**Northwest Louisiana Human Service District (NLHSD) – Region 7**

Minutes of the Special Meeting of Monday, September 17, 2012 @ 5:30 p.m.

1525 Fairfield Avenue; 5th Floor Conference Room – Shreveport, LA

The special call meeting of the Board of Directors of the NLHSD was held on **Monday, September 17, 2012 at 5:30 pm**. The meeting was called to order by Margaret Lowery at 5:35 p.m. Invocation was offered by Morgan Johnson. Pledge of Allegiance was recited by all.

**Roll Call In Attendance**: Morgan Johnson, Njeri Camara, Margaret Lowery, Fred Jones (arrived late), Roland Pippin, Wanda Brock, Ora Rice, Dee Fowler and Chris Nolen. Absent: Jennifer Partain, Marcelle Slaughter and Barbara Marshall. DHH Staff: Russell Semon, Wendy Goad (OBH), and Tanya Murphy (OCDD). Members of the Public: Reece Middleton and Bobbie Thompson of the LA Assoc. on Compulsive Gambling, Jennifer Salter (parent) and Laura Head (RAC)

**Adoption of the Agenda** was approved. Moved by Nolen, seconded by Johnson. Unanimously Approved.

Guest and Public Comments: The Secretary was asked to prepare a sign-in sheet for the public at future meetings and a card for the public to address the board.

**Approval of the Minutes of August 20, 2012**, moved by Nolen, seconded by Rice. Unanimously approved.

**Approval of the Minutes of the Special Meeting of August 27, 2012**, moved by Fowler, seconded by Johnson. Unanimously approved.

**Agenda Items for Discussion:**

1. **Executive Director Position Description –** Moved by Fowler, seconded by Pippin to adopt the position description as amended. Unanimously approved.
2. **Executive Director Hiring Process -**

Board members selected to serve on the **Search Committee include**:

Fred Jones

Chris Nolen

Barbara Marshall

Dee Fowler

Margaret Lowery

Wanda Brock (Alternate)

**Next Meeting Date** - The ED Search Committee will meeteduled for **Friday, September7, 2012, @ 4:00 p.m**.

**Moved by Jones, seconded by Camara for the meeting adjournment at 7:10 p.m.**

Respectfully submitted, Njeri Camara, Secretary