

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING
September 12, 2019

C. Faucheux called the meeting to order at approximately 10:30am on Thursday, September 12, 2019 at the RPTA Facility, LaPlace LA.

Members present were, C. Faucheux, R. Drexel, R. LeBlanc, H. Banquer, J. Dias, and R. Lemons (arrived at 11:15), thus achieving a quorum. Also present were E. Martin-Jackson (Transdev), S. Van Sickle (Transdev), A. Thompson (Solutient), L. Andrews (Solutient) and C. Ash (Solutient).

C. Faucheux asked all board members to review the minutes from the August 8, 2019 board meeting. It was moved to accept with corrected spelling of C. Faucheux's name in two places by R. Drexel and seconded by R. LeBlanc. Motion carried unanimously.

C. Faucheux asked if there were any public questions or comments. There were none.

E. Jackson-Martin presented Transdev's Operations Report for August 2019. The number of passengers transported in August was 1,578. The daily average was 64.77 riders. Average scheduled trips per hour was 1.43. The on-time rate was 98.8%. Revenue collected was \$3,220 and 7 vouchers. There were 22,481 miles traveled at an average cost of \$4.40 per mile. Average miles per trip was 14.24. The ADA denial rate was 0%. The highest percentage of denials were in the 7:00-7:29am, 9:00-9:29am, 10:00-10:29am, and 12:00-12:29pm time frames.

L. Andrews presented the August Secretary/Treasurer's Report. Profit and Loss through August is (\$50,831.37). Profit and Loss from inception through August 2019 shows a net income of \$58,248.44. Total Equity & Liabilities as of August 2019 was \$466,793.66. The Statement of Cash Flows shows total cash as of August 31, 2019, and inception through August 31, 2019 to be \$100,786.09. L. Andrews then covered then directed the board to the budget to actual report and the notes/interpretations.

C. Faucheux requested a motion approving the August 2019 Secretary/Treasurer's Report. It was moved by H. Banquer and seconded by J. Dias. Motion carried unanimously.

L. Andrews listed the following checks for accounts payable: The Solutient Corporation, Invoice No. 11307 (August 2019 Services), \$6,000, Check No. 1197; Transdev, Invoice No. 0901-2019 (August 2019 Services), \$99,010.62, Check No. 1198; Port Arthur Newsmedia, Invoice No. 91750/0819 (Meeting Notice), \$27.48, Check No. 1199; and Stagni & Company, Invoices 16547/16570 (Audit and Statewide Agreed Upon Procedures), \$14,000, Check No. 1200.

C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by J. Dias and seconded by R. LeBlanc. Motion carried unanimously.

C. Ash discussed the Collateralization Report, showing that any funding over the amount of \$250,000 has been insured. No collateralization report was included in the packet as the funding did not meet the threshold in August.

E. Jackson-Martin presented the pass program selection. J. Brown was selected.

S. Van Sickle presented the extra hour of service performance review. The 5:00-5:29am, 5:30 – 5:59am, 3:30 – 3:59pm were the peak service periods in August.

S. Van Sickle discussed the Saturday service performance review. Total August Saturday ridership was the third highest thus far in 2019.

H. Banquer left at 11:15pm.

A. Thompson and S. Van Sickle summarized the financial projections/assumptions talking points. The board reviewed the information and requested a summary of percentage of costs covered by reimbursement as well as additional bullet points.

S. Van Sickle reviewed the severe weather cancellation/modification revised procedures. Discussion ensued. C. Faucheux requested that this item be kept on the upcoming meeting agenda.

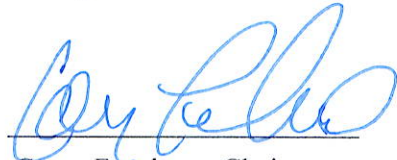
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S. Van Sickle directed the board to Resolution 09-2019 approving the filing of the 2020-2021 Section 5311 application.

C. Faucheux requested a motion to approve Resolution 09-2019. Approval was moved by R. LeBlanc and seconded by J. Dias. Motion carried unanimously.

C. Faucheux requested a motion to adjourn. Approval was moved by J. Dias and seconded by R. LeBlanc. Motion carried unanimously.

Having no more business to discuss, the meeting was adjourned at approximately 11:45pm.



Corey Faucheux, Chairperson

10-22-19

Date