

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING
January 16, 2020

C. Faucheux called the meeting to order at approximately 1:30pm on Thursday, January 16, 2020 at the St. John the Baptist Parish Council Chambers, LaPlace LA.

Members present were, C. Faucheux, H. Banquer, R. Drexel, R. LeBlanc, and J. Dias thus achieving a quorum. Also present were E. Martin-Jackson (Transdev), S. Van Sickle (Transdev), L. Andrews (Solutient), C. Ash (Solutient) and A. Thompson (Solutient). Members not in attendance included R. Lemons and I. Bergeron.

C. Faucheux asked all board members to review the minutes from the December 12, 2019 FY2020 budget hearing. It was moved to accept by R. Drexel and seconded by J. Dias. Motion carried unanimously.

C. Faucheux asked all board members to review the minutes from the December 12, 2019 board meeting. It was moved to accept by R. LeBlanc and seconded by H. Banquer. Motion carried unanimously.

C. Faucheux asked if there were any public questions or comments. I. Mathieu spoke about her involvement in the LSU Ag. Center's "Healthy Communities" Project. Transportation is one of ten objectives included in the program. Additionally, she discussed the possibility of adding a community member to the board. C. Faucheux stated that the bylaws dictate board composition, but that the bylaws could be changed during the non-fiscal legislative session. I. Mathieu then asked about subscription service. E. Jackson-Martin will provide more information regarding this topic.

E. Jackson-Martin presented Transdev's Operations Report for December 2019. The number of passengers transported in October was 1,477. The daily average was 59.08 riders. Average scheduled trips per hour was 1.45. The on-time rate was 98.8%. Revenue collected was \$2,849 and 32 vouchers. There were 21,135 miles traveled at an average cost of \$4.28 per mile. Average miles per trip was 14.28. The ADA denial rate was 0%. The highest percentage of denials were in the 8:00-8:29am, 9:00-9:29am, and 4:00-4:29pm time frames.

L. Andrews presented the December 2019 Secretary/Treasurer's Report. Profit and Loss through December is (\$133,617.79). Profit and Loss from inception through December 2019 shows a net loss of (\$50,692.55). Total Equity & Liabilities as of December 31, 2019 was \$189,491.76. The Statement of Cash Flows shows total cash as of December 31, 2019, and inception through December 31, 2019 to be (\$15,482.23). L. Andrews then directed the board to the budget to actual report and the notes/interpretations.

C. Faucheux requested a motion approving the November 2019 Secretary/Treasurer's Report. It was moved by J. Dias and seconded by R. LeBlanc. Motion carried unanimously.

L. Andrews listed the following checks for accounts payable: The Solutient Corporation, Invoice No. 11396 (December 2019 Services), \$6,000, Check No. 2230; Transdev, Invoice No. 101012020 (December 2019 Services), \$90,608.29, Check No. 2232; and LaPlace Newsmedia, Invoice No. 190366-1219 (RFP Addendum #1 and meeting minutes), \$43.38, Check No. 2233. Check No. 2231 was voided due to error.

C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by H. Banquer and seconded by R. LeBlanc. Motion carried unanimously.

L. Andrews discussed the Collateralization Report, showing that any funding over the amount of \$250,000 has been insured. No collateralization report was included in the packet as the funding did not meet the threshold in December.

E. Jackson-Martin presented the pass program selection. V. Baptiste was selected.

S. Van Sickle presented the extra hour of service performance review. The 5:00-5:29am, 5:30-5:59am, and 12:30-12:59pm were the peak service periods in December.

S. Van Sickle discussed the Saturday service performance review.

S. Van Sickle reviewed the grant activity status report.

The board discussed setting a meeting to talk with President Hotard. H. Banquer said she would coordinate, and E. Jackson-Martin, A. Thompson, and S. Van Sickle said they would make themselves available for the meeting.

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L. Andrews presented the board with Resolution No. 01-2020 selecting Via Mobility, LLC. for consulting services related to the RPTA Feasibility Analysis. The members of the selection subcommittee discussed their thoughts on the proposals.

C. Faucheux requested a motion to approve Resolution No. 01-2020 selecting Via Mobility, LLC. for consulting services related to the RPTA Feasibility Analysis. Approval was moved by H. Banquer and seconded by R. LeBlanc. Motion carried unanimously.

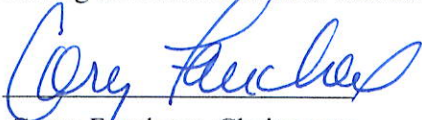
C. Ash discussed the required sexual harassment training and stated that he would maintain the correspondence with the State regarding the difficulties associated with obtaining the training.

C. Ash presented the RPTA Sexual Harassment Policy.

C. Faucheux requested a motion to approve Resolution No. 02-2020 approving the RPTA Sexual Harassment Policy. Approval was moved by R. Drexel and seconded by J. Dias. Motion carried unanimously.

C. Faucheux requested a motion to adjourn. Approval was moved by R. Drexel and seconded by J. Dias. Motion carried unanimously.

Having no more business to discuss, the meeting was adjourned at approximately 2:30pm.



Corey Faucheux, Chairperson



Date