

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

April 29, 2016

Attending:

**Glenn M. Waguespack, L-AUD, Chairperson
Stephen J. Harris, L-AUD/SLP, Vice Chairperson
Daphne Washington, L-SLP, Secretary/Treasurer
Tammy Crawford, L-SLP, Board Member
Theresa H. Rodgers, L-SLP, Board Member
Laura H. Gresham, Public Member**

Absent:

Anita Jeyakumar, MD, Medical Advisor

The meeting was called to order by Glenn Waguespack at 8:10 a.m. in the conference room at the Board office located at 37283 Swamp Road, Suite 3B, Prairieville, Louisiana. Jolie Jones, Executive Director, was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Stephen Harris, seconded by Tammy Crawford and unanimously carried, to adopt the agenda as presented.

MINUTES:

Motion was made by Stephen Harris, seconded by Laura Gresham and unanimously carried, to approve the minutes of the meeting held February 12, 2016, as presented.

Motion was made by Stephen Harris, seconded by Laura Gresham and unanimously carried, to approve the minutes of the meeting held February 13, 2016, as presented.

FINANCIAL:

1. Financial Statement for the period ended January 31, 2016
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended January 31, 2016.
2. Financial Statement for the period ended February 29, 2016
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended February 29, 2016.

3. Budget

Motion was made by Laura Gresham, seconded by Daphne Washington and unanimously carried, to adopt the budget as amended to increase legal counsel to \$30,000 due to anticipated legislation changes:

Revenues		
License Fees - SLPs	240x\$125	\$ 30,000.00
License Fees - AUD/HA Disp	10x\$150	\$ 1,500.00
Upgrade Fees	125x\$30	\$ 3,750.00
Renewal Fees - SLPs	3415x\$65	\$ 221,975.00
Renewal Fees - AUD/HA Disp	300x\$65	\$ 19,500.00
Restitution		\$ 5,000.00
Interest (Checking)		\$ 1,000.00
Miscellaneous		\$ 15,000.00
Telehealth registration	50x\$50	\$ 2,500.00
Total		\$ 300,225.00
Total Revenues		\$ 300,225.00
Other Assets		
Cash in Checking		\$ 455,000.00
*Invested Funds		\$ 350,000.00
Total		\$ 805,000.00
Total Other Assets		\$ 805,000.00
TOTAL AVAILABLE FUNDS		\$ 1,105,225.00
Salaries		
Executive Director (75%)		\$ 51,000.00
Administrative Specialist (100%)		\$ 37,000.00
Total		\$ 88,000.00
Related Employee Benefits		
Retirement (35.2% ER contribution)		\$ 31,000.00
Medicare (1.45%)		\$ 1,300.00
Social Security (6.2%)		\$ -
Health Insurance (75% Exec Director & 100% Admin Spec)		\$ 17,500.00
OPEB		\$ 3,000.00
Total		\$ 52,800.00

Total Salaries & Benefits		\$ 140,800.00
Expenses/Travel		
Administrative (in-state mileage)		\$ 2,000.00
Administrative (in-state other)		\$ 1,500.00
Administrative (out-state other)		\$ 4,000.00
Board (in-state mileage)		\$ 9,000.00
Board (in-state other)		\$ 6,000.00
Board (out-state mileage)		\$ 500.00
Board (out-state other)		\$ 25,000.00
Conference Registration		\$ 5,000.00
Total		\$ 53,000.00
Meeting Expenses		
Hotel, Food, etc.		\$ 10,000.00
Total Travel & Meeting Expenses		\$ 63,000.00
Expenses/Operating		
Advertising		\$ 4,000.00
Rent		\$ 25,000.00
Printing		\$ 7,500.00
Postage & Delivery		\$ 15,000.00
Dues & Subscriptions		\$ 2,000.00
Maintenance		\$ 1,000.00
Insurance		\$ 1,600.00
Bank Charges/Credit Card Fees		\$ 12,000.00
Telephone		\$ 1,200.00
Security Maintenance		\$ 200.00
Equipment Rental		\$ 3,000.00
Miscellaneous		\$ 3,000.00
Continuing Education		\$ 20,000.00
Office Supplies		\$ 6,000.00
Seasonal Employee (Renewal)		\$ 9,000.00
Total		\$ 110,500.00
Total Operating Expenses		\$ 110,500.00

Professional Services		
Accounting		\$ 4,000.00
Dept of Justice		\$ 15,000.00
Legal Counsel		\$ 30,000.00
Auditor		\$ 2,500.00
Calligrapher		\$ 1,400.00
Computer Consultants		\$ 55,000.00
Other Consultants		\$ 30,000.00
Court Reporter		\$ 2,000.00
Investigators		\$ 5,000.00
Payroll		\$ 1,500.00
Scanning		\$ -
Total		\$ 146,400.00
Total Professional Services		\$ 146,400.00
Acquisitions/Equipment		
Computer Equipment		\$ 10,000.00
Scanning Equipment/License Renewal		\$ -
Office Equipment		\$ 10,000.00
Total		\$ 20,000.00
Total Acquisitions		\$ 20,000.00
Total Expenditures		\$ 480,700.00
Total Revenue over Expenditures		\$ (180,475.00)
Total Available Funds over Expenditures		\$ 624,525.00

4. Purchase Updates

Jolie Jones updated the board on the charges that have been incurred with the leasing of the new office.

ADMINISTRATIVE REVIEW:

1. Executive Director Update

Jolie Jones updated the board members on the following:

- a. There has been daily contact with Covalent Logic to continue to customize the new website and content management system and ensure functionality with applications, renewals, audits, etc.
- b. All documents have now been scanned by C.F. Biggs and we are awaiting integration with the content management system.

2. LBESPA Processing

Board members reviewed a report indicating that 75 initial applications and 22 upgrade requests have been received since the February 12, 2016 board meeting. No applications were denied and one required additional information.

162 individuals renewed online (4%) and 8 individuals renewed by mail, for a total of 170 individuals renewed as of April 29, 2016.

3 audits were completed as of April 29, 2016, with 72 audits outstanding.

No complaints were received since the February 12, 2016 board meeting.

3. Quotes for Better Hearing and Speech Month Ads

Motion was made by Laura Gresham, seconded by Daphne Washington, and unanimously carried to publish ads in The Advocate (Baton Rouge), Baton Rouge Parents Magazine, Times Picayune (New Orleans), The Times (Shreveport), at the cost of \$2,226.62.

4. Update on LBESPA Vacancies

Steve Harris' position expires May 2, 2016. Daphne Washington's term expires August 22, 2016. Laura Gresham's term expires November 10, 2016.

Dr. Jeyakumar is relocating and will be resigning from the board in the near future.

5. Change of October Meeting Date

Glenn Waguespack has a conflict with the October meeting date. The LBESPA board meeting previously scheduled for October 14, 2016 was rescheduled for October 7, 2016.

6. Student Presentations

Theresa Rodgers reported to the board that she gave a presentation to 24 Louisiana State University (LSU) graduate students on April 28, 2016. Steve Harris and Tammy Crawford reported to the board that they gave a presentation to Southeastern Louisiana University (SLU) undergraduate students on April 25, 2016.

7. 2017 Council for Academic Accreditation Standards
The Board received information regarding the approved 2017 Council for Academic Accreditation Standards. Proposed practice act language references accredited programs rather than regionally accredited universities. One of the longstanding CAA standards has been that the program is within a regionally accredited university.

8. Proposed SLP Certification Standards Changes
Two significant changes are being considered by the Council for Clinical Certification (CFCC). The first proposed change would require supervision to be provided by individuals who hold the Certificate of Clinical Competence in the appropriate profession and who, at a minimum, have the equivalent of 9 months' full-time clinical experience after the awarding of ASHA certification. The second change being considered is a requirement for two hours of continuing education in supervision every three years.

The CFCC also voted to require one-hour of ethics training for certification maintenance as a component of the implementation language of Standard VII, but included this change in the peer review of the two proposed changes delineated above as it will add a new requirement for certification maintenance.

9. CCC-SLP Implementation Language Changes as of February 2016 – Alternative Clinical Experiences
The Board reviewed the expanded definition of supervised clinical education which provides that up to 20% (or 75 hours of the 400 hours required for the CCC-SLP may be earned through Alternative Clinical Experiences.

COMPLIANCE HEARINGS:

Melina Semien 9:30

Melina Semien requested and appeared for a compliance hearing to appeal the Board's decision to deny the upgrade of her provisional speech-language pathology assistant license. The Board denied Ms. Semien's request to upgrade her license based on the supervision documentation submitted.

Ms. Semien testified that she did have a poor charting system in place. Upon being notified of the license upgrade denial, she has met with all of her supervisors and reviewed all supervision documentation. They have amended the Supervision Form 200s to reflect the proper supervision.

Motion was made by Theresa Rodgers, seconded by Steve Harris and unanimously carried, to go in to Executive Session at 1:00 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Steve Harris, yes; Theresa Rodgers, yes; Tammy Crawford, yes; Daphne Washington, yes; Laura Gresham, yes.

Motion was made by Daphne Washington, seconded by Laura Gresham and unanimously carried, to come out of Executive Session at 1:30 p.m. and to grant Melina Semien's upgrade to speech-language pathology assistant license, based on the amended Supervision Form 200s and testimony. Letters of concern will be sent to Melina Semien, as well as her supervisors, Ms. Turner, Ms. Pete, and Ms. Davidson, with a copy to Annie Mouton.

Whitney Kristen McElroy 10:00

Whitney Kristen McElroy requested and appeared for a compliance hearing to appeal the Board's decision to deny issuance of her provisional speech-language pathology assistant license. The Board denied Ms. McElroy's request to issue her license based on belief that she practiced without a valid license beginning April 7, 2014.

Ms. McElroy testified that she began providing speech language pathology services on August 24, 2015 only while enrolled as a student at Xavier University. Since April 7, 2014, Ms. McElroy testified that she has been employed as a paraprofessional. Once she enrolled at Xavier, she was a paraprofessional from 7:20 a.m. to noon and from noon to 4:30 p.m. she completed her clinical practicum hours.

Motion was made by Theresa Rodgers, seconded by Steve Harris and unanimously carried, to go in to Executive Session at 1:00 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Steve Harris, yes; Theresa Rodgers, yes; Tammy Crawford, yes; Daphne Washington, yes; Laura Gresham, yes.

Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to come out of Executive Session at 1:30 p.m. and to grant Whitney Kristen McElroy a provisional speech-language pathology assistant license and send a letter of concern regarding patient confidentiality relative to documentation provided to the Board.

Kelvshia Kelly 11:00

Kelvshia Kelly requested and appeared for a compliance hearing to appeal the Board's decision to deny the reinstatement of her speech-language pathology assistant license. The Board denied Ms. Kelly's request for the reinstatement of her license based on belief that Ms. Kelly practiced

outside of the scope of practice of a speech-language pathology assistant license from April 2, 2011 through August 15, 2013.

Ms. Kelly testified that she assisted her supervisor with paperwork, assisted in spontaneous speech samples, and helped with materials. Ms. Kelly testified that she did not conduct evaluations, or do activities alone. She and her supervisor worked together to develop treatment plans.

Motion was made by Theresa Rodgers, seconded by Steve Harris and unanimously carried, to go in to Executive Session at 1:00 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Steve Harris, yes; Theresa Rodgers, yes; Tammy Crawford, yes; Daphne Washington, yes; Laura Gresham, yes.

Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to come out of Executive Session at 1:30 p.m. and to grant reinstatement of Kelyshia Kelly's speech-language pathology assistant license.

International Applicant Interview/Speaker of English as a Second Language

Belen Lopez 11:00

Belen Lopez was requested to appear before the board according to Rule 113.C. to conduct an English proficiency assessment for speakers of English as a second language. Theresa Rodgers facilitated the interview with Ms. Lopez, requesting oral demonstrations of proficiency.

Motion was made by Steve Harris, seconded by Theresa Rodgers and unanimously carried to grant Belen Lopez a speech-language pathology license pending the passing of the nationally recognized English proficiency exam.

COMPLIANCE HEARINGS CONTINUED:

Mary Fahey 11:30

Mary Fahey requested and appeared for a compliance hearing to appeal the Board's decision to deny reinstatement of her speech-language pathology license. The Board denied Ms. Fahey's request to reinstate her license based on belief that she practiced without a valid license beginning August 2015.

Ms. Fahey testified that she has been working for the same company for four years. She was living in Louisiana and relocated to Florida. When she moved back to Louisiana, she let the

company know she was in Louisiana again and they told her she did not need to be licensed in Louisiana right away since she was still a resident and licensed in Florida. All children that she provided services to are in Pennsylvania. Ms. Fahey is licensed in Florida and Pennsylvania.

Motion was made by Theresa Rodgers, seconded by Stephen Harris and unanimously carried, to go in to Executive Session at 1:00 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Steve Harris, yes; Theresa Rodgers, yes; Tammy Crawford, yes; Daphne Washington, yes; Laura Gresham, yes.

Motion was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to come out of Executive Session at 1:30 p.m. and to grant Mary Fahey's speech-language pathology license and send a letter of concern.

CORRESPONDENCE:

1. Email dated April 26, 2016 from Sheran Samuel Benton regarding storing and maintaining patient files
Board members reviewed an email from Sheran Samuel Benton. The Board does not have a policy regarding storing and maintaining patient files. Agencies usually have their own standards for maintenance of records. The Board suggests that Ms. Benton contact ASHA's Private Practice Division.

ADMINISTRATIVE REVIEW CONTINUED:

1. Legislative Update
 - a. Conference Call with LSHA
Theresa Rodgers represented LBESPA on a conference call with LSHA regarding upcoming legislation. LSHA provided a letter of support.
 - b. Meeting with SPALS
Glenn Waguespack, Steve Harris, Tammy Crawford, and Theresa Rodgers met with the SPALS Board of Directors at their meeting on April 9, 2016. SPALS provided a letter of support.

LAA also provided a letter of support.
 - c. Plans for Day at the Capitol
Daphne Washington is scheduled to present information on the Practice Act and needed changes at the Day at the Capitol event May 3.

- d. Meeting with Senator Claitor
Glenn Waguespack, Steve Harris, Theresa Rodgers, and Ayn Stehr met with Senator Claitor to delineate the role of audiologists in clinical practice and to rule out opposition to audiology qualification standards.
- e. Plans for Future Law Revision
The Board briefly discussed the need to plan for future law revisions.
- f. Status of Rules Promulgation
The Board is moving forward with rules promulgation consistent with the motion adopted at the February 13, 2016 meeting.
- g. Dissemination of Rules Changes to Licensees
The Board discussed dissemination of rules changes to licensees.
- h. Plans for Public Hearing – Date and Location
A public hearing was tentatively set for Thursday, June 9th at 4:00 p.m.
- i. Senate Bill 328 of 2016 Regular Session of Louisiana Legislature
The Board discussed Senate Bill 328 filed by Senator Claitor relative to telehealth.
- j. Senate Bill 223 of 2016 Regular Session of Louisiana Legislature Re-Engrossed
The Board discussed Senate Bill 223 authored by Senator Claitor relative to criminal background checks and audiology qualifications.
- k. Senate Concurrent Resolution 65 of 2016 Regular Session of Louisiana Legislature
Senate Concurrent Resolution 65 of 2016 Regular Session of Louisiana Legislature forms a Task Force on meaningful oversight with one member from each healthcare licensure board under the umbrella of Department and Health and Hospitals (DHH).

CONFERENCES:

LSHA (Louisiana Speech-Language-Hearing Association)

- 1. Plans for Presentation at LSHA Convention in June
The Board's presentation is scheduled for Saturday morning at 8:00 a.m. Board members discussed topics to be included in the presentation. Jolie Jones will discuss online applications and audits and give a live demonstration.

Federation of Associations of Regulatory Boards (FARB)

- 1. 2016-2017 FARB Membership Renewal
Motion was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to renew the board's annual FARB membership for \$150.00.

CLEAR (Council on Licensure, Enforcement & Regulation)

1. 2016-2017 CLEAR Membership Renewal

Motion was made by Theresa Rodgers, seconded by Laura Gresham and unanimously carried, to renew the board's annual CLEAR membership for \$250.00.

2. Annual Educational Conference, Portland, Oregon, September 14-17, 2016

Board members reviewed the conference brochure; however, no board members will attend the conference.

EXECUTIVE SESSION:

Motion was made by Theresa Rodgers, seconded by Laura Gresham and unanimously carried, to go in to Executive Session at 4:19 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Theresa Rodgers, yes; Laura Gresham, yes; Steve Harris, yes; Tammy Crawford, yes; Daphne Washington, yes.

Motion was made by Daphne Washington, seconded by Tammy Crawford and unanimously carried, to come out of Executive Session at 4:57 p.m. to take the following actions:

1. Review of Pending Complaints

a. #2016-02

Motion was made by Theresa Rodgers, seconded by Laura Gresham and unanimously carried, to deny the request to remove the Consent Agreement and Order from the Board's website, in the interest of consumer protection. A copy of this information needs to be sent to Ayn Stehr, Legal Counsel, for information purposes.

b. #2016-05

Motion was made by Theresa Rodgers, seconded by Laura Gresham and unanimously carried, to send another investigator to investigate this case.

c. #2016-06

Glenn Waguespack will send a response letter with information from the Code of Ethics.

2. Review of Applications

Motion was made by Theresa Rodgers, seconded by Tammy Crawford and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Hall, Valarie	7545	PL-SLP	Stutes, Sarah	7547	L-SLP
Russo, Mary	7548	L-AUD	Hoover, Tracy	7550	L-AUD/HA
Comeaux, Ashley	7551	PL-SLP	Anderson, Kimberly	7553	L-SLP
Huffman, Hilary	7554	PL-SLP	McClendon, Bradford	7559	PL-SLP
Rivault, Amanda	7560	PL-SLP	Lubsen, Tina	7563	L-AUD/HA
Davis, Sandra	7564	L-AUD/HA	Gaspard, Keri	7565	L-SLP
Wilkins, Morgan	7566	L-SLP	Friskopp, Amanda	7567	L-SLP
Wood, Rachel	7568	L-AUD/HA	Nens, Diane	7569	L-AUD/HA
Broussard, Carol	7570	PL-SLP	Caire, Jessica	7573	L-SLP
Snyder, Kristi	7574	L-SLP	Gravois, Leah	6558	L-SLP
Parr, Cindy	7331	PL-SLP			

Motion was made by Theresa Rodgers, seconded by Steve Harris and unanimously carried, to approve the following applications for **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant** licenses:

Haver, Kellie	7544	PL-SLP Assistant	Scott, Jasmine	7546	PL-SLP Assistant
Bordes, Arden	7549	PL-SLP Assistant	Jackson, Fredericka	7552	PL-SLP Assistant
Rials, Natalie	7555	PL-SLP Assistant	Buchardt, Kayla	7556	PL-SLP Assistant
Hall, Vianne	7557	PL-SLP Assistant	Alfonso, Jenna	7558	PL-SLP Assistant
Cole, Trayonna	7561	PL-SLP Assistant	James, Christy	7562	PL-SLP Assistant
McElroy, Whitney	7571	PL-SLP Assistant	Raley, Melissa	7572	PL-SLP Assistant
Glausier, Cassondra	7324	SLP Assistant			

Motion was made by Steve Harris, seconded by Theresa Rodgers and unanimously carried, to **upgrade** the following licenses:

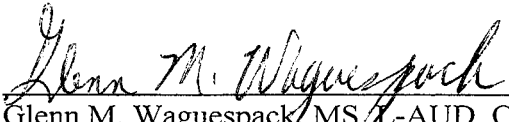
Burzynski, Callan	7300	L-SLP	Berzas, Crystal	7360	L-SLP
Coontz, Samantha	7361	L-SLP	Beall, Jessica	7530	SLP Assistant
Boutte, Kylie	7384	L-SLP	Crawford, Rachel	7504	SLP Assistant
Ridgley, Blair	7390	L-SLP	Fontenot, Stacy	7296	SLP Assistant
Schmitt, Haley	7382	L-SLP	DeGelos, Ashley	7377	L-SLP
Batusic, Allison	7369	L-SLP	Perkins, Ashly	7375	L-SLP
Franks, Jamie	7329	L-SLP	Miller, Gerri	7383	L-SLP
Chamberlain, Chelsea	7373	L-SLP	Donze, Sarah	7260	SLP Assistant
Funck, Kathleen	7176	L-SLP	Pittman, Victoria	7308	L-SLP
Heels, Jane	7286	L-SLP	Kozinski, Samantha	7366	L-SLP
Nelson, Lauren	7410	L-SLP	Hernandez, Emily	7188	L-SLP
Billiot, Chrystal	7378	L-SLP	Semien, Melina	7238	SLP Assistant
Coslan, Mandi	7537	SLP Assistant	Garay, Brittany	7486	L-SLP

Motion was made Tammy Crawford, seconded by Steve Harris and unanimously carried, to **reinstate** the following licenses:


Stephens, Natasha	5309	L-SLP	Casteel, Emily	6150	L-SLP
Fahey, Mary	4395	L-SLP	Kelly, Kelyshia	6423	SLP Assistant

Motion was made by Tammy Crawford, seconded by Daphne Washington and unanimously carried, to adjourn the meeting at 5:04 p.m.

MINUTES APPROVED BY:



Glenn M. Waguespack, MS, L-AUD, CCC-A
Chairperson



Stephen J. Harris, MA, CCC-A, L-AUD/SLP
Vice Chairperson