

**Capital Area Human Services District Board Meeting – via ZOOM  
June 7, 2021**

**Directors Present:** Gerri Hobdy, Chair; Thomas Sawyer, Vice Chair; Laverne Aguillard; Kathy D’Albor; Amy Betts; Vickie King; Toddie Milstead; Virginia Pearson; Edward Songy, Jr. and Rachael Wilkinson

**Directors Absent:** Dwayne Bailey; Genny Nadler Thomas; Rikki Permenter, PhD; Stephanie Webb and Mary Winfield

**CAHSD Staff:** Janzlean Laughinghouse, PhD, LCSW-BACS, LAC; Shaketha Carter; Hagga Johnson; John Nosacka; and Karen Bray

**Guests:** Angela deGravelles and Rusty Jabour

	<b>RESPONSIBLE PERSON</b>	<b>DISCUSSION</b>	<b>FOLLOW-UP</b>
Approval of the June 7, 2021 Consent Agenda and Approval of May 3, 2021 Minutes	Ms. G. Hobdy	<p>Ms. Gerri Hobdy, Board Chair, called the meeting to order at approximately 1:20 p.m. Roll was called and a quorum was present.</p> <p>Ms. G. Hobdy thanked the Board members present for attending.</p> <p>Mr. Sawyer made a motion to approve the June 7, 2021, Consent Agenda and the minutes of May 3, 2021. Ms. T. Milstead seconded the motion.</p>	There were no objections and the motions passed.
Public Comment	Ms. G. Hobdy	There were no public comments made via the email address designated for submitting comments nor through the Zoom meeting chat.	There was no public comment.
Communications	Dr. Laughinghouse	<p>Dr. Laughinghouse provided an overview of the following items from the June 2021 edition of CAHS Connects. She stated that she continues to receive positive feedback from the community on the redesigned newsletter, including from LDH.</p> <ul style="list-style-type: none"> <li>➤ New Prevention Director, Ms. Latraiel Courtney – Dr. Laughinghouse introduced Ms. Courtney and a brief summary of her background was provided.</li> <li>➤ ASCEND ABA Program – “Congratulations Graduates!” – CAHSD is proud of 5 year old twins who began attending the ASCEND Program when they were two years old and are now graduating from kindergarten this fall. The program prepares young children with autism for school and life by teaching them how to communicate, socialize, play and learn academically.</li> <li>➤ Testimony: “I knew I needed help...” is the story about a man who lost his job because of COVID-19 and received help from CAHSD’s Louisiana Spirit program. The program offers free help for individuals and families that have been affected by the pandemic.</li> </ul>	

		<ul style="list-style-type: none"> <li>➤ Trauma and COVID-19 on “The Area” – Dr. Laughinghouse talks about trauma and COVID-19 with her guest Sherrard Crespo, LMSW, Outreach and Traumatic Loss Coordinator at VIA LINK, a nonprofit organization that provides information, referrals, training, counseling and crisis intervention statewide. CAHSD partners with VIA LINK and they answer CAHSD’s 24-hour phone line.</li> <li>➤ What is Opioid Use Disorder? – In a video, Joi Plain LCSW, CAHSD Addiction Recovery Services, talks about opioid addiction (Opioid Use Disorder) and treatment options that range from inpatient to intensive outpatient care. This video is part of CAHSD’s effort to raise public awareness. The campaign continues through June on TV, radio, and social media.</li> <li>➤ Earn Continuing Education Credits - “Motivational Interviewing,” June 2” and “Assessments for Substance Use Disorders” June 9” training sessions were developed by CAHSD Training Director, John Nosacka, LCSW-BACS, MSHCM. The sessions are virtual and free to CAHSD employees and \$10 for non-CAHSD attendees.</li> <li>➤ Medication Safety for Seniors – CAHSD continues to partner with EBR Council on Aging and the Louisiana Department of Health – Office of Public Health to distribute medication safety materials to seniors.</li> </ul>	
Listening Tour Update	Dr. Laughinghouse Rusty Jabour	<ul style="list-style-type: none"> <li>• Listening Tour Update- <ul style="list-style-type: none"> <li>➤ A presentation titled Capital Area Human Services’ Listening Tour 2021, A Change in Management Project in Pursuit of Excellence was presented.</li> <li>➤ Discussion followed the presentation. Board members were impressed and supportive of the work happening and ideas were offered.</li> </ul> </li> <li>• Dr. Laughinghouse provided a brief overview of programs and upcoming joint ventures that are dependent on funding. More information coming soon.</li> </ul>	
Ends Policy Update	Dr. Laughinghouse	<ul style="list-style-type: none"> <li>• Pended due to the Listening Tour, Dr. Laughinghouse will provide the report in August. .</li> </ul>	
SGR April 2021	Dr. Laughinghouse	<ul style="list-style-type: none"> <li>• Dr. Laughinghouse provided a detailed overview of the April 2021 SGR Report. She stated that CAHSD is on track to meet the SGR collections goal.</li> </ul>	
Board Member Business Cards	Dr. Laughinghouse	<ul style="list-style-type: none"> <li>• To date, five Board members have requested printed business cards and five have requested electronic cards. The cards will be printed/distributed next week.</li> </ul>	

Board Membership	Dr. Laughinghouse K. Bray	<ul style="list-style-type: none"> <li>• Dr. Laughinghouse reported the following:</li> <li>• An update on Ms. L. Aguillard’s reappointment is expected after June 10<sup>th</sup>.</li> <li>• Ms. V. King’s term expires in June 2021 – this will be her last Board meeting. CAHSD is working with EBR to fill her vacancy. Dr. Laughinghouse, Ms. G. Hobdy and several other Board members acknowledged Ms. V. King’s service/commitment to CAHSD and her parish. Ms. V. King stated that it was an honor to serve on the Board.</li> </ul>	
Report from Chairman			
<b>Governance Policy Review by Direct Inspection/Board Business</b>			
Agenda Planning  Cost of Governance	Ms. G. Hobdy	<ul style="list-style-type: none"> <li>• Board members reviewed the following policies included in their Board meeting policy packet: <ul style="list-style-type: none"> <li>○ Agenda Planning</li> <li>○ Cost of Governance</li> </ul> </li> <li>• There were no recommendations to revise the policies. Ms. V. Pearson made a motion to approve the policies without changes. Ms. A. Betts seconded the motion.</li> </ul>	There were no objections and the motions passed.
Slate of Officers and Vote	Ms. G. Hobdy	<ul style="list-style-type: none"> <li>• Ms. G. Hobdy presented the slate of officers put forth by Ms. K. D’Albor on behalf of the Nominating Committee at the last meeting.  Slate of Officers Chair: Ms. G. Hobdy Vice Chair: Mr. T. Sawyer  There was a call for nominations from the floor. There were none.</li> <li>• Ms. A. Betts made a motion to accept the nominations by acclamation. Ms. K. D’Albor seconded the motion. There were no objections and the motion carried.</li> </ul>	There were no objections and the motions passed.
Board Meetings Virtual/In-person	Ms. G. Hobdy	<ul style="list-style-type: none"> <li>• Board Meetings Virtual/In-person – Ms. G. Hobdy requested input from the Board members regarding virtual meetings/in-person. At this point, the Board still has the option to continue meeting virtually.</li> <li>• There was Board discussion re: virtual/in-person meetings.</li> <li>• Ms. G. Hobdy requested a thumbs-up vote.</li> <li>• The Board members voted to continue meeting virtually at this time.</li> </ul>	
Retreat/Board Development	Ms. G. Hobdy	<ul style="list-style-type: none"> <li>• Retreat Board Development – Pending, Date TBD <ul style="list-style-type: none"> <li>➤ The recommendation from Dr. Laughinghouse is to report back from the Listening Tour workgroups as a special project for Board development.</li> <li>➤ The overview presentation given today will be forwarded after the meeting.</li> <li>➤ The next presentation will be in-depth. Board members will have</li> </ul> </li> </ul>	

		the opportunity to ask questions, share concerns or contributions. Follow-up will be scheduled in the fall.	
Board Member Self-Evaluations	Ms. G. Hobdy	<ul style="list-style-type: none"> <li>Ms. Hobdy reminded Board members to complete their Board member self-evaluations. This is the opportunity to reflect on how you're contributing. The Board Chair will use comments received to determine if there are any changes needed in how information is presented/shared to make sure needs/interests are met.</li> <li>A new link to the electronic Board Member Evaluation form was sent out today.</li> </ul>	
June 2021 Policy Review Assignment	Ms. V. Pearson	<ul style="list-style-type: none"> <li>June Policy Assignment – Accountability of the Executive Director, Ms. V. Pearson reviewed the policy and recommended no changes. She provided an overview of the policy and stated that the Board is kept well informed.</li> </ul>	
August 2021 Policy Review Assignment	Ms. G. Hobdy	<ul style="list-style-type: none"> <li>August Policy Review Assignment: Delegation to the Executive Director - Ms. K. D'Albor.</li> </ul>	
Adjournment/Next Meeting	Ms. G. Hobdy	<p>The Board will not meet in July 2021. The next Board meeting is on August 2, 2021, at 1:00 p.m. Meeting location or online access information will be provided when determined.</p> <p>Ms. K. D'Albor made a motion to adjourn the meeting. Ms. L. Aguillard seconded the motion. The meeting was adjourned.</p>	