

**MINUTES OF THE  
LOUISIANA LANDSCAPE ARCHITECTS SELECTION BOARD  
October 28, 2020**

A meeting of the Louisiana Landscape Architects Selection Board (LLASB) was held on October 28, 2020 via Zoom Teleconference meeting due to the Coronavirus restrictions in accordance with La. Acts 2020, No. 302 and Executive Proclamation JBE 2020-123.

The meeting was called to order at 10:00 a.m. by Mr. Lemoine. Those members present were: Mr. Justin Lemoine, Mr. William Douglas, Mr. Stephen Shurtz, Mr. Mark Boyer and Ms. Lisa Smeltzer as proxy for Mr. Mark Moses. Those members absent were: Mr. Mark Moses. Also present as Legal Counsel was Mr. Ryan Montegut, Attorney General’s Office.

The first item of business was the adoption of the July 29, 2020 minutes. Mr. Shurtz moved to accept the minutes, Mr. Douglas seconded the motion. With no opposition, the July 29, 2020 minutes were adopted.

The next item of business was to ask for any new business. There was none.

The next item of business was to ask for any public comments. There was none.

The next item of business was the selection of designers.

**Item #1: Cemetery Expansion, Northwest Louisiana Veterans Cemetery, Keithville, Louisiana; Project #: 03-130-19-01, F.03000028;** Mr. Ted Krumm gave his recommendations; votes were recorded as follows:

Project # 1 Firm	Nomination Ballot						Total
	Smeltzer	Lemoine	Douglas	Shurtz	Boyer	User	
B - McKnight Landscape Architects	3	3	1	3	1	3	<b>14</b>
A – Reich Landscape Architecture, LLC	2	1	3	1	2	2	<b>11</b>
C - Dana Brown & Associates, Inc.	1	2	2	2	3	1	<b>11</b>

The Firm of McKnight Landscape Architects was selected by majority of first place votes.

Mr. Douglas asked that the record reflect all attendees. Ms. Kroll, Board Secretary, explained that a sign-in sheet is not used for selection board meetings. Mr. Douglas explained that he had been involved with East Baton Rouge Parish and that a sign-in sheet was always used. Ms. Kroll is to discuss this with Legal Counsel.

Mr. Douglas also inquired about upcoming projects. Ms. Smeltzer explained that the projects are advertised; she asked for the Board’s assistance in helping to keep their membership informed of future projects. Ms. Kroll emphasized the List Serve option which is available to anyone interested in reviewing the future advertisements. She is to send the link to Mr. Lemoine for distribution to their membership. The next regularly scheduled meeting is January 27, 2021.

There being no further business, Mr. Douglas moved to adjourn the meeting; Mr. Shurtz seconded the motion. There being no opposition, the meeting was adjourned at 10:12 a.m.