

**Capital Area Human Services District Board Meeting
August 8, 2016**

Directors Present: Becky Katz, Chair; Amy Betts, Vice-Chair; Kay Andrews; Christy Burnett; Dana Carpenter, Ph.D.; Kathy D’Albor; Gerri Hobdy; Gail Hurst; Sandi Record and Gary Spillman

Directors Absent: Laverne Aguillard; Rev. Louis Askins; Denise Dugas; Vickie King; Stephanie Manson; Stacey Morales and Barbara Wilson

CAHSD Executive Staff Member(s) Present: Jan Kasofsky, PhD, Executive Director

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the August 8, 2016 Consent Agenda and Approval of the Minutes for June 6, 2016	Ms. Katz	Ms. Katz called the meeting to order at approximately 3:04 p.m. A quorum was present. Kay Andrews made a motion to approve the June 6, 2016, Consent Agenda and the minutes of May 2, 2016. Gary Spillman seconded the motion.	There were no objections and the motion passed.
Communication	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky welcomed new Board member, Virginia Pearson. Ms. Pearson provided the Board members with a brief overview of her background. • Dr. Kasofsky provided a timeline of CAHSD’s interaction with the BRPD chaplain related to the recent events of violence in Baton Rouge. CAHSD provided social workers to meet with families. She reported that a BRPD officer voiced that one of the most important trainings he’s received was the CIT training at CAHSD. She stated that she is pleased with the responses CAHSD received from all media. • CAHSD Activities: Dr. Kasofsky reported that she and John Nosacka had a good interview with Jim Engster. She provided an overview of the following CAHSD activities. (1) CAHSD has been offering programs onsite at lunchtime on Tuesday’s and at 6:00 p.m. during July. There has been small participation but it was important to those attending. (2) Dr. Howard Osofsky and Joy Osofsky, PhD provided a presentation on “Managing Trauma” for professionals which was well attended and received. • Gerri Hobdy was complimentary of the resources CAHSD shared with the public via email and on the CAHSD website. • Listening Sessions: Dr. Kasofsky is in the process of developing the next phase of outreach. She wants to have listening sessions in different community centers with the different council members. The goal is to utilize the local association of psychologists and social workers, in addition to CAHSD staff, to hold small sessions of 8 using a preset script of open ended questions. • Connecting the Dots Expo: Social workers in the community felt a need to have mental health and substance abuse providers know more about what different agencies do. CAHSD participated in the event. 	

		<ul style="list-style-type: none"> • Crisis Intervention Team Training (CIT) Institute: The next training session is October 17th. • National Dialogues on Behavioral Health (NDBH): Dr. Kasofsky is the NDBH president this year. The topic for this year's conference is mental wellness. How do we take information that we know from trauma treatment and bring that to the fore front so that people are more resilient. The dates are October 23-26, 2016. Due to budget constraints, there isn't a current plan to pay registration for Board members to attend but if any are interested in attending, Dr. Kasofsky will discuss with Adina Collins. • Annual CAHSD Staff Training is on October 7, 2016. Board members are invited to attend and have lunch. The speaker is a PhD Psychologist from California who has authored 8 books and is the statewide trainer for Kaiser Permanente. He does work around how the science supports the different approaches. He most recently published a book titled the "The Brain Bible". Additional information will be forthcoming. • Bridge Center Handout: BRAF has created a 501©3, has a fiscal management and hired an executive director. The center appears to be more of a respite center than a stabilization unit and will not accept people who are on a PEC or CEC. 	
SB SW Site Changes/Expansions	Dr. Kasofsky	<ul style="list-style-type: none"> • The list of current schools was provided. Pointe Coupee has expressed interest for CAHSD to expand services in 2 schools. 	
Summer School Based Programs Utilization	Dr. Kasofsky	<ul style="list-style-type: none"> • An overview of the Summer School Program was provided including attendance/cost of the program. 350 children attended the program this year. There was discussion regarding the expense related to a 50% no-show rate of the children signed up to attend the program, cost of staffing the program and possibility of providing transportation. 	
BH Primary Care Integration	Dr. Kasofsky	<ul style="list-style-type: none"> • CAHSD and HAART have been working well together. Jamie Roques has been hired to facilitate this project with CAHSD. CAHSD will provide the mental health piece for HAART. A CAHSD social worker will be placed at HAART. They are currently in the process of determining if this will be a co-location or if they will be contracted with us and pay the cost of the Social worker's salary. • The BH Collaborative typically meets every other month and is currently working on Primary Behavioral Health Integration. Dr. Harold Brandt, BR Clinic Medical Director, presented at the last meeting on this topic. A panel discussion followed the meeting. Panel members are: Dr. Brandt, Tim Young, HAART; Dr. Tynes, OLOL; and Dr. Kenny Cole, MD, BRGMC. Current barriers they are facing to integration were discussed. • The focus of the September 23rd meeting will be on outcome measurement and screening tools. The tools will be used in a Primary 	

		<p>Care Setting to identify depression, anxiety and whether a person needs a brief intervention referral. The Financial barriers will be the focus of the meeting after the outcome measurements meeting. Kevin Guidry, FMOL is the co-chair for this project.</p> <ul style="list-style-type: none"> The Baton Rouge Clinic is interested in placement of CAHSD social workers in their clinic. 	
Medicaid Expansion	Dr. Kasofsky	<ul style="list-style-type: none"> One month has passed since the implementation of the Medicaid enrollment process. DHH wants to hold a health fair in Donaldsonville. Details will be forthcoming and CAHSD will participate. 	
Update on FY 2017 Budget	Dr. Kasofsky	<ul style="list-style-type: none"> Dr. Kasofsky provided an overview of the current CAHSD budget status. CAHSD received a \$670K cut instead of the original projection. 	
Self-Generated Revenue (SGR) Report	Dr. Kasofsky	<ul style="list-style-type: none"> Dr. Kasofsky provided an overview of the July 2015-June 2016 Revenue Comparison SGR Revenue Report. CAHSD exceeded its annual collection goal of \$3,358, 800.00. 105% of the goal was collected. K. Muzik anticipates collecting \$88K per month for services provided at CARP. 	
Community Meetings	Dr. Kasofsky	<ul style="list-style-type: none"> Board members have requested to add parish councils and policy jury presentations. She expressed concerned doing this now with the other current on-going projects. She indicated that a better time may be during December, January, & February. This is part of the strategic plan. Could present a plan to the Board before these meetings and consider it pending input from parishes K. Andrews stated that the time period is less important that having a well-organized, well attended meeting. 	
Board Membership	K. Bray	<ul style="list-style-type: none"> EBR nominees have been submitted for Denise Dugas's seat but is on hold due to the recent events in Baton Rouge. Dr. Carpenter's paperwork has been submitted to the EBR Parish Council and should be on the August 24th meeting agenda. A second nominee is still needed for the Pointe Coupee seat. There was discussion regarding the seats in West Feliciana. 	Dr. Kasofsky will contact Mayor D'Aquila.
Report from Chairman			
Board Policy Review by Direct Inspection/Board Business			
Board Policy Review	Ms. Katz	<p>On behalf of the Board and Dr. Kasofsky, Ms. Katz presented Mr. Spillman with a certificate of appreciation for his service as Board Chair.</p> <p>Ends Focus of Grants or Contracts (terminated/non-renewal contracts): The Board members reviewed the policy. Ms. Hurst made a motion to approve the policy as written. Mr. Spillman seconded the motion.</p> <p>Treatment of MH Consumers (satisfaction surveys, grievances, complaints): The Board members reviewed the policy. There was discussion that the</p>	<p>The motion passed and there were no objections.</p> <p>The motion passed</p>

		<p>meaning of the policy did not need to be changed but the wording needed to be amended to read: # 2, Change “Avoid” to “Fail to”. Mr. Spillman made a motion to approve the policy with the change in wording. Gerri Hobby seconded the motion.</p> <p>Updated Board Resolution: The Board reviewed the resolution that is signed when the Board Chair changes. There was no change to the resolution. Amy Betts made a motion to accept the resolution as written. Kay Andrews seconded the motion.</p>	<p>and there were no objections.</p> <p>The motion passed and there were no objections.</p>
Policy Review Assignment	Ms. Katz	<ul style="list-style-type: none"> Executive Limits: Policy on Exec. Director Global Linkage – Gail Hurst reviewed the policy and stated that the Board is in compliance. 	
Next Assignment	Ms. Katz	<ul style="list-style-type: none"> Vickie King: Unity of Control 	
Community Participation	Ms. Katz	<ul style="list-style-type: none"> N/A 	
Next Meeting	Mr. Spillman	The next Board meeting will be September 12, 2016 at CAHSD at 3:00 p.m. @ 4615 Government Street, Building 2, Baton Rouge, LA in Conference Room 200A.	

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