



*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:

N. J. "Woody" Ogé
Chair

Timothy W. Hardy
First Vice Chair

Deni Grissette
Second Vice Chair

Members:

Keith Gamble
Steve Hemperley
Willie Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Vincent St. Blanc, III
Craig Spohn
Stephen Toups

Student Members:

Da'Antre Austin
Benson Kinney

Louisiana
Community
& Technical
College System

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Minutes of January 15, 2016 as Approved on March 14, 2016

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

APPROVED MINUTES

Friday, January 15, 2016

10:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

A. CALL TO ORDER

Chair Ogé called the January 15, 2016, LCTCS Board of Supervisors monthly meeting to order at 10:12 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Hardy led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Board Coordinator, Sara Landreneau Kleinpeter, called roll with the following results:

Members Present

Woody Ogé, Board Chair
Timothy W. Hardy, 1st Vice Chair
Da'Antre Austin
Steve Hemperley
Benson Kinney
Willie Mount
Michael J. Murphy
Joe Potts
Stephen Smith
Vincent St. Blanc, III
Stephen Toups

Absent

Deni Grissette
Keith Gamble
Paul Price, Jr.
Craig Spohn

Staff Present

Monty Sullivan
Sara L. Kleinpeter
David Helveston
Michael Redmond
Alex Appeaning
Stephanie Ercolini
Tommy Williams
Jean Ann Blount
Britany Hampton
Shannon Sedberry
Katie Waldrop
Joe Marin
Paul Carlsen
Tammy Woods
René Cintrón
Anthony Brown
Quintin Taylor

D. APPROVAL OF AGENDA JANUARY 15, 2016

On motion by Supervisor Toups, seconded by Supervisor Mount, the Board voted to approve the January 15, 2016, agenda as presented. The motion carried.

E. APPROVAL OF MEETING MINUTES FROM DECEMBER 9, 2015

On motion by Supervisor Mount, seconded by Supervisor Hardy, the Board voted to approve the December 15, 2015, meeting minutes as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Ogé provided the following report:

- ❖ Thanked the Board members in attendance for adjusting their schedules to meet today. Noted that Commissioner of Administration, Mr. Jay Dardenne, would be arriving shortly to address the Board on the status of the state budget.
- ❖ Wished the Board and Audience a Happy New Year and prosperous 2016.
- ❖ Invited Supervisor Benson Kinney to give an update on his recent trip with Counsel of Student Body Presidents (COSBP) for the New Hampshire Caucuses. Supervisor Kinney shared photos and information learned during his visit. He stated that, “It was quite amazing to be able for us to place aside our personal convictions and be able to share thoughts and views with one another and be presented other angles to consider when making a decision as important as this year’s election.”

2. President’s Report

Dr. Sullivan provided the following report:

- ❖ Provided updates from the colleges
 - Recognized by Community College Week for being one of the Nation’s Fastest Growing Community Colleges are the following colleges:
 - Bossier Parish Community College
 - Northshore Technical Community College
 - Northwest Louisiana Technical College
 - Nunez Community College
 - SOWELA Technical Community College
 - South Louisiana Community College
 - Baton Rouge Community College, with the leadership of Dr. Michaelis, will be hearing from the City Planning Commission about changes to the BRCC campus, closing the majority of the thru street of Community College Dr.
 - Contributions to Colleges
 - Delgado Community College received a \$50,000 donation from Capitol One Foundation for future grant opportunities.

- Delgado Community College received a new Goldman Sachs Award in the amount of \$2.5 million
 - South Central Louisiana Technical College received \$15,000 from Marathon Petroleum for the Reserve campus
 - SOWELA received a donation of \$60,000 to establish the first Endowed Professorship that will be matched by the Board of Regents in the future.
 - South Central Louisiana Technical College recently hosted a four day training seminar for diesel engine mechanics in conjunction with the US Coast Guard.
- ❖ Invited Louisiana's Commissioner of Administration, Mr. Jay Dardenne, to address the Board concerning the state budget, and its implication on higher education.

Mr. Dardenne informed the Board that he and Governor John Bel Edwards are working diligently to balance the Louisiana budget. They are committed to telling the truth as it relates to the budget. The Governor will present actual facts related to the revenue patterns in the state.

The Revenue Estimating Conference met in November to lower the expected revenue for the current year's budget. The Joint Legislative Committee on the Budget (JLCB) met in December and made reductions in the budget to make up for the \$487 million proposed deficit in the budget. Shortly after the December JLCB, the Revenue Estimating Conference met again and recognized a downfall in oil and gas revenues as well as a decline in sales taxes. The Revenue Estimating Conference also found a \$320 million shortfall in anticipated corporate income tax due to credits owed to corporations.

Additionally, there is \$250 million shortage in Medicaid expenses claimed than was budgeted for as well as a \$20 million shortage in TOPS funding. Both are short because more individuals became eligible for funding than were budgeted for. Also over budget is a per diem for sheriffs that house state inmates in the amount of nearly \$3 million.

In total there are \$300 million in debts owed and \$450 million in projected revenue that will not to be received, totaling a shortage of \$700-750 million in the Louisiana State budget for the current fiscal year, 2015-2016 (FY16). The FY16 ends on June 30, 2016. Governor Edwards is committed to telling the truth in adjusting the budget to match the current shortage in the budget. The Revenue Estimating Conference will meet again over the next few month, and current forecasts continue to show lower oil costs and increased tax credits for corporations.

Governor Edwards will prioritize Higher Education while trying to manage the budget crisis for the State. The situation for FY16 is bleak and planning for Fiscal Year 2016-2017 (FY17) will prove to be difficult.

Following Commissioner Dardenne's comments, Board members expressed thanks and questions.

Supervisor St. Blanc stated "*...thank you for all you have done and are doing for our state.*" Commissioner Dardenne thanked the Board for allowing him the time to address them on the issues related to the budget.

Supervisor Smith requested, "*If our institutions are successful in generating and managing their own revenue, our team will need authority and flexibility to keep the institutions running with the funds they raise, without having to lose the funds they generate.*" Commissioner Dardenne appreciated the request and noted to the extent they are able, they will allow the flexibility to adjust to the cuts made to the budget.

Supervisor Toups shared "*Louisiana has never seen as big a problem, but equally has never seen as fine a team of people to solve the issues.*" Commissioner Dardenne thanked the Board again, noting that this situation is an opportunity that presents a way to change the budget and make a fix that will benefit the State.

Dr. Sullivan closed his report stating, "*...the reality of the situation is sobering. As difficult as the budget situation is, this organization, through its Board, leadership and employees will remain focused during the challenges ahead, and continue to do the good work on behalf of the people of Louisiana.*"

G. GENERAL ACTION ITEMS**

Supervisor Smith presented the Finance Actions agenda items for consideration by the Board.

Finance Actions

1. Cooperative Endeavor Agreement between Baton Rouge Community College and Single Stop

On motion by Supervisor Hemperley, seconded by Supervisor Kinney, the Board voted to authorize Baton Rouge Community College to execute a Cooperative Endeavor Agreement between the college and Single Stop, a nonprofit organization, effective January 1, 2016 through December 31, 2016. This agreement is subject to the approval of the Division of Administration, Office of Contractual Review. The motion carried.

2. Social Services Contract between Delgado Community College and The Cart Provider, LLC

On motion by Supervisor Potts, seconded by Supervisor Austin, the Board voted to approve a social services contract between Delgado Community College and The Cart Provider, LLC, effective January 15, 2016 through June 30, 2016. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

3. Social Services Contract between Fletcher Technical Community College and Powerland LLC dba Adriatic Marine LLC

On motion by Supervisor Mount, seconded by Supervisor St. Blanc, the Board voted to approve a social services contract between Fletcher Technical Community College and Powerland LLC dba Adriatic Marine LLC, effective October 19, 2015 to October 18, 2016. This contract is subject to the approval of the State Office of Contractual Review. The motion carried.

4. Software Maintenance Contract between LCTCS and Ellucian

On motion by Supervisor St. Blanc, seconded by Supervisor Kinney, the Board voted to authorize the System President to negotiate and execute a contract between the LCTCS and Ellucian for maintenance services, effective December 1, 2015 through November 30, 2016. The motion carried.

Supervisor Hardy presented the Personnel Actions agenda items for consideration by the Board.

Personnel Actions

5. Revisions to Policy #6.037, Tuition and Fee Exemption for Employees

On motion by Supervisor Potts, seconded by Supervisor Mount, the Board voted to approve revisions to the attached policy #6.037, titled “Tuition and Fee Exemption for Employees” to specify that tuition and fee exemptions for course work by LCTCS employees at LCTCS colleges shall be job related and to modify the title to specify that it is applicable only to full time employees. The motion carried.

6. Revisions to Policy #6.039, Child or Dependent and Spouse Tuition Reduction

On motion by Supervisor Mount, seconded by Supervisor Toups, the Board voted to approve revisions to the attached policy #6.039, titled “Child or Dependent and Spouse Tuition Reduction” to include employees as eligible for reduced tuition and to modify the title to reflect that change. The motion carried.

Chairman Ogé presented the Consent Agenda items for consideration by the Board.

On motion by Supervisor Toups, seconded by Supervisor Kinney, the Board voted to approve the Consent Agenda which consists of agenda items H.1 through H.8. The motion carried.

H. CONSENT AGENDA

Approved new programs and exit points, program revisions, and program terminations as listed below:

Baton Rouge Community College

Program Additions

1. Associate of Applied Science (AAS) in Automotive Technology (CIP 47.0604)
– **4 STARS**
 - a. Technical Diploma (TD) in Automotive Technician (CIP 47.0604) –
4 STARS
 - b. Certificate of Technical Studies (CTS) in Entry Level Drivability Technician (CIP 47.0604) – **4 STARS**
 - c. Certificate of Technical Studies (CTS) in Entry Level Automotive Electrical Systems Technician (CIP 47.0604) – **4 STARS**
 - d. Certificate of Technical Studies (CTS) in Entry Level Driveline Technician (CIP 47.0604) – **4 STARS**

- e. Certificate of Technical Studies (CTS) in Entry Level Suspension, Steering, and Brakes Technician (CIP 47.0604) – **4 STARS**
- 2. Associate of Applied Science (AAS) in Diesel Heavy Truck Technology (CIP 47.0613) – **4 STARS**
 - a. Technical Diploma (TD) in Diesel Heavy Truck Technician (CIP 47.0613) – **4 STARS**
 - b. Certificate of Technical Studies (CTS) in Entry Level Truck Electrical Systems Technician (CIP 47.0613) – **4 STARS**
 - c. Certificate of Technical Studies (CTS) in Entry Level Truck Driveline Technician (CIP 47.0613) – **4 STARS**
 - d. Certificate of Technical Studies (CTS) in Entry Level Truck Suspension, Steering, and Brakes Technician (CIP 47.0613) – **4 STARS**

Program Revisions

- 3. Associate of Arts (AA) in Liberal Arts, Music concentration (CIP 24.0101) – **Transfer Oriented**

Fletcher Technical Community College

Program Additions

- 4. Technical Competency Area (TCA) in Medical Coding Specialist (CIP 51.0713) – **4 STARS**

Nunez Community College

Program Additions

- 5. Technical Diploma (TD) in Business Information Technology (CIP 52.0407) – **5 STARS**
 - a. Certificate of Technical Studies (CTS) in Business Fundamentals (CIP 52.0101) – **5 STARS**
 - b. Certificate of Technical Studies (CTS) in Databases (CIP 11.0802) – **4 STARS**
 - i. Technical Competency Area (TCA) In Databases (CIP 11.0802) – **4 STARS**
 - c. Certificate of Technical Studies (CTS) in Software Development (CIP 15.1204) – **5 STARS**
 - d. Certificate of Technical Studies (CTS) in Microsoft OS (CIP 11.0501) – **5 STARS**
 - e. Certificate of Technical Studies (CTS) in Spreadsheets (CIP 11.0301) – **2 STARS (Computer Application Credential)**
 - i. Technical Competency Area (TCA) in Spreadsheets (CIP 11.0301) – **2 STARS (Computer Application Credential)**
 - f. Certificate of Technical Studies (CTS) in Word Processing (CIP 11.0602) – **2 STARS (Computer Application Credential)**
 - i. Technical Competency Area (TCA) in Word Processing (CIP 11.0602) – **2 STARS (Computer Application Credential)**

- g. Certificate of Technical Studies (CTS) in Application Fundamentals (CIP 11.0202) – **5 STARS**
 - i. Technical Competency Area (TCA) in Presentations (CIP 11.0801) – **4 STARS**
 - ii. Technical Competency Area (TCA) in Data Tasking, Email, Collaboration (CIP 52.0407) – **3 STARS**
- h. Certificate of Technical Studies (CTS) in Advanced Application Fundamentals (CIP 11.0202) – **5 STARS**
- 6. Technical Competency Area (TCA) in Advanced EMT (CIP 51.0905) – **5 STARS**
- 7. Certificate in Technical Studies (CTS) in Patient Care (CIP 51.3902) – **5 STARS**
 - a. Technical Competency Area (TCA) in EKG (CIP 51.0902) – **5 STARS**
 - b. Technical Competency Area (TCA) in Phlebotomy (CIP 51.1009) – **2 STARS (Professional Specialization)**

Program Revisions

- 8. Technical Diploma (TD) in Practical Nursing (CIP 51.3901) – **5 STARS**

I. UPDATES

There were no updates brought to the attention of the Board.

J. OTHER BUSINESS

There was no additional business for Board.

K. ANNOUNCEMENTS

Chair Ogé reminded the Board members that the next meeting of the Board is scheduled for March 9, 2016, with an Audit Committee meeting on March 8th at 3:30 p.m. Sara Kleinpeter will provide more details as the date approaches.

Supervisors Potts noted that the Annual Board of Regents Trusteeship meeting is scheduled for Monday, February 22, 2016. Sara Kleinpeter will share the meeting information with the Board via email.

L. ADJOURNMENT

There being no further business to come before the Board, and on motion by Supervisor Smith, seconded by Supervisor Toups, Chair Ogé adjourned the meeting at 10:59 a.m.