6 D

Teeny Simmons

Subject: FW: stamp question / zabala
Attachments: RZ_STAMP.pdf

After receiving zabala's email, I told Mary to inform him that his stamp would not be acceptable because we have always used the sample that is sent to newly licensed individuals which has the state seal in the middle. After Paul and I discussed the issue, realized our law/rules only describe it as needing to include words "registered architect, state of louisiana and registration number." Present his request at March 16, 2012 Bd meeting…..

From: Louisiana State Board of Architectural Examiners [mailto:bd@lsbae.brcoxmail.com]
Sent: Wednesday, December 21, 2011 12:29 PM
To: Teeny@lsbae.brcoxmail.com
Subject: FW: stamp question

Mary B. Porche
Administrative Assistant
Louisiana State Board of Architectural Examiners

From: Louisiana State Board of Architectural Examiners [mailto:bd@lsbae.brcoxmail.com]
Sent: Wednesday, December 21, 2011 12:26 PM
To: Rachel Zabala (rachel.zabala@proforma.com)
Cc: Teeny@lsbae.brcoxmail.com
Subject: stamp question

After further review of your email, your request will be presented to the Board at its March 16, 2012 board meeting. At present, we know that the sample seal sent to you upon registr is acceptable.

Mary B. Porche
Administrative Assistant
Louisiana State Board of Architectural Examiners

From: Louisiana State Board of Architectural Examiners [mailto:bd@lsbae.brcoxmail.com]
Sent: Wednesday, December 21, 2011 10:35 AM

To: 'Rachel Zabala'
Subject: RE: stamp question

As stated you must use the sample seal attached which uses the State of Louisiana Emblem the stamp is easily recognized by the Louisiana fire marshal's office and other state agencies .. in fact, we have had the fire marshal send us a stamp or two that did not match our sample seal, because they didn't know if it was a registered architect using it.

Beautiful stamp though, I wish we could say it's ok to use.

Mary B. Porche
Administrative Assistant
Louisiana State Board of Architectural Examiners

From: Rachel Zabala [mailto:rachel.zabala@proforma.com]
Sent: Tuesday, December 20, 2011 3:06 PM
To: Louisiana State Board of Architectural Examiners
Subject: Re: stamp question

so the attached is ok??

Rachel Zabala
Owner | Creative Director

5700 Citrus Blvd | Ste D
New Orleans, LA 70123

504.305.6404 [o] | 504.305.1459 [f]
www.ProformaKeySolutions.com

Proforma Portfolio
Proforma Blog
Holiday Catalog #1 & #2

his ability to engage in the practice of architecture and evidence of his continued honorable professional conduct after passing the examination before the National Council of Architectural Registration Boards.

§149. Fees

The applicant shall pay the actual cost of the examination. Upon passing all divisions of the examination, a fee to be determined by the board, not to exceed two hundred dollar, shall be charged for issuing a license. A registration fee to be determined by the board, not to exceed five hundred dollars, shall be charged to an individual domiciled outside Louisiana seeking to be registered in Louisiana. The board may not increase the fee for issuing a license by more than thirty dollars during any three-year period, and the board may not increase the registration fee charged to an individual domiciled outside of Louisiana seeking to be registered in Louisiana by more than fifty dollars during any three-year-period.

§150. Renewal of License; Renewal Fees

A. Every licensed architect domiciled in this state who desires to continue his license in force shall annually pay during the month of December a fee to be determined by the board, not to exceed two hundred dollars.
Upon payment of the renewal fee, the secretary of the board shall issue him a renewal certificate for the year due.

B. Every licensed architect domiciled outside Louisiana who desires to continue his license in force in Louisiana shall annually pay during the month of December a renewal registration fee to be determined by the board, not to exceed five hundred dollars. Upon payment of the renewal fee, the secretary of the board shall issue him a renewal certificate for the year due.

C. The failure to renew his license in proper time shall not deprive the architect of the right of renewal thereafter. The delinquent fee to be paid upon the renewal of a license by an architect domiciled in Louisiana at any time after the month of December in the year when such renewal fee first became due shall be determined by the board, not to exceed two hundred dollars. This delinquent fee shall be in addition to the renewal resignation fee set forth in Subsection A.

D. The delinquent fee to be paid upon the renewal of a license by an architect domiciled outside Louisiana at any time after the month of December in the year when such renewal fee first became due shall be determined by the board, not to exceed five hundred dollars. This delinquent fee shall be in addition to the renewal registration fee set forth in Subsection B.

E. The board may not increase the renewal fees or the delinquency fee set forth in this Section by more than thirty dollars during any three-year-period.

§151. Roster of Architects to be Published Annually

The board shall publish annually a roster of registered architects with their addresses. This published roster shall be received as evidence in court that the names it contains are duly registered architects of this state as of a specific date on the roster.

§152. Use of Title "Architect"; Seal or Stamp

A. The name of the architect followed by the title "architect" shall appear on every publication, announcement and letterhead used by a person practicing architecture in connection with his practice.

Every registered architect shall have a seal or stamp. This shall contain his name, the words "Registered Architect, State of Louisiana," and the architect's license number. All contract drawings and specifications issued by the architect for use in this state shall be stamped or sealed. The removal of an architect's seal or stamp, and/or use of an architect's plans, unless otherwise provided by law or by written approval of the architect, shall be a violation of this Chapter and shall be subject to the penalties delineated in R.S. 37:154(B).

B. Except in the cases contemplated by R.S. 38:2317, no architect shall affix his seal or stamp or permit it to be affixed to any specification, drawing, or other related document which was not prepared either by him or under his responsible supervision. In those cases contemplated by R.S. 38:2317, the design professional reviewing state-owned plans, designs, specifications, or other construction documents shall remove the stamp or seal of the original architect and shall affix his stamp or seal to those documents that he has reviewed and approved for reuse. The design professional affixing his stamp or seal to documents approved for reuse shall assume all responsibilities for the documents which bear his stamp or seal. No architect shall use his seal or stamp or do any other act as an architect unless his is at the time duly registered.

§153. Board; Disciplinary Actions; Revocation; Suspension; Probation; Reprimand; Admonishment; Fine