



**ACADIANA AREA  
HUMAN SERVICES DISTRICT**  
Setting Actions with Quality Compassionate Care

## Acadiana Area Human Services District-Board Meeting Minutes

### Tyler Mental Health Center

**June 30, 2014**

**Members Present:** Janise Hardy (Vermilion Parish); Patricia LaBrosse (Governor Appointment/Lafayette Parish); Kay Marcel (Iberia Parish); Mary Neiheisel (Lafayette Parish); George Pourciau (Acadia Parish); Amy Theobald (St. Landry Parish)

**Members Absent:** Georgie Blanchard (St. Martin Parish); Claire Daly (Governor Appointment/Iberia Parish) – notified of absence; Rob Eastin (Evangeline Parish) – notified of absence

**Employees:** Brad Farmer, Executive Director; Jennifer Sonnier, Administrative Assistant

**Others:** Courtney Phillips, Deputy Secretary, DHH; Lori Johnson, DHH; Judge Susan Theall, Family Court Judge 15th District; Darla Louviere, Region IV LaCAN Leader;

Agenda Item	Discussion	Action
Call to Order	Brad Farmer announced that a copy of the Open Meetings law is available.	Call to order by Dr. Mary Neiheisel, Chair, at 6:17 p.m.
Roll Call	6_ board members personally present.	
Quorum	6_ board members personally present.	Secretary announced a Quorum present.
Approval of April 28, 2014, Minutes	Janise Hardy/George Pourciau moved/seconded approval of April minutes.	Motion passed unanimously.
Solicit Public Comment Requests	None	
Public Comments/Input	Judge Theall shared information about a mental health court that she is working, with others, to establish in the 15 <sup>th</sup> Judicial District. She attended our meeting to learn more about AAHSD and to identify potential resources and collaborators.	
Guest Speaker – Courtney Phillips, Deputy Secretary, DHH	Ms. Phillips noted the following bills passed during the legislative session that will impact DHH and those served by the department:	

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	<p><b>Budget HB1</b> – no major cuts to DHH (last year \$9.1B; this year \$9.5B); includes merit increases for employees.</p> <p><b>Other Bills:</b> SB309; HB185; SB498; HB68.</p> <p>SB499 did not pass but DHH will look at what can be done for passage next year.</p> <p>Details of these and other bills can be found on the legislative website (<a href="http://www.legis.state.la.us">www.legis.state.la.us</a>)</p> <p>Ms. Phillips praised Brad Farmer for his work with the AAHSD, including his management of the budget.</p> <p>Ms. Phillips also discussed some of DHH's initiatives:</p> <ol style="list-style-type: none"> <li>1) LSU private/public partnerships, noting that the Lafayette partnership is the most successful offering increasing access to services and specialists.</li> <li>2) A new RFP will be issued this month for the Bayou Health managed care program.</li> <li>3) A new RFP will be issued for the Behavioral Health managed care program in August. Lessons have been learned during the initial implementation that will be used to improve the RFP.</li> <li>3) <i>Well Ahead</i> program to improve wellness of citizens. Ms. Phillips will send more information about this initiative.</li> <li>4) <i>Living Better Louisiana</i> is an initiative by Office of Group Benefits to assess state employees' health and alert them to any health concerns.</li> </ol>	

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	<p>5) Training is being provided to update DHH regional attorneys about the “continuum of care” available and how to determine appropriate placements in the continuum services/programs/facilities.</p> <p>6) Human service districts/authorities EDs continue to meet and work with DHH leadership on the Accountability Implementation Plan.</p> <p>7) The consolidation of IT services will go into effect <b>July 1, 2014</b>. There are plans to consolidate contract and procurement services but DHH is trying to carve out the districts/authorities.</p> <p>Ms. Phillips was asked about the initiative to implement <b>managed care of long-term care services for seniors and people with developmental disabilities</b>. She responded that DHH is currently awaiting further guidance from CMS and anticipate the next meeting of the advisory group of stakeholders will be in August. It is still anticipated that an RFP for this initiative will be issued in the Spring of 2015.</p>	
<p>Agenda Calendar Items</p> <p>a. Governance Process</p> <p>i. Chairperson’s Role (pg. 21)</p> <p>ii. Member’s Code of Conduct (pg. 22)</p> <p>iii. Cost of Governance (pg. 24)</p>	<p>Policy concerning the Chairperson’s role was reviewed/discussed.</p> <p>Kay Marcel/Janise Hardy moved/seconded that the Board is operating in compliance with this policy.</p> <p>Policy concerning the Member’s Code of Conduct was reviewed/discussed.</p> <p>Kay Marcel/Amy Theobald moved/seconded that the Board is operating in compliance with this policy.</p> <p>Policy concerning the Cost of Governance was reviewed/discussed.</p>	<p>Motion passed unanimously.</p> <p>Motion passed unanimously.</p>



Agenda Item	Discussion	Action
	<p>evidenced based program that is similar to First Aid training. It provides a one-day training on basic skills to recognize the signs/symptoms of mental illness. AAHSD plans to sponsor this training for community stakeholders (Lafayette Parish School System; law enforcement).</p> <p>5) Various Letters of Support AAHSD has provided were shared. A Letter of Support from OPH (Dr. Tina Stefanski) to AAHSD for the work we do with them was also shared.</p> <p>6) A very successful Mental Health Fair was held at the end of May as part of Mental Health Awareness Month. Twenty-nine (29) vendors provided information and a meal was provided to almost 200 people.</p> <p>7) Met with OBH personnel regarding the crisis counseling action plan, <i>Louisiana Spirit</i>. AAHSD/OBH coordinates this program that goes into effect when a Presidential emergency disaster is declared.</p> <p>8) The Region 4 Emergency Plan has been reviewed.</p> <p>9) Membership in the Lafayette Chamber of Commerce is being pursued. There was also discussion of possibly joining other chambers throughout the region.</p> <p>10) Discussions have begun to establish outreach sites in OPH health clinics where we do not have offices (Vermilion, St. Martin).</p>	
<p>Unfinished Business a. Community Foundation of Acadiana</p>	<p>DHH attorney, Alice Landry, has reviewed and approved the application. Brad Farmer said the application is being finalized and will be submitted prior to</p>	

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<p>b. Legislative Audit</p> <p>c. Governance Manual Update</p>	<p>our next meeting.</p> <p>Our audit is complete and verbal information has been received that there are no problems. It will be finalized when audits of other districts/authorities and Magellan are closed.</p> <p>The following revised documents were distributed:</p> <ol style="list-style-type: none"> <li>1) Bylaws as amended April 24, 2014.</li> <li>2) Executive Limits: Emergency ED Succession (removed references to Executive Committee)</li> <li>3) Governance Process: Agenda Planning (removed references to Executive Committee)</li> <li>4) Governance Process: Chairperson's Role</li> </ol>	
<p>Comments from Ex. Director</p>	<p>Brad Farmer reminded members that OPEN meeting laws are available for review at all board meetings.</p> <p>Effective June 30, 2014, Alice Landry will no longer be our attorney. Joanne Henig has been hired through a \$20,000 contract. She will be paid the hourly rate set by the Attorney General. Ms. Henig is a retired DHH attorney and is serving as an attorney for two other LGEs.</p> <p>Alice Landry recently provided "Legal 101" training for all AAHSD employees. Ms. Henig attended that training.</p>	
<p>Comments from Chair</p>	<p>Mary Neiheisel announced school supplies are being gathered by staff at the Tyler facility for children. Anyone wishing to donate supplies can bring them to the July meeting.</p> <p>Guest, Darla Louviere, let everyone know that <i>Families Helping Families of</i></p>	

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	<p><i>Acadiana</i> has school uniforms and school supplies for children/families in need. Darla will send Kay Marcel the center's address.</p>	
<p>Executive Session to review performance of Executive Director</p>	<p>Janise Hardy/George Pourciau moved/seconded that the Board go into Executive Session at 7:55 p.m.</p> <p>Amy Theobald/Patricia LaBrosse moved/seconded that the Board return to Open Session at 8:15 p.m.</p> <p>Mary Neiheisel announced that Board members all noted the wonderful job that Brad Farmer is doing but additional information is needed before finalizing our review.</p> <p>Amy Theobald/Patricia LaBrosse moved/seconded that the review of Executive Director be tabled to July meeting pending receipt of information requested of Chairperson in Executive Session.</p> <p>Brad was asked to complete a self-evaluation, including his goals for the coming year. This self-evaluation will be provided to Board members prior to the July meeting.</p>	<p>Motion passed unanimously.</p> <p>Motion passed unanimously.</p> <p>Motion passed unanimously.</p>
<p>Date and location of Next Meeting</p>		<p>Date and Time: Monday, July 28, 2014, 6:15 p.m.</p> <p>Location : Tyler Mental Health Center – 302 Dulles Drive, Auditorium 2, Lafayette, LA</p>
<p>Adjournment</p>	<p>Patricia LaBrosse/Janise Hardy moved/seconded adjournment.</p>	<p>Meeting adjourned at 8:20 p.m.</p>
<p>Submitted by Secretary</p>		<p><i>Kay Marcel</i> Secretary, AAHSDB</p>