

**LOUISIANA STATE BOARD OF NURSING  
17373 PERKINS ROAD  
BATON ROUGE, LOUISIANA 70810**

**MINUTES OF THE DECEMBER 4, 2015 BOARD MEETING**

**Call to Order:** The regular meeting of the Louisiana State Board of Nursing was called to order at 9:00 a.m. by L. Bonanno, Vice President, on Friday, December 4, 2015, at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, Louisiana 70810.

**Roll Call:** The following Board members were in attendance:  
Laura Bonanno, DNP, CRNA, Vice President  
Patricia Prechter, ED, MSN, RN, Alternate Officer  
Lucie Agosta, PhD, RNC  
Tim Cotita, MSHCE, RN, CDE  
Jolie Harris, DNS, RN, NEA, CAS  
Teresita McNabb, RN, MSHSA, NEA, FACHE  
Marelle Yongue, M.D., Ex-Officio Member

The following Board members were not present:  
Nancy Davis, MN, RN, NE-BC, President  
Demetrius Porche, DNS, APRN, PhD, FNP  
Sue Westbrook, DNS, RN  
Juzar Ali, M.D., Ex-Officio Member

The following staff members were in attendance:  
Karen C. Lyon, PhD, APRN, ACNS-BC, NEA-BC, Executive Director  
Patricia Dufrene, MSN, RN, Director of Education and Licensure  
Jennifer Wright, MSN, APRN, FNP-BC, Director, Advanced Practice  
Cynthia York, MSN, RN, CGRN, Director, Practice and Credentialing  
Rickie Callegan, MSN, RN, Director of Investigations  
Barbara McGill, MSN, RN, Director of Monitoring/RNP  
Cynthia T. Bienemy, Ph.D, RN, Director of Nursing Workforce Center  
Isonel Brown, MBA, Director of Operations  
Wanda Matthews, MPA, Director of Hearings  
Karen Haith, JD, General Counsel  
E. Wade Shows, JD, Board Attorney  
Marcia Carter, Administrative Assistant to the Executive Director  
Suzanne C. Armand, CCR, CVR, Court Reporter

**Adoption of Agenda:**

**Motion:** by P. Prechter, seconded, to adopt the Agenda with the ability to rearrange the Agenda items for efficiency

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

The Minutes of the December 4, 2015 Board Meeting will be reviewed by T. Cotita.

**AGENDA ITEM 1:**

**CONSENT AGENDA MOTIONS:**

1. LSBN Staff Program Status Reports
  1. NCLEX Report - Quarter 3
  2. Accreditation Reports
2. LSBN Staff Site Visit Reports
  1. Louisiana State University at Eunice - Site Visit
  2. Fletcher Technical Community College - Site Visit
  3. Northwestern State University - Site Visit
  4. South Louisiana Community College - Site Visit
3. Accreditation Reports from Approved Programs
  1. Louisiana State University at Alexandria - ACEN Follow Up Report
  2. Louisiana State University at Alexandria - Substantive Change Approval
4. Requests for Continuing Education Providership
  1. Glenwood Regional Medical Center - Continuing Education Renewal
  2. University of Louisiana Monroe - Continuing Education Renewal
5. Requests for Major Curriculum Changes
  1. Louisiana State University Health Sciences Center - Requests for Major Curriculum Change
  2. Vanderbilt University - Request for Major Curriculum Change
6. Request for APRN Clinical Experiences in Louisiana
  1. Frontier Nursing University - Renewal for APRN Clinical Experiences in Louisiana
  2. Graceland University - Renewal for APRN Clinical Experiences in Louisiana
  3. Texas Christian University - Renewal for APRN Clinical Experiences in Louisiana
  4. The University of Alabama Birmingham - Renewal for APRN Clinical Experiences in Louisiana
  5. Rush University - Request for APRN Clinical Experiences in Louisiana
  6. Texas Wesleyan University - Renewal for APRN Clinical Experiences in Louisiana
7. Education Announcements

Rosemarie Suhayda, with Rush University College of Nursing, Tonya Nicholson with Frontier Nursing University, and Dr. Deborah Garbee with LSUHSC School of Nursing, were present to provide information or to answer any questions by Board members.

L. Bonanno recused herself from the LSU Curriculum Change.

**Motion:** by P. Prechter, seconded, to accept the Consent Agenda Motions

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

## **2. EDUCATION:**

### **AGENDA ITEM 2.1:**

#### **SCHOOL OF NURSING CONDITIONAL STATUS REPORT**

##### **AGENDA ITEM 2.1.1;**

#### **DILLARD UNIVERSITY STATUS REPORT**

On October 30, 2015, LSBN staff received an updated report and action plan from Dillard University's Baccalaureate of Science in Nursing program. Presently, Dillard has a 50% pass rate.

Sharon Hutchinson, Chair of Nursing at Dillard, was present to provide information and answer questions by Board members.

##### **AGENDA ITEM 2.1.2**

#### **MCNEESE UNIVERSITY STATUS REPORT**

On October 30, 2015, LSBN staff received an updated report and action plan from McNeese State University's Baccalaureate of Science in Nursing program.

They have had a 95% pass rate since the second quarter PearsonVue report.

##### **AGENDA ITEM 2.1.3**

#### **SOUTHERN UNIVERSITY BATON ROUGE'S CONDITIONAL APPROVAL REPORT**

On October 30, 2015, LSBN staff received an updated report and action plan from Southern University Baton Rouge's Baccalaureate of Science in Nursing program. They have increased their pass rate to 79.21%

##### **AGENDA ITEM 2.1.4**

#### **SOUTHERN UNIVERSITY SHREVEPORT**

Summary/background presented by P. Dufrene

On October 21, 2015, LSBN staff received an updated report and action plan from Southern University Shreveport's Associate of Science in Nursing program. They have increased their pass rate to 92.31%

**Motion:** by P. Prechter, seconded, to accept the status reports from Dillard, McNeese, Southern University Baton Rouge, and Southern University Shreveport.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

**AGENDA ITEM 2.2**

**OUR LADY OF THE LAKE COLLEGE'S INITIATION OF A MASTER'S OF SCIENCE IN NURSING FAMILY NURSE PRACTITIONER PROGRAM**

Summary/background presented by P. Dufrene

Ms. Dufrene requested that the Board accept the letter of intent from Our Lady of the Lake College to approve Step I and request to begin Step II for initiation of a Master's of Science in Nursing Family Nurse Practitioner (MSN-FNP) program.

Dr. Phyllis Pederson, and Lindsay Mullins, Our Lady of the Lake College, were present to provide information and to answer questions by Board members.

**Motion:** by P. Prechter, seconded, that the Board accept the letter of intent from Our Lady of the Lake College to approve Step I and request to begin Step II for initiation of a Master's of Science in Nursing Family Nurse Practitioner (MSN-FNP) program.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

**AGENDA ITEM 2.3**

**DISTANCE EDUCATION IMPACT ON LOUISIANA PROGRAMS**

Summary/background presented by P. Dufrene.

Board instructed staff at the October 10, 2015 meeting to solicit information regarding admission and enrollment concerns.

Board staff surveyed Louisiana deans and directors regarding the impact of distance education programs on their graduate nursing education degree programs in early November 2015.

Survey responses were presented by P. Dufrene.

Discussion ensued.

**Motion:** by P. Prechter, seconded, that the Board accept the LSBN staff survey results report regarding impact of distance education programs on Louisiana graduate nursing education degree programs.

And further, that the Board act regarding the concerns of distance education programs on in-state programs.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

**AGENDA ITEM 2.4**  
**LACANE MEETING UPDATE**

(No action required)

An update regarding the November 18, 2015 LACANE meeting was presented by P. Dufrene

**6. NURSE PRACTICE ISSUES:**

**AGENDA ITEM 6.1**  
**JOINT POSITION STATEMENT REGARDING COLLABORATION AND COLLABORATING PHYSICIANS**

Summary/background was presented by J. Wright.

A joint statement was developed by staff, which the Board of Medicine reviewed and approved. There were a couple of technical revisions. The majority of the Statement is actually rules quoted directly from LSBN. These were jointly promulgated with LSBME back in the '90s.

**Motion:** by P. Prechter, seconded, that the Board approve the joint statement of position providing for "Collaboration and Collaborative Practice" as attached.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

**AGENDA ITEM 6.2**  
**REQUEST FOR RULE CHANGE:**  
**TO ALLOW UNLICENSED PERSONNEL TO ADMINISTER MEDICATION**

Summary/background presented by J. Wright.

The Board approved in 2014 that an ad hoc committee be assigned to address this request.

The Committee members included: Dr. Lucie Agosta, Nancy Davis, Dr. Jolie Harris, Jennifer Wright, Dr. Karen Lyon, and Cynthia York. There were also LSNA representatives. The committee reached out to a few stakeholders with DHH and LANP, to discuss the proposed language.

The proposed rule changes were presented to the Board for their review and comment.

Discussion ensued.

C. York addressed issues and provided clarity regarding school nurses delegating medication administration.

**Motion:** by L. Agosta, seconded, that the Board approve the request to revise LAC 46: XLVII: 3703.A.a.iv.c and to add section LAC 46: XLVII: 3709 in accordance with the Administrative Procedure Act, LA. R.S. 49:951-968 providing for revision to the current definition of “Delegating Nursing Interventions” and providing for “Delegation of Medication Administration to Unlicensed Assistive Personnel in Outpatient Clinic Settings” as attached.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

### **AGENDA ITEM 6.3**

#### **FOLLOW UP TO REQUEST FOR RULE CHANGE TO PROVIDE FOR CLARIFICATION OF CRNA PRACTICE INCLUDING PROVISIONS FOR PRESCRIPTIVE AUTHORITY**

Summary/background was presented by J. Wright.

The Board was presented with an additional set of revised language that was agreed upon by the main stakeholders, including the LANA and LSA.

J. Wright requested that they republish the rules that they initially had in October to reflect the language that was agreed upon by the main stakeholders.

Tracy Young and Aimee Badeaux, representing LANA, were present and stated that their concerns have been addressed.

Discussion ensued

**Motion:** by P. Prechter, seconded, that the Board approve for Board staff to submit a Potpourri notice to be published in the Louisiana Register in order to proceed with rule making for section LAC 46:XLVII:4513 including substantive changes.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

P. Bonanno recognized Dr. L. Agosta for her eight years of service on the Board. Recently, Dr. Agosta was inducted as a fellow in the American Academy of Nurse Practitioners.

(A break was taken at 9:55 a.m. and the meeting reconvened at 10:18 a.m.)

**UNFINISHED BUSINESS:**

**GRAMBLING UNIVERSITY:**

Summary/background presented by P. Dufrene

The 3rd quarter NCLEX pass rate for Grambling was 65.38%. Ms. Dufrene checked the numbers yesterday, and of the 39 students, 26 have sat for NCLEX. On first attempt, 18 passed and 26 have failed. This gave an approximate year-to-date pass rate of 68.42%. Nine are still unknown, which may be students who have finished and have gone to another state. This information will be available at the end of the quarter. Ms. Dufrene has been following this on a routine basis to monitor the students.

Dr. Mary Meg Brown with Grambling University was present to provide information.

**RN WORK HOURS AND SAFETY ISSUES (FATIGUE AND BURNOUT):**

C. York reported that the committee had a very brief conference call where all the committee members were introduced. They discussed resources available for evidence-based practice journal articles and Ms. York indicated that she had received documents from some of the committee members. C. York is working to set up a Drop Box account so that those articles can be submitted and reviewed by the members of the committee.

The Committee members are:

**Board Members:** Dr. Laura Bonanno, LSBN, Teresita McNabb, LSBN

**Board Staff:** Dr. Karen Lyon, LSBN, Executive Director, Dr. Cynthia Bienemy, Louisiana Center for Nursing, Jennifer Wright, LSBN, Director Advanced Practice, Cynthia York, LSBN, Director, RN Practice and Credentialing.

**Stakeholders:** Cecile Castello, Department of Health & Hospitals, Health Standards, Laurie Fontenot, Nursing Supply & Demand Committee, Diane Fulton, Louisiana Organization of Nurse Executives, Patricia LaBrosse, Louisiana State Nurses Association, and Susan Orlando, LSU Health Science Center

Their first face-to-face meeting will be on January 12, 2016.

**8. ADMINISTRATIVE ISSUES:**

**AGENDA ITEM 8.1**  
**FY 2017 ANNUAL BUDGET**

Action requested is the approval of the proposed 2017 Annual Budget.

Summary/background was presented by I. Brown.

Most of the line items reflect no change from the 2016 Budget.

I. Brown and R. Hebert proposed an increase in revenue based on an assumption of a 3% increase in RN renewals and a 5% increase in APRN renewals. The renewals reflect 80% to 85% of the Board's income.

On the expense side, they have built into the Budget a payroll expenditure expense of 4% due to merit increases for all eligible staff. IT expenses have been slightly increased due to infrastructure expenses in order to accommodate those systems as it relates to document retention and storage of the Board's files in addition to moving into more paperless type initiatives.

Discussion ensued regarding the revenue increases for renewals.

**Motion:** by T. McNabb, seconded, that the Board approve the proposed FY2017 annual budget.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

### **AGENDA ITEM 8.2**

#### **FY 2017-2021 FINANCIAL FORECAST:**

(No action required)

Summary/background presented by I. Brown

I. Brown reported that the Board is stable with the building expenses through 2021. The 3% based on the average number of RN licenses that were renewed and 5% on the APRNs renewals were used in forecasting the financial forecast. When they proposed the initial rate increase, it was primarily because the Board was entering into an emergency type situation.

### **AGENDA ITEM 8.3**

#### **TEMPORARY OFFICE AND MEETING SPACE DURING CONSTRUCTION:**

Summary/background presented by I. Brown

A presentation was given by I. Brown regarding the temporary office building and an off-site office space as a result of construction.

I. Brown requested approval to expend funds for temporary space needed to provide office space for staff and off-site meeting space for LSBN standing board meetings.

Discussion ensued regarding indirect expenses.



R. Hebert stated that the budget of an additional \$150,000 to cover the indirect expense will not be an issue. Both the 2016 and 2017 budgets will have to be amended to include the additional \$150,000 as part of the construction project.

I. Brown stated they cannot enter into a construction agreement without having it approved in the budget by the Board.

Discussion ensued.

**Motion:** by T. McNabb, seconded, that the Board approves to expend funds for temporary space needed to provide office space for staff and off-site meeting space for LSBN standing board meetings.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

**AGENDA ITEM 5.1**  
**STRATEGIC PLANNING POWER POINT – SSA**

A strategic planning power point presentation was given by Dr. Lyon.

(See Attachment)

**AGENDA ITEM 9.1**  
**LOUISIANA CENTER FOR NURSING UPDATES**

Dr. Bienemy reported that a press release went out to local and state media about the 2014 Nurse Demand/Employer Survey Report on 10/28/2014 and to stakeholders throughout the state. Dr. Bienemy will go to the University Medical Center on January 20, 2016 to share information with them.

The LAC Diversity Workgroup is in the process of developing a summary report on the Nursing Workforce Diversity Think Tank which took place on August 26, 2015. The Think Tank was funded by grants that LAC received from Blue Cross/Blue Shield of Louisiana and the Robert Wood Johnson Foundation.

The Center for Nursing is also finalizing a report on the diversity of Louisiana's RN workforce which is based on findings from the 2015 LSBN Licensure renewal data. This report should be completed by the end of the year.

The LAC Nurse Leadership Institute (NLI) was held on November 9th through the 13th. There were 33 attendees, 28 participated in the full five days of the NLI. Speakers for the NLI were made up of nurse leaders from across the state. The feedback from the participants about the NLI has been very positive. This NLI will be repeated in 2016 but the date has not been determined.

Individuals completing the Nurse Leadership Institute will be eligible to participate in a 9-month mentorship program using Life Moxie where the mentee will be matched with an experienced nurse leader in their area of expertise.

Dr. Bienemy will be going to the Institute of Medicine Summit next week. It is the five year celebration and evaluation of the IOM Report on the Future of Nursing: *Leading Change, Advancing Health*. The RWJF and AARP will be sharing findings from the assessment that was conducted by the Campaign for Action to identify successes, areas in need of more emphasis, as well as the next step for the Campaign which is "building a culture of health." Dr. Clair Millet, Public Health Nurse Leader, will be attending the Summit, along with Erica Joseph, MSN, FNP, who was selected as one of the ten RWJF Culture of Health Breakthrough Leaders in Nursing participants. LAC will be working with Dr. Millet on developing a project which relates to the culture of health.

L. Bonanno commended LAC on the NLI. She stated that it was excellent. T. McNabb also stated that the nurses that she sent to the NLI had great things to say about the NLI as well.

Dr. Bienemy thanked the Board of Nursing for the partnership and support given to LAC and for allowing the Center for nursing to serve as the Board's representative for this initiative.

#### **OFFICE OF THE EXECUTIVE DIRECTOR:**

##### **AGENDA ITEM 3.1**

##### **2016 BOARD MEETING DATES AND BOARD HEARING PANEL DATES**

(See Attachments)

**Motion:** by J. Harris, seconded, that the Board approve the 2016 Board Meeting Dates and Board Hearing Panel Dates

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

##### **AGENDA ITEM 3.2**

##### **CONFLUENCE ACCESSIBILITY**

(No Action Required)

Update on Confluence Accessibility.

##### **AGENDA ITEM 3.3**

##### **ELECTION OF OFFICERS**

Six of the nine voting Board members were present.

Ballots were passed out.

#### **4. REPORTS:**

##### **4.1 REPORT OF THE PRESIDENT**

(No report received)

##### **4.2 REPORT OF VICE PRESIDENT**

A written report of the Vice President is posted online

**Motion:** by L. Agosta, seconded, to accept the Report of the Vice President.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

##### **4.3 REPORT OF THE EXECUTIVE DIRECTOR**

A written report of the Executive Director is posted online

Dr. Lyon has made personnel changes a part of her report per Board's request to be kept updated.

**Motion:** by T. McNabb, seconded, to accept the Report of the Executive Director

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

#### **OTHER BUSINESS:**

Dr. Lyon introduced and welcomed the new R.N. Compliance Officer, Cristin Accardo. Ms. Accardo gave an overview of her background and what her duties will be working with P. Dufrene in the Education /Licensure Department.

#### **ELECTION RESULTS:**

P. Bonanno announced the officers for the 2016 Board:

President: Nancy Davis

Vice President: Dr. Laura Bonanno

Alternate Officer: Dr. Patricia Prechter

#### **PUBLIC COMMENTS:**

#### **AGENDA ITEM 14.1**

Ms. Barbara Gordon

(Deferred until after the Executive Session.)

**PRESENTATION:**

At this time, Dr. Agosta was presented with a plaque in recognition and appreciation of her years of service and contribution to the nursing profession and the Louisiana State Board of Nursing from 2012 to 2015.

**Motion:** by T. McNabb, seconded, for the Board to go into Executive Session for the purpose of hearing the Report on Litigation, Personnel Issues and the Executive Director's Evaluation.

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

(The Board entered into Executive Session at 11:43 a.m.)

**Motion:** by T. Cotita, seconded, to come out of Executive Session into Open Session

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

(The Board came out of Executive Session and into Open Session at 1:11 p.m.)

**AGENDA ITEM 14.1**

**PUBLIC COMMENTS:**

Ms. Barbara Gordon thanked the Board for allowing her to come and read a statement into the record.

**ADJOURNMENT:**

**Motion:** by T. Cotita, seconded, to adjourn

Voice Vote: L. Agosta-yes; L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

The meeting adjourned at 1:24 p.m.

A handwritten signature in blue ink, reading "Laura Bonanno". The signature is written in a cursive style with a large initial "L".

---

**LAURA BONANNO, VICE PRESIDENT  
LOUISIANA STATE BOARD OF NURSING**