



**Acadiana Area Human Services District-Board Meeting Minutes**

**Tyler Mental Health Center**

**July 28, 2014**

**Members Present:** Claire Daly (Governor Appointment/Iberia Parish); Rob Eastin (Evangeline Parish); Janise Hardy (Vermilion Parish); Kay Marcel (Iberia Parish); Mary Neiheisel (Lafayette Parish); George Pourciau (Acadia Parish); Amy Theobald (St. Landry Parish)

**Members Absent:** Georgie Blanchard (St. Martin Parish) – notified of absence; Patricia LaBrosse (Governor Appointment/Lafayette Parish) – notified of absence;

**Employees:** Brad Farmer, Executive Director; Jennifer Stelly, AAHSD/Human Resources Director; Tynese Breaux, Tyler Behavioral Health/Children and Adolescent Services Supervisor; Kathryn Lane, Intern

**Others:**

Agenda Item	Discussion	Action
Call to Order	Brad Farmer noted a correction to the meeting agenda – the Board Job Description that will be reviewed under the Agenda Calendar is on page 19.	Call to order by Dr. Mary Neiheisel, Chair, at 6:15 p.m.
Roll Call	<u>7</u> board members personally present.	
Quorum	<u>7</u> board members personally present.	Secretary announced a Quorum present.
Approval of June 30, 2014, Minutes	Amy Theobald /Janise Hardy moved/seconded approval of June 30, 2014, minutes as presented.	Motion passed unanimously.
Solicit Public Comment Requests	None	
Public Comments/Input	Brad Farmer announced that a copy of the Open Meetings Law is available.	
Back-to-School Drive; Tynese Breaux, Tyler Behavioral Health/Children & Adolescent Services Supervisor	Tynese Breaux provided information about the services provided to approximately 150-200 children and their families by the AAHSD Behavioral Health program. She also thanked Board	



Agenda Item	Discussion	Action
	operating in compliance with this policy.	unanimously
<p>Unfinished Business</p> <p>a. Community Foundation of Acadiana</p> <p>b. Legislative Audit</p> <p>c. Board Member Self-evaluations</p>	<p>The AAHSD Board's application to the Foundation has been submitted and is being reviewed. An account has been opened with an initial donation \$300.00 in honor of the AAHSD Board.</p> <p>The audit of the AAHSD is complete but the final report has not been released.</p> <p>Board members requested that the evaluation results be compiled into a report and used to guide future trainings and Board development. Mary Neiheisel urged members that have not yet completed their evaluation to do so and submit to her or Jennifer Sonnier.</p>	
Comments from Ex. Director	<p>A flyer about the NAMI walk on Sat. October 4<sup>th</sup> was distributed.</p> <p>Work continues to finalize the contract with DHH that will replace the current MOU (Memorandum of Understanding). A meeting is scheduled in August to complete the contract.</p> <p>The new Behavioral Health license, which combines the mental health and substance abuse licenses, has been drafted but not yet fully promulgated. It is anticipated this new license will take effect January 1, 2015.</p>	
Comments from Chair	<p>Mary Neiheisel announced, with regret, that Board member George Pourciau has submitted his resignation. She thanked George for his service and presented him with a Certificate of Appreciation.</p> <p>Mary thanked Brad Farmer for completing his self-evaluation and identifying personal and organization</p>	

Agenda Item	Discussion	Action
	<p>goals.</p> <p>Mary also thanked Board members for their support of the Annual Back to School Drive conducted by the OBH's Children &amp; Adolescent Services program.</p>	
<p>Executive Session to review performance of Executive Director</p>	<p>George Pourciau /Rob Eastin moved/seconded that the Board go into Executive Session at 7:15 p.m. to review the ED's performance.</p> <p>Amy Theobald /Janise Hardy moved/seconded that the Board return to Open Session at 7:36 p.m.</p> <p>George Pourciau/Amy Theobald moved/seconded that Brad Farmer receive an 8 percent raise effective July 1, 2014.</p> <p>Rob Eastin/Claire Daly moved/seconded that the Board conduct an annual performance evaluation of the Executive Director in June.</p> <p>Brad Farmer was asked, in addition to the personal and organizational goals, to submit programmatic goals.</p>	<p>Motion passed unanimously.</p> <p>Motion passed unanimously.</p> <p>Motion passed unanimously.</p> <p>Motion passed unanimously.</p>
<p>Date and location of Next Meeting</p>		<p>Date and Time: Monday, August 25, 2014, 6:15 p.m.</p> <p>Location : Tyler Mental Health Center – 302 Dulles Drive, Auditorium 2, Lafayette, LA</p>
<p>Adjournment</p>	<p>Kay Marcel/Amy Theobald moved/seconded adjournment.</p>	<p>Meeting adjourned at 7:42 p.m..</p>
<p>Submitted by Secretary</p>		<p><i>Kay Marcel</i> Secretary, AAHSDB</p>