

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING  
November 14, 2019

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C. Faucheux called the meeting to order at approximately 10:30am on Thursday, November 14, 2019 at the RPTA Facility, LaPlace LA.

Members present were, C. Faucheux, R. Drexel, R. Lemons, I. Bergeron, and J. Dias thus achieving a quorum. Also present were E. Martin-Jackson (Transdev), S. Van Sickle (Transdev), A. Thompson (Solutient), L. Andrews, and C. Ash (Solutient).

***C. Faucheux asked all board members to review the minutes from the October 22, 2019 board meeting. It was moved to accept by R. Drexel and seconded by I. Bergeron. Motion carried unanimously.***

C. Faucheux asked if there were any public questions or comments. There were none.

E. Jackson-Martin presented Transdev's Operations Report for October 2019. The number of passengers transported in October was 1,732. The daily average was 64 riders. Average scheduled trips per hour was 1.57. The on-time rate was 98.8%. Revenue collected was \$3,347 and 23 vouchers. There were 23,676 miles traveled at an average cost of \$4.23 per mile. Average miles per trip was 21.50. The ADA denial rate was 0%. The highest percentage of denials were in the 8:00-8:29am, 9:00-9:29am, and 1:00-1:29pm time frames.

L. Andrews presented the October 2019 Secretary/Treasurer's Report. Profit and Loss through October is (\$103,269.69). Profit and Loss from inception through October 2019 shows a net income of \$5,810.12. Total Equity & Liabilities as of October 2019 was \$414,355.34. The Statement of Cash Flows shows total cash as of October 31, 2019, and inception through October 31, 2019 to be \$71,800.51. L. Andrews then directed the board to the budget to actual report and the notes/interpretations.

***C. Faucheux requested a motion approving the September 2019 Secretary/Treasurer's Report. It was moved by J. Dias and seconded by R. Lemons. Motion carried unanimously.***

C. Ash listed the following checks for accounts payable: The Solutient Corporation, Invoice No. 11337 (October 2019 Services), \$6,000, Check No. 1208; Transdev, Invoice No. 1101-2019 (October 2019 Services), \$100,378.17, Check No. 1209; and LaPlace Newsmedia, Invoice No. 190366-1019 (Meeting and Grant Notices), \$51.96, Check No. 1210.

***C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by R. Lemons and seconded by J. Dias. Motion carried unanimously.***

L. Andrews discussed the Collateralization Report, showing that any funding over the amount of \$250,000 has been insured. No collateralization report was included in the packet as the funding did not meet the threshold in October.

E. Jackson-Martin presented the pass program selection. C. Willis was selected.

S. Van Sickle presented the extra hour of service performance review. The 5:00-5:29am, 5:30 – 5:59am, 12:30 – 12:59pm, and 1:00-1:29pm were the peak service periods in October.

S. Van Sickle discussed the Saturday service performance review.

A. Thompson and S. Van Sickle summarized the financial projections/assumptions talking points. Discussion ensued regarding Parish funding levels and the possibility of accelerating payments.

L. Andrews informed the board that there would need to be an evaluation subcommittee for the feasibility analysis proposals. J. Dias, R. Drexel, and C. Faucheux volunteered to be on the subcommittee.

***C. Faucheux requested a motion to approve J. Dias, R. Drexel, and C. Faucheux as members of the feasibility analysis evaluation subcommittee. Approval was moved by I. Bergeron and seconded by R. Lemons. Motion carried unanimously.***

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L. Andrews informed the board that the feasibility analysis RFP pre-proposal conference would be held at 10:am on November 18<sup>th</sup>. R. Lemons requested that info related to the RFP be sent for inclusion on the Parish websites. L. Andrews said she would forward the information.

A. Thompson informed the board that Capital One is no longer handling government accounts and that the account would close no later than December 9<sup>th</sup>. She went over the information she had from Chase and Regions, the two banks who offer similar accounts to Capital One and have branches in both New Orleans and Laplace. Both banks still needed to provide additional forms and other related items. In effort to move things forward and meet the December 9<sup>th</sup> deadline, she requested that the board approve both Chase and Regions. Whichever bank provides all necessary documents in the timeliest fashion will be the one the board uses and will rescind the other resolution for the other bank at the next meeting. The board requested that some language within the resolutions be amended.

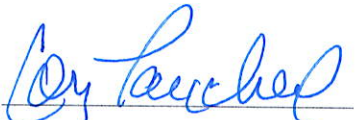
*C. Faucheux requested a motion to approve Resolution No. 11-2019 as amended authorizing the RPTA to terminate its existing account with Capital One and establish an account with JPMorgan Chase Bank, N.A. Approval was moved by J. Dias and seconded by R. Drexel. Motion carried unanimously.*


*C. Faucheux requested a motion to approve Resolution No. 12-2019 as amended authorizing the RPTA to terminate its existing account with Capital One and establish an account with Regions Bank. Approval was moved by I. Bergeron and seconded by J. Dias. Motion carried unanimously.*

S. Van Sickle directed the board to the FY20 draft budget and provided detail as to the revenues and expenditures. It was noted that the depreciation estimate for 2020 was missing. A. Thompson provided information on the net position.

C. Ash reviewed the Civil Law training opportunities.

Having no more business to discuss, the meeting was adjourned at approximately 11:30pm.

  
Corey Faucheux, Chairperson

  
Date