

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING
August 13 2020

C. Faucheux called the meeting to order at approximately 10:30 am on Thursday, August 13, 2020 via teleconference.

Members present were, C. Faucheux, H. Banquer, R. Drexel, E. Broussard, III, S. Jasmin, and K. Bourgeois thus achieving a quorum. Also present were D. Breun (Transdev), E. Martin-Jackson (Transdev), S. Van Sickle (Transdev), A. Thompson, and C. Ash (Solutient).

C. Faucheux asked all board members to review the minutes from the July 9, 2020 board meeting. It was moved to accept by H. Banquer and seconded by E. Broussard, III. Motion carried unanimously.

C. Faucheux asked if there were any public questions or comments. I. Mathieu stated that she is a member of the St. John Healthy Communities Committee and transportation is an important part of their conversations. She would like to see a 10-year ridership graph and RPTA's 5-year goals. D. Breun discussed Transdev's contract and asked if the Board would like him to prepare figures for the optional extension within the contract. The board responded affirmatively.

Operations Report for July 2020. The number of passengers transported in July was 1,285. The daily average was 49.42 riders. Average scheduled trips per hour was 1.21. The on-time rate was 98.5%. Revenue collected was \$2,507 and 11 vouchers. There were 14,905 miles traveled at an average cost of \$6.64 per mile. Average miles per trip was 11.59. The ADA denial rate was 0%. The highest percentage of denials were in the 7:00-7:29am and 9:00-9:29am time frames.

C. Ash presented the July 2020 Secretary/Treasurer's Report. Profit and Loss through July is \$127,434.73. Profit and Loss from inception through July 2020 shows a net loss of (\$6,843.06). Total Equity & Liabilities as of July 31, 2020 was \$313,926.49. The Statement of Cash Flows shows total cash as of July 31, 2020, and inception through July 31, 2020 to be \$190,048.76.

C. Faucheux requested a motion approving the July 2020 Secretary/Treasurer's Report. It was moved by R. Drexel and seconded by E. Broussard, III. Motion carried unanimously.

C. Ash listed the following checks for accounts payable: The Solutient Corporation, Invoice No. 11545 (July 2020 Services), \$6,125, Check No. 2271; Transdev, Invoice No. 08/01/2020 (July 2020 Services), \$99,113.44, Check No. 2272; L'Observateur, Invoice No. 190366/0720 (Meeting Notice), \$34.14, Check No. 2273; and Stagni, Invoice Nos 19435 and 19443 (2019 Audit and SAUP), \$14,200, Check No. 2274.

C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by H. Banquer and seconded by E. Broussard, III. Motion carried unanimously.

No collateralization report was included in the packet as the funding did not meet the \$250,000 threshold in July.

E. Jackson-Martin presented the pass program selection. S. Fernandez was selected.

The 5:00-5:29am, 5:30-5:59am, and 8:00-8:29am were the peak service periods in July.

S. Van Sickle reviewed the updated grant activity spreadsheet.

C. Ash directed the board to the feasibility analysis updates provided by Via.

E. Jackson-Martin informed the board that she has been coordinating with St. John the Baptist Parish to include 5 RPTA vehicle past their useful lives in the auction scheduled later this year. E. Broussard, III asked what the auctioneer would charge for their services. E. Jackson-Martin said she would find out and get back with the board.

S. Van Sickle and A. Thompson informed the board of the changes made to the 2020 budget including: the increased Parish funds; the Federal operating fund totals; and the net position.

C. Faucheux requested a motion for approval of the revised 2020 budget. Approval of the revised budget was moved by R. Drexel and seconded by E. Broussard, III. Motion carried unanimously.

A. Thompson reported that Stagni had completed the 2019 audit and there were no findings. Copies will be distributed at the next meeting.

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C. Faucheux requested a motion to adjourn. Approval was moved by H. Banquer and seconded by R. Drexel. Motion carried unanimously.

Having no more business to discuss, the meeting was adjourned at approximately 11:40am.

 9-14-20

Corey Faucheux, Chairperson

Date