Mr. Frank Cusimano. Motion passed.
3. Lafourche Parish Fire Dist. #3 (Appeal) - Alex Boughamer (Mechanic). Alex Boughamer was not sent a letter requesting his presence at the board meeting. Mr. Frank Cusimano made a motion to defer, seconded by Mr. Richard Parker. Motion passed.

New business

1. Candace explained the purpose of the monthly warrants
2. Alexandria Fire Department – Alan Bernheisel (Director of EMS). Presence requested to provide additional information on his application as well as appointing authority. Motion made by Mr. Frank Cusimano to request presence, seconded by Mr. Dwayne Theivs. Motion passed.
3. 8th Ward Vol. Fire District – New; application for Edward Mocklin. Mr. Frank Cusimano motioned to recognize the 8th Ward Fire department, seconded by Mr. Richard Parker. Motion passed. Mr. Richard Parker motioned to approve the application of Edward Mocklin III, seconded by Mr. Frank Cusimano. Motion passed.
4. Authorized Signatures – Email received from Grant Dupre. He want’s clarification on who should sign the applications and warrants for his fire districts. Scratch out and put the necessary title. He can sign as the Chairman of the Board.

Legal Matters:

1. Jefferson Parish Fire – Public Records Request - Update

New Applications

1. 63 applications were presented to the board for approval. Motion made by Mr. Frank Cusimano, seconded by Mr. Richard Parker.

Adjournment

Motion to adjourn made by Mr. Frank Cusimano, seconded by Mr. Richard Parker. Motion Passed.

Minutes submitted by: Rachel Lenox

Brien Ruiz, Chairman