

BOBBY JINDAL
GOVERNOR



JOEY WATSON
EXECUTIVE DIRECTOR

Approved 9/17/2014

State of Louisiana

Office of the Governor

Louisiana Commission on Law Enforcement
and Administration of Criminal Justice

ORIGINAL

DRUG CONTROL AND VIOLENT CRIME POLICY BOARD

MINUTES

L'Auberge Resort of Lake Charles
777 L'Auberge Avenue
Lake Charles, LA 70601

May 21, 2014
2:30 p.m.

CALL TO ORDER

Chairman Chief Mike Knaps called the meeting to order at 2:30 p.m.

The following Board Members were present: Chuck Hurst proxy for Sheriff Doug Anderson; Chief Doug Browning; Salvador Lejaraza, Jr. proxy for Chief Steve Caraway; Honorable Michael Cassidy; Cynthia Austin proxy for Honorable Paul Connick Jr.; Chief Doug Browning proxy for Chief Billy Cureington; Chief Michael Dickerson; Major Paul Edmonson proxy for Colonel Michael Edmonson; Major Paul Edmonson; Chief Mike Knaps; Karen Matthews proxy for Sheriff Wayne Melancon; Honorable Michael Cassidy proxy for Hillar C. Moore, III; Chuck Hurst proxy for Michael A. Ranatza; Sheriff Mike Stone proxy for Honorable Charles Scott; Sheriff Mike Stone; Chief Carlos Stout; Sheriff Mike Tubbs proxy for Sheriff Jack Strain; Sheriff Mike Tubbs.

Louisiana Commission on Law Enforcement staff present was: Joseph "Joey" Watson, *Executive Director*; Robert Mehrstens, *Deputy Director*; Katherine Guidry, *Federal Programs Section Manager*; Lisa Dreher, *Executive Administrative Assistant*; and Roxanne Langston, *Administrative Assistant*.

The following District Directors were present: Jeremy Edwards, *Northwest Law Enforcement Planning District, Inc.*, and *Red River Delta Law Enforcement Planning Council, Inc.*; Marky Tucker, *North Delta Law Enforcement Planning District, Inc.*; Amanda Bourque, *Evangeline Law*

Enforcement Planning Council, Inc.; Wanda Johnson, Capital District Law Enforcement Planning Council, Inc.; Bonnie Vaughan, Southwest District Law Enforcement Planning Council, Inc.; Ronald Lampard and Helmer Magnuson, Jefferson Parish Criminal Justice Coordinating Council / Metropolitan District Law Enforcement Planning and Action Commission; and Maria-Kay Chetta, City of New Orleans, Office of Criminal Justice Coordination.

Guests and Representatives presented were. Cynthia Austin, *24th Judicial District Attorney's Office*; Earl Taylor, *27th Judicial District Attorney*; Karen Matthews, *Acadia Parish Sheriff's Office*; Charles W. Borchers, IV, *City of Hammond*; Assistant Chief Jack Bartlett, *City of Westlake*; Deborah Lourd, *Iberia Parish Sheriff's Office*; Chief Orian Gulotta and Laura Morales, *Iberville Parish Sheriff's Office*; John Babin, *Lafayette Parish Sheriff's Office*; Stan Carpenter, *Livingston Parish Sheriff's Office*; Natasha Carter and James T. Dixon, Jr., *Louisiana Public Defender Board*; Daniel Jackson, *Louisiana Sheriff's Association*; Darren Dore and Judy M. Phillips, *St. Martin Parish Sheriff's Office*; Anna LaPointe, *Town of Erath*; Raymond Funck, Jr., *Town of Jean Lafitte*; Wanda Johnson, *Town of St. Francisville*; Mayor Edward Brown, *Town of St. Joseph*; Chief James Gonzales, *Town of Woodworth*; and Drew David, *Vermilion Parish Sheriff's Office*.

ROLL CALL

Roll Call was taken and a quorum was established.

APPROVAL OF AGENDA

Chairman Chief Mike Knaps asked for a motion to approve the Agenda as presented. Honorable Michael Cassidy made the motion to accept the Agenda as presented. Sheriff Mike Tubbs seconded the motion. The motion carried without opposition or abstention.

OLD BUSINESS

A. Egrants Procedures and Processes, Bob Miller

Bob Miller restated the procedures for the subgrantees/applicants regarding Egrants.

- Award Letter Process and Signatures
- Alerts Received and Responses
- Fiscal and Program Reports
- Check Register and Supporting Documentation
- Uploading Documents and Maximum Megabytes
- Releasing of Funds Requirements

B. Consideration of March 19, 2014 Minutes

Chairman Chief Mike Knaps asked for a motion to approve the March 19, 2014 meeting minutes. Chief Carlos Stout made the motion to accept the Minutes as presented. Honorable Michael Cassidy seconded the motion. The motion carried without opposition or abstention.

C. Bob Miller apprised the Board that at the March Board meeting, B10-8-003 (LCLE, Criminal Records Improvement) was approved for an increase of up to \$35,000; the final dollar amount

of the increase was \$34,632. This amount will be reported to the Commission on May 22, 2014.

NEW BUSINESS

A. Requests for 2011 Allocations, Bob Miller

Bob Miller presented two (2) 2011 Allocations requests for consideration.

1. State Level: Livingston Parish Sheriff's Office, *Property Crime*, \$7,199
2. State Level: Town of St. Joseph, Crime Activity Patrol, \$4,982

With no further discussion, Honorable Michael Cassidy made a motion to recommend approval of the above Allocations. Chief Doug Browning seconded the motion. The motion passed without opposition or abstention.

B. Increase Requests, Bob Miller

Bob Miller presented one (1) Increase request for consideration.

1. B11-8-006, Louisiana Sheriffs Association, *Criminal Records Improvement*, \$394,714; Requested increase \$85,000, revised award \$479,714; Representative: Daniel Jackson

With no further discussion, Honorable Michael Cassidy made a motion to recommend approval of the above Increase. Sheriff Mike Stone seconded the motion. The motion passed without opposition. Chuck Hurst proxy for Sheriff Doug Anderson and Michael A. Ranatza abstained.

C. Waiver Requests, Bob Miller

Bob Miller presented one (1) Waiver request for consideration.

1. B12-5-036, Town of St. Francisville, *Integrated Criminal Apprehension Program*, Waiver of the 48-Month Limitation Rule; Representative: Wanda Johnson

With no further discussion, Sheriff Mike Tubbs made a motion to recommend approval of the above Waiver. Honorable Michael Cassidy seconded the motion. The motion passed without opposition or abstention.

D. Consideration of Non-Confidential Applications

Districts presented a total of fourteen (14) Non-Confidential Applications for consideration.

DISTRICT 3 – Red River Delta District, Representative: Jeremy Edwards

1. #1819, Town of Woodworth, *Information Systems Upgrade*, \$7,800; Representative: Chief James Gonzales

With no further discussion, Honorable Michael Cassidy made a motion to recommend approval of the above Application. Chief Doug Browning seconded the motion. The motion passed without opposition or abstention.

DISTRICT 4 – Evangeline District, Representative: Amanda Bourque

1. B12-4-020, Vermilion Parish Sheriff's Office, *Crime Activity Patrol*, \$16,538 (continuation); Representative: Drew David
2. #1797, Lafayette Parish Sheriff's Office, *Integrated Criminal Apprehension Program - ICAP*, \$25,374 (continuation-B13); Representative: John Babin
3. #1845, Town of Erath, *Criminal Patrols*, \$1,468 (continuation-B13); Representative: Anna LaPointe
4. #1849, 27th Judicial District Attorney, *Differentiated Case Management*, \$11,124 (continuation-B13); Representative: Mr. Earl Taylor
5. #1874, St. Martin Parish Sheriff's Office, *Street Sales Disruption*, \$12,518 (continuation-B13); Representative: Darren Dore

With no further discussion, Chief Carlos Stout made a motion to recommend approval of the above Applications. Honorable Michael Cassidy seconded the motion. The motion passed without opposition or abstention.

DISTRICT 5 – Capital District Representative: Wanda Johnson

1. B12-5-036, Town of St. Francisville, *Integrated Criminal Apprehension Program- ICAP*, \$1,000 (continuation); Representative: Wanda Johnson

With no further discussion, Chief Carlos Stout made a motion to recommend approval of the above Application. Sheriff Mike Tubbs seconded the motion. The motion passed without opposition or abstention.

DISTRICT 7 – Jefferson/Metropolitan District, Representative: Helmer Magnuson

1. #1855, Town of Jean Lafitte, *Street Sales Disruption*, \$6,432 (continuation-B13); Representative: Raymond Funck, Jr.

With no further discussion, Chief Doug Browning made a motion to recommend approval of the above Application. Chief Carlos Stout seconded the motion. The motion passed without opposition or abstention.

DISTRICT 8 – State Level Subgrants, Representative: Bob Miller

2. B11-8-007, Livingston Parish Sheriff's Office, *Property Crime*, \$7,199 (new); Representative: Stan Carpenter
3. B11-8-008, Town of St. Joseph, *Crime Activity Patrol*, \$4,982 (new); Representative: Mayor Edward Brown

4. #1782, Louisiana Public Defender Board, *Indigent Defender*, \$104,579 (continuation-B12); Representative: Natasha Carter
5. #1787, City of Westlake, *Wrongful Conviction Demonstration Project*, \$9,000 (new-B12); Representative: Assistant Chief Jack Bartlett
6. #1844, Louisiana Commission on Law Enforcement, *Criminal Records Improvement*, \$330,000 (continuation-B12); Representative: Joey Watson
7. #1850, City of Hammond, *Wrongful Conviction Demonstration Project*, \$9,000 (new-B12); Representative: Charles Borchers

With no further discussion, Chief Doug Browning made a motion to recommend approval of the above Applications. Honorable Michael Cassidy seconded the motion. The motion passed without opposition. Chief Michael Dickerson abstained on City of Westlake.

G. Consideration of **Confidential Applications Representative: Bob Miller**

CHAIRMAN CHIEF MIKE KNAPS ASKED THAT THE ROOM BE CLEARED TO ALLOW DISCUSSION ON **CONFIDENTIAL APPLICATIONS.**

Bob Miller presented three (3) **Confidential applications.**

1. #1830, Acadia Parish Sheriff's Office, *Multi-Jurisdictional Task Force - MJTF*, \$19,943 (continuation-B13); Representative: Karen Matthews
2. #1876, Iberia Parish Sheriff's Office, *Multi-Jurisdictional Task Force - MJTF*, \$24,172 (continuation-B13); Representative: Deborah Lourd
3. #1790, Iberville Parish Sheriff's Office, *Multi-Jurisdictional Task Force - MJTF*, \$25,272 (continuation-B13); Representative: Chief Orian Gulotta

With no further discussion, Chief Doug Browning made a motion to recommend approval of the above **Confidential Applications**. Honorable Michael Cassidy seconded the motion. The motion passed without opposition. Karen Matthews, proxy for Wayne Melancon abstained on Acadia Parish Sheriff's Office.

H. Announcing the Byrne 2014 Justice Assistance Grant Allocation and Requesting Board to Recommend Approval.

Bob Miller announced that LCLE had received the 2014 proposed Federal Allocation for the Byrne Program. He stated that the initial application in the amount of \$3,495,522 was forwarded to the Board members for review. Mr. Miller mentioned that the electronic application will be adjusted once federal funding is confirmed. The Districts will be notified of their allocations, following the established formula used to distribute Byrne funds.

Mr. Miller asked the Board if they would recommend approval for the reduction of 5.53% below last year's Federal Award will be applied evenly to all claimants.

Mr. Miller noted that an exact briefing would be provided at the September 17, 2014 board meeting. In the interim, LCLE staff will formally submit our 2014 electronic Byrne Application in order to satisfy Federal deadlines.

With no further discussion, Chief Carlos Stout made a motion to recommend approval for the reduction of 5.53% below last year's Federal Award that will be applied evenly to all claimants. Chief Doug Browning seconded the motion. The motion passed without opposition or abstention.

NEXT MEETING DATES:

September 17-18, 2014
Hilton Baton Rouge Capitol Center
201 Lafayette Street
Baton Rouge, LA 70801
(225) 344-5866

ADJOURNMENT

There being no further business, Chairman Chief Mike Knaps asked for a motion for adjournment. On motion of Honorable Michael Cassidy, seconded by Sheriff Tubbs, the Drug Control and Violent Crime Policy Board adjourned at 3:02 p.m. The motion carried without opposition or abstention.

Submitted by: Roxanne Langston