

**Capital Area Human Services District Board Meeting – via ZOOM  
November 1, 2021**

**Directors Present:** Gerri Hobdy, Chair; Laverne Aguillard; Kathy D’Albor; Gail Hurst; Virginia Pearson; Genny Nadler Thomas; Stephanie Webb; Mary Winfield; and Rachael Wilkinson.

**Directors Absent:** Dwayne Bailey; Amy Betts; Chalonda Hollins; Toddie Milstead; Rikki Permenter, PhD; Thomas Sawyer, Vice Chair; and Edward Songy, Jr.

**CAHSD Staff:** Janzlean Laughinghouse, PhD, LCSW-BACS, LAC; Karen Bray and John Nosacka

**Guests:** Angela deGravelles and Rusty Jabour

	RESPONSIBLE PERSON		FOLLOW-UP
Approval of the November 1, 2021, Consent Agenda and Approval of the October 4, 2021, Minutes	Ms. Gerri Hobdy	<p>Ms. G. Hobdy, Board Chair, called the meeting to order at approximately 1:10 p.m. A quorum was present.</p> <p>Ms. G. Hobdy thanked the Board members present for attending. Ms. G. Thomas made a motion to approve the November 1, 2021, Consent Agenda. Ms. G. Hurst seconded the motion.</p> <p>Ms. G. Thomas made a motion to approve the October 4, 2021 minutes. Ms. V. Pearson seconded the motion.</p>	<p>There were no objections and the motion passed.</p> <p>There were no objections and the motion passed.</p>
Public Comment	Ms. Gerri Hobdy	Ms. Gerri Hobdy read the public comment section from the meeting agenda. There were no public comments made via the email address designated for submitting comments nor through the Zoom meeting chat.	There were no public comments.
Communications – November 2021 Edition of CAHSConnects, Newsletter Highlights	Dr. Laughinghouse	<p>Communications – November 2021 <i>CAHS Connects</i>:</p> <ul style="list-style-type: none"> <li>• Dr. Laughinghouse provided a brief overview of the following newsletter highlights. She reminded Board members they are emailed newsletter links from K. Bray and through the general email system. <ul style="list-style-type: none"> <li>➤ Employees Go Pink – October 20<sup>th</sup> Fundraiser for cancer awareness. Employees paid \$2.00 to wear pink and jeans. Funds raised were donated locally to Cancer Services of Greater Baton Rouge.</li> <li>➤ CAHS staff from School Based Behavioral Health and Steve Aguillard, Clinical Director of Mental Health Services, attended a screening of <i>My Ascension</i>, a documentary about teen suicide based on a local event and they provided information about this issue. CAHS is developing a pilot program about suicide prevention at Dutchtown High School. A licensed therapist provides clinical services and trains students to help their peers. For information to request a <i>My Ascension</i> screening, go to</li> </ul> </li> </ul>	

		<p>myascension.us.</p> <ul style="list-style-type: none"> <li>➤ “The Area” podcast is now featured on BRProud’s “Recovery Starts Here” webpage thanks to our partnership with BRProud which includes TV stations WVLA, Channel 33 and WGMB, Fox 44.</li> <li>➤ “The Area” in this issue is about substance misuse and addiction.</li> <li>➤ Behavioral Health Collaborative – Prevention and Recovery Efforts in the Fight Against Opioids was on Wednesday, October 20, 10:00 a.m. – 11:30 a.m. We received good feedback on our Panel members: <ul style="list-style-type: none"> <li>▪ William “Beau” Clark, MD, D-ABMDI , East Baton Rouge Parish Coroner</li> <li>▪ Jon Daily, CPA, East Baton Rouge Parish District Attorney’s Opioid Project Director</li> <li>▪ Quinetta Rowley Womack, LPC, LAC-CCS, CCGC, Director of Clinical Operations, Louisiana Department of Health, Office of Behavioral Health</li> <li>▪ Charlotte Claiborne, MBA, Executive Director, Bridge Center for Hope, and Lysha Best, MA, MBA, Louisiana State Director, RI International</li> <li>▪ Gjvar Payne, Executive Director, Capitol Area Reentry Program, Inc., operator of "Be Safe" Opioid Mobile Unit</li> <li>▪ Jan Laughinghouse, PhD, LCSW-BACS, LAC, Executive Director, Capital Area Human Services</li> <li>▪ Gwen Knox, Certified Grief Recovery Specialist and group representative of Parents of Addicted Loved Ones</li> </ul> </li> </ul>	
Women’s SUD Facility	Dr. Laughinghouse	<ul style="list-style-type: none"> <li>• Woman’s Substance Use Disorder (SUD) Facility: Dr. Laughinghouse explained that there aren’t many of these facilities located in Louisiana. OBH has provided CAHSD with approximately \$750K for facility startup costs. CAHSD has asked to stay on as the treatment provider. Dr. Laughinghouse provided an overview of her previous experience in running this type of facility.</li> <li>• Dr. Laughinghouse stated that she reached out to Board Chair, Ms. G. Hobdy, and the Ascension Parish Board members, Ms. R. Wilkinson and Mr. D. Bailey, to discuss the need to have a facility of this type in Ascension Parish. They thought it was good idea. Ms. R. Wilkinson has helped to navigate the process. Dr. Laughinghouse provided status on the development of the proposal and moving forward.</li> </ul>	
Self-Generated Revenue (SGR) –September 2021	Dr. Laughinghouse	<ul style="list-style-type: none"> <li>• Dr. Laughinghouse provided an overview of the September 2021 SGR report. She explained that even though services have been provided there is a decrease reported in collections because billing was halted due to the CareLogic Implementation of the “Billing</li> </ul>	

		Build” during June-mid September 2021. Billing resumed September 2021.	
Board Membership Update	Dr. Laughinghouse	<ul style="list-style-type: none"> <li>Board Membership Update: <ul style="list-style-type: none"> <li>➤ There is nothing new to report on the West Feliciana vacancies. CAHSD has reached out to WF Parish regarding their current vacancy and upcoming vacancy on the CAHSD Board. To date, WF hasn’t received any responses to their ads. Ms. A. Bett’s seat will be vacated in June of 2022 leaving WF without representation on the CAHSD Board if there are no appointments. Dr. Laughinghouse will do a video and is developing a plan for the video content.</li> </ul> </li> </ul>	
Board Member Business Cards	Dr. Laughinghouse	<ul style="list-style-type: none"> <li>Business Cards: Ms. Hurst has received the electronic card and the printed cards will be mailed this week</li> </ul>	
<b>Report from Chairman</b>			
<b>Governance Policy Review by Direct Inspection/Board Business</b>			
Global Executive Constraints  Communication With and Support to the Board  Monitoring Exec. Dir. Performance	Ms. G. Hobdy	<ul style="list-style-type: none"> <li>Board members reviewed the following policies included in their Board meeting policy packet. <ul style="list-style-type: none"> <li>➤ Global Executive Constraints</li> <li>➤ Communication With and Support to the Board</li> <li>➤ Monitoring Exec. Dir. Performance</li> </ul> </li> <li>There were no recommendations to revise the policies. Ms. V. Pearson made a motion to accept the policies as written without any recommendations for change. Ms. G. Hurst seconded the motion.</li> <li>Ms. Hobdy raised questions regarding the policy review process for policies that require Board vote and those designated for individual review with no vote required. After discussion, it was determined that the questions will be addressed by the CAHSD Board attorney at the upcoming November 6<sup>th</sup> Board Retreat.</li> </ul>	There were no objections and the motion passed.
Distribution of Executive Director Performance Evaluation Electronic Form Link	Ms. G. Hobdy	<ul style="list-style-type: none"> <li>Board members were provided the electronic link to the Executive Director Performance Evaluation Electronic Form. Members were asked to complete the electronic form as soon as possible.</li> </ul>	
Retreat/Board Development	Ms. G. Hobdy Dr. Laughinghouse	<ul style="list-style-type: none"> <li>Retreat/Board Development – Board members will be provided detailed information gathered in the Listening Tour, the changes being implemented as a result and how those changes impact the CAHSD strategic plan. This information will enable Board members to better serve/understand/educate their community members and leaders re: available CAHSD services. <ul style="list-style-type: none"> <li>➤ Ms. G. Hobdy reminded Board members that they will meet virtually from approximately 9a .m.–12:00 p.m. (3) Hours on Saturday, November 6<sup>th</sup>.</li> </ul> </li> </ul>	

		<ul style="list-style-type: none"> <li>➤ Dr. Laughinghouse stated that the CAHSD attorney will be present at the retreat to explain the Board Governance Models/ and answer questions.</li> </ul>	
October 2021 Policy Review Global Governance Commitment	Ms. G. Hobdy	<ul style="list-style-type: none"> <li>• October 2021 Policy Review – Global Governance Commitment – Ms. G. Hobdy. Ms. G. Hobdy reviewed the policy and did not have any recommendations for change. (no action)</li> </ul>	
November 2021 Policy Review Assignment	Ms. G. Hobdy	<ul style="list-style-type: none"> <li>• November 2021 Policy Assignment – Governance Style – Ms. G. Hurst. Ms. Hurst requested to pend this policy review until after the November 6<sup>th</sup> retreat. It will be added to the December 6<sup>th</sup> meeting agenda. (no action)</li> </ul>	Pending- will be added to the December meeting agenda.
December 2021 Policy Review Assignment	Ms. G. Hobdy	<ul style="list-style-type: none"> <li>• December 2021 Policy Assignment –Board Job Description – Ms. G. Thomas (no action)</li> </ul>	
Holiday Social Discussion	Ms. G. Hobdy Dr. Laughinghouse	<ul style="list-style-type: none"> <li>• There was Board discussion re: the 2021 Holiday Social. Board members were reminded that each person is responsible for the cost of their meal/drinks.</li> <li>• A survey will be sent to Board members re: potential dates/times to meet.</li> </ul>	
Adjournment/Next Meeting	Ms. G. Hobdy	The next Board meeting is on <b>December 6, 2021, at 1:00 p.m.</b> Meeting location or online access information will be provided when determined. Ms. G. Hurst made a motion to adjourn the meeting. Ms. K. D’Albor seconded the motion. The meeting was adjourned.	There were no objections and the motions passed.