



**ACADIANA AREA
HUMAN SERVICES DISTRICT**
Serving Acadiana with Quality Compassionate Care

Acadiana Area Human Services District-Board Meeting Minutes

Tyler Mental Health Center

January 26, 2015

Members Present: Rob Eastin (Evangeline Parish); Janise Hardy (Vermilion Parish); Mary Neiheisel (Lafayette Parish); Amy Theobald (St. Landry Parish); Claire Daly (Governor Appointment/Iberia Parish); Denise Leonards (Acadia Parish)

Members Absent: Patricia LaBrosse (Governor Appointment/Lafayette Parish) notified of absence; Darla Louviere (Iberia Parish) notified of absence; VACANT (St. Martin Parish); VACANT (Governor Appointment/Evangeline Parish)

Employees: Brad Farmer, Executive Director; Monica Echeverria, Administrative Assistant

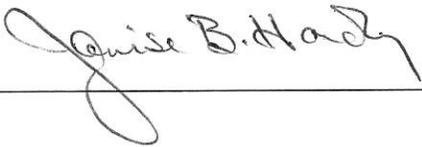
Others:

Agenda Item	Discussion	Action
Call to Order		Call to order by Amy Theobald, Vice Chair, at 6:18p.m.
Roll Call	6 board members personally present.	
Quorum	6 board members personally present.	Secretary announced a Quorum present.
Approval of December 15, 2014 Meeting Minutes	Mary Neiheisel/Janise Hardy moved/seconded approval of December 15, 2015 minutes as presented.	Motion passed unanimously.
Solicit Public Comment Requests	None	
Public Comments/Input	None	
New Officers	Patricia LaBrosse – Board Chair Amy Theobald – Vice Chair Rob Eastin – Treasurer Janise Hardy - Secretary	All Officers begin serving terms with this meeting.

Agenda Item	Discussion	Action
<p>Agenda Calendar Items</p> <p>a. Governance Process- Agenda Planning (p20)</p> <p>i. tentative 'speaker' list</p>	<p>Brad Farmer reviewed the 2015-2017 Board Agenda Calendar. The new agenda calendar will allow the Board to review the Board Governance manual twice during a three year cycle.</p> <p>Mary Neiheisel/Rob Eastin moved/seconded to approve the Agenda Calendar as presented.</p> <p>Amy Theobald reiterated that there would be coordination with Brad Farmer for speakers each month to coincide with the Agenda Calendar. Brad reviewed a tentative list of monthly speakers that he had prepared for 2015.</p> <p>Mary Neiheisel /Claire Daly moved/seconded to approve coordination of speakers.</p> <p>Brad Farmer requested that Monica Echeverria be listed as the Board contact person for the Boards and Commissions department of the State Legislature.</p> <p>Brad Farmer presented a statement of annual review for the Board Chair to sign. It states the Board followed the 2014 agenda calendar and each Board policy and by-law was reviewed and appropriate revisions were made during the year. Amy Theobald, Vice-Chair, signed the letter due to Patricia LaBrosse's absence.</p>	<p>Motion passed unanimously</p> <p>Motion passed unanimously</p>

Agenda Item	Discussion	Action
<p>b. Executive Limit- Global Executive Constraints (pg 3)</p>	<p>Brad presented two documents to the Board as evidence of the Executive Director conducting business appropriately. The first document is a State Civil Service letter regarding their audit review of all the AAHSD personnel policies, files and documentation. AAHSD received wonderful marks for this audit review. The second document is from the AAHSD compliance officer, Tammara Trail. As the corporate compliance officer Tammara handles all questions, concerns or complaints. She also conducts monthly reviews/audits and submits quarterly reports to Brad Farmer.</p> <p>Mary Neiheisel/Janise Hardy moved/ seconded that the Board is operating in compliance with this policy.</p>	<p>Motion passed unanimously</p>
<p>Unfinished Business</p> <p>a. Committee to discuss Mission/Vision</p> <p>b. Property/Inventory</p>	<p>The current members of the committee are Amy Theobald, Patricia LaBrosse and Mary Neiheisel. Amy Theobald extended an invitation to all board members to participate on this committee.</p> <p>Brad Farmer updated the Board about the property discrepancy at the New Iberia Clinic. The inventory logs had not been reconciled when another state agency had swapped a piece of computer equipment. The equipment in question has been tracked down and all documentation is correct at this time.</p> <p>Brad Farmer discussed a complaint of malpractice at Tyler Mental Health for an occurrence during 2010-2011. This occurred when Tyler was still a region of Office of Behavioral Health.</p>	

Agenda Item	Discussion	Action
<p>Comments from Ex. Director</p> <p>a. Budget exercise update</p> <p>b. Magellan/Bayou Health update</p> <p>c. EHR update</p> <p>d. Public Forum</p>	<p>As of now AAHSD is facing a 5% budget cut for the remainder of the 2015 fiscal year and the 2016 fiscal year. It is a total of \$803,052 in state general funds that will be cut from the AAHSD budget but there will be no cuts in employee positions. In order to achieve savings there will be budget monitoring and freezing as well as not filling some employee positions automatically. As well as possibly transitioning some funds in the LCS's linka program.</p> <p>Magellan still has not signed a new contract with DHH. They are currently operating on good faith. Bayou Health programs are anxious to get started and are contacting providers all over the state but does not have a contract with DHH at this time.</p> <p>DHH has put together an advisory group who will have a series of meetings to help with the transition from Magellan to the Bayou Health system. DHH has not decided what to do with the indigent population funds. It is possible that the funds may be given directly to the LGEs but that has not been determined.</p> <p>A purchase agreement has been signed for the Electronic Health Record program.</p> <p>The annual Public Forum has been scheduled for Thursday, April 2, 2015 9:00am-12:00pm at the Clifton Chenier Center.</p>	

Agenda Item	Discussion	Action
<p>Comments from Chair</p> <p>a. Meeting Locations</p> <p>b. Board Training</p>	<p>Amy Theobald requested a Board meeting be held in St. Landry parish. She asked if any other Board members had any suggestions or comments.</p> <p>Mary Neiheisel requested a Board meeting be held at the Community Foundation of Acadiana building.</p> <p>The March Board meeting will be held in St. Landry parish. The meeting site is to be determined.</p> <p>It was discussed that the Board may want to have half day training or meet outside of our traditional Board meeting time in order for more engagement to occur. Claire Daly suggested that we may want to attend another District's board meeting in order to observe and learn from another district. Brad Farmer said that he will follow up on that suggestion.</p>	
<p>Date and location of Next Meeting</p>	<p>Monday, February 23, 2015</p>	<p>Date and Time: Monday, February 23, 2015 at 6:15pm</p> <p>Location : Tyler Mental Health Center – 302 Dulles Drive, Auditorium 2, Lafayette, LA</p>
<p>Adjournment</p>	<p>Mary Neiheisel/Denise Leonards moved/seconded adjournment.</p>	<p>Meeting adjourned at 7:25p.m.</p>
<p>Submitted by Secretary</p>		<p>Secretary, AAHSDB</p>