



Louisiana State Police Retirement System

Board Meeting Minutes

Meeting Title	Louisiana State Police Retirement System Board Meeting
Date of Meeting	August 19, 2015
Where	9224 Jefferson Hwy, Baton Rouge, LA 70809
Start Time	1:30 p.m.

- 1) Shelley S. Sebastian, Administrative Assistant, called roll as follows:

Frank Besson, Jr., President, LSTA, Chairman, NOT PRESENT
Marsha Pressburg, Surviving Spouse Representative, NOT PRESENT
Stephen Lafargue, Retired/Active Representative, NOT PRESENT
Col. Michael Edmonson, Superintendent, Office of State Police, Appearing Thru
Charles Dupuy, Designee for Office of State Police, NOT PRESENT
Sen. Elbert Guillory, Senate Retirement Committee, NOT PRESENT
John Kennedy, State Treasurer, NOT PRESENT
Amy Mathews, Designee for State Treasurer, PRESENT
Kevin Marcel, Active Representative, Vice Chairman, PRESENT
Rep. Kevin Pearson, House Retirement Committee, NOT PRESENT
Thurman Miller, President, Central State Troopers Coalition, PRESENT
Commissioner Kristy Nichols, Div. Of Administration, Appearing Thru
Andrea Hubbard, Designee for DOA Commissioner, PRESENT
Bobby E. Smith, Retired Representative, PRESENT

NOTE: No Quorum

The records reflect that the following persons were also present:

Denise Akers, Attorney	Rob Bickham, UBS/Paine Webber
Irwin L. Felts, Jr., Executive Director	Kristin Leto, Griffin & Co., System Accountant
Kimberly A. Gann, Assistant Director	Shelley Sebastian, Administrative Assistant

Vice-Chairman Kevin Marcel opened the meeting with the pledge of allegiance. The prayer was led by Bobby Smith.

- 2) Irwin Felts reviewed the June 24, 2015 Board meeting minutes. Mr. Felts advised the board that Kimberly Gann will give updates on the new Pension Management System, the two (2) pending disabilities and the new Social Media policy. **(Exhibit A on file at the LSPRS office)**
- 3) Amy Mathews reviewed the July 22, 2015 Investment Committee meeting minutes. Ms. Mathews pointed out the preliminary number for the fiscal year end, June 30, 2015, was at 2.98%. This is a preliminary number, and this number will change as soon as the performance numbers are reported from the alternative managers.

Ms. Mathews discussed the presentation from our private equity manager, Portfolio Advisors. Our initial investment in PAPEF VI is up 13.4% on a net IRR return basis. Ms. Mathews advised the board that the committee has discussed committing more funds in 2016. **(Exhibit B on file at the LSPRS office)**

Rob Bickham advised the board that we do have three managers on the "watch list" at this time; Aberdeen, Campbell Timber and Brandes. Mr. Bickham also advised the board that the committee will be hearing from these managers at the next Investment Committee meeting, September 23, 2015.

- 4) Rob Bickham reviewed the Asset Allocation and the Market Value and Returns Summary as of July 31, 2015. The portfolio had an ending value of \$662,462,972. Mr. Bickham pointed out that the new Active Mid Cap Manager, Iridian, has been added with a value of \$18,321,736 as of July 31, 2015. The system's overall equity position is 62.3%, fixed income is 18.6% and the alternative managers are at 14.7%.

Mr. Bickham reviewed the Market Value and Returns Summary as of July 31, 2015, pointing out that the 2.98% return number should be better after the 5 or 6 alternative managers' report their performance numbers. Mr. Bickham also pointed out that the Domestic equity managers are up 1.76%, International equity managers down -1.46%, totaling .78%. The Fixed Income managers are down 0.26% overall. **(Exhibit C on file at the LSPRS office)**

- 5) Kristin Leto presented the check registers for the period of June 1, 2015 to July 31, 2015 and the Budget Summary and JP Morgan Balance Report as of July 31, 2015. **(Exhibit D on file at the LSPRS office)**

- 6) System's Priorities Update:

Kimberly Gann advised the Board that we have executed a contract extension letter with Hall Actuarial Associates extending the contract thru June 30, 2016, **(Exhibit E on file at the LSPRS office)**.

Kimberly Gann updated the board on the new Pension Management System software. The conversion has not been quite as easy as anticipated. Ms. Gann advised the board that she hopes we will be able to start running the new system parallel with the old system around October and hopefully completely transition in January of 2016.

Kimberly Gann discussed the future staffing needs of LSPRS. She presented the current Organizational chart to the board. **(Exhibit F on file at the LSPRS office)**

Kimberly Gann presented the upcoming Retiree Representative Election schedule. Due to not having a quorum, the election schedule will be postponed until the next meeting delaying the current scheduling. The election schedule will be presented to the board at the September meeting for approval. **(Exhibit G on file at the LSPRS office)**

Denise Akers, Attorney, suggested to the board that we adopt an Administrative Procedure, allowing staff members to perform certain types of procedures without the board's approval. This election schedule is an example of the types of things that could be done without having to seek Board approval which sometimes delays time sensitive tasks from being performed. Ms. Akers will write this procedure. The board agreed.

- 7) Irwin Felps discussed the Louisiana Compliance Questionnaire. This matter will also be presented at the September meeting.

- 8) Kimberly Gann presented the LSPRS Social Media Policy. This policy will be presented for approval at the board meeting in September. **(Exhibit H on file at the LSPRS office)**

APPROVED FOR DISTRIBUTION

**Kevin Marcel, Vice-Chairman
Louisiana State Police Retirement System
Board of Trustees**