



ACADIANA AREA HUMAN SERVICES DISTRICT

Serving Acadiana with Quality Compassionate Care

Acadiana Area Human Services District

Board Meeting Minutes

Tyler Behavioral Health Clinic

February 22, 2017

Members Present: John Stefanski (Acadia Parish); Emily Sandoz (Lafayette Parish); Ryan Verret (St. Martin Parish); Elizabeth West (Governor Appointment/Evangeline Parish); Janise B. Hardy (Vermilion Parish); Claire Daly (Governor Appointment/Iberia Parish); David Merrill (Governor Appointment/Iberia Parish)

Members Absent: Darla Louviere (Iberia Parish); Rob Eastin (Chair/Evangeline Parish); Micah Moscovis (St. Landry Parish)

Employees: Brad Farmer, Executive Director; Takiyah Milton, Administrative Assistant; Monica Echeverria, Community Support Professional

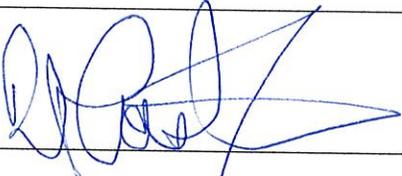
Others:

Agenda Item	Discussion	Action
Call to Order		Call to order by Elizabeth West, at 3:40 p.m.
Roll Call	7 board members personally present	
Quorum	7 board members personally present	Secretary announced a Quorum present.
Approval of the Consent Agenda for February 22, 2017	Janise Hardy/John Stefanski moved/seconded approval of the Consent Agenda for February 22, 2017.	Motion passed unanimously
Solicit Public Comment Requests	Public Notices were posted at the AAHSD clinics and on the website. Open meeting laws are available.	
Public Comments/Input	No public comments.	

<p>Agenda Calendar Items</p> <ul style="list-style-type: none"> ● Executive Limit <ul style="list-style-type: none"> a. Emergency Executive Director Succession b. Financial Planning/Budgeting ● Board Business <ul style="list-style-type: none"> a. Present Slate of Officers <ul style="list-style-type: none"> ○ Board Bylaws: Article IV, 2) a) 	<p>Brad Farmer presented the Board with evidence of the Executive Director's succession plan, which outlines what will happen in the absence of the Exec. Director. Farmer also shared that he has asked the directors of each department to create a succession plan as well.</p> <p>Claire Daly/John Stefanski moved/seconded the approval of the Emergency Executive Director Succession.</p> <p>Brad Farmer provided the board with information regarding financial planning and staying up to date with any changes taking place during the Legislative session. For the remainder of the fiscal year, Farmer shared that they are looking at a decrease of five percent in state general funding.</p> <p>Janise Hardy/John Stefanski moved/seconded the Financial Planning/Budgeting.</p> <p>As per their bylaws, the Board voted by ballot to select their chairman, vice chairman, secretary, and treasurer. Selected to fill positions are: Rob Eastin, Chairman; Darla Louviere, Vice Chairman; Elizabeth West, Secretary; and Clair Daly, Treasurer.</p>	<p>Motion passed unanimously</p> <p>Motion passed unanimously</p> <p>The board voted by paper ballot.</p>
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<p>b. DD Council Taskforce Recommendations – discussion and response</p>	<p>Brad Farmer informed the board that the taskforce, assembled by the Louisiana Developmental Disabilities Council, met in August, September and October of 2016. Their meeting resulted in recommendations regarding DD services in the State. The list of recommendations was previously provided to the board to review. Farmer shared that the board is allowed to make any formal response regarding the list of recommendations, if they wish to do so.</p>	<p>The Board requested and the acting Chair directed Farmer to draft a response that expresses the board’s concern about requiring training for every employee and their concern about putting things into legislation.</p>
<ul style="list-style-type: none"> ● Governance Process <ul style="list-style-type: none"> a. Agenda Planning and Statement of Annual Review 	<p>The Board reviewed the 2015-2017 agenda calendar that was approved in 2014 in order to ensure that the 2016 calendar year items were reviewed by the Board. The agenda planning is followed but it is done on a tri-annual basis, which means the agenda calendar is voted on every three years but it is reviewed every year to ensure it has been followed. A new agenda calendar will be voted on in January 2018.</p>	
<p>b. Chair Person’s Role</p>	<p>David Merrill/John Stefanski moved/seconded that the Board has agenda planning and an agenda calendar that was followed during the 2016 calendar year.</p> <p>Brad Farmer presented AAHSD policy and documentation to show the Chair person’s role and that the policy has been followed.</p> <p>Janise Hardy/John Stefanski moved/seconded that the board is operating in compliance with this policy.</p>	<p>Motion passed unanimously</p> <p>Motion passed unanimously.</p>

<p>Comments from Ex. Director</p> <p>a. Matrix Information review</p> <p>b. Budget</p> <p> i. Contract funds and opportunities</p> <p> ii. Special Session</p> <p>a. Board retreat</p> <p>b. AAHSD 5-year plan</p>	<p>Brad Farmer asked the Board if the Matrix information could be a part of the consent agenda items at each meeting, which the Board permitted.</p> <p>Brad Farmer reported that because of the Medicaid expansion, the district now has freed up money that was previously tied up in contracts. Because the contractors are now billed to Medicaid, he shared that there is money available to be used for other programs. Farmer also informed the Board that he had spoken with the District Attorney's office in New Iberia about expanding a prevention program out there.</p> <p>Brad Farmer reported that they are keeping up with the legislative session to stay up-to-date with any actions made that affect the AAHSD. He also shared that they were cut 5%, but the district will not be forced to cut any services, lay people off, or close clinics.</p> <p>Brad Farmer brought the idea of having a retreat that could be held in April or May. The retreat could be used as a time for strategic planning, board organization, and have someone, possibly from the Louisiana Association of Non Profit Organizations, to lead discussions.</p> <p>David Merril/John Stefanski moved/seconded to set the details for the board retreat at the next board meeting.</p> <p>Brad Farmer shared that something is being planned to celebrate the five-year anniversary of the AAHSD, which began on July 1, 2017. The date of the event will be held on Friday, June 30, 2017.</p>	<p>Motion passed unanimously</p>
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Board Member Advocacy (Activity) Reports		
Comments from Chair	The Chair had no comments.	
Date, Time & Location of Next Meeting	<p>Date and Time: Wednesday, March 22, 2017@ 3:30pm</p> <p>Location : Tyler BHC 302 Dulles Drive Lafayette, LA 70506</p>	
Adjournment	Claire Daly/Ryan Verret moved/seconded adjournment	Meeting adjourned at 4:58 p.m.
Submitted by Secretary		Secretary, AAHSD Board of Directors