

Louisiana Cancer Research Center
Board of Directors Meeting
Was held virtually via Zoom
On March 25, 2021, 3pm

The following members of the Board of Directors were present:

Dr. Lee Hamm, Senior Vice President and Dean, TUHSC, Chairman
Dr. Steve Nelson, Dean, LSUHSC, Vice Chairman
Ms. Barbara Goodson, Deputy Commissioner of Administration, Secretary/Treasurer
Dr. Gene D'Amour, Special Assistant to the President, Xavier University
Mr. Walter Leger, Jr., Senior Partner, Leger & Shaw Attorneys and Counselors
Dr. Lucio Miele, Dept Head, Genetics, Director for Inter-Institutional Programs, Cancer Center, LSUHSC
Ms. Pamela Ryan
Dr. Oliver Sartor, Medical Director, Tulane Cancer Center, Assistant Dean for Oncology
Dr. Leonardo Seoane, Senior Vice President & Chief Academic Officer, Ochsner Health
Ms. Carroll Suggs

The following members of the Board of Directors were not present:

Mr. Arthur Cooper, Senior Director, Special Projects, Louisiana Economic Development
Mr. Terrence Ginn, Deputy Commissioner for Finance & Administration, BOR

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, LCRC
Ms. Deborah Reeder, Chief Financial Officer, LCRC
Mr. Paige Sensenbrenner, LCRC Legal Counsel
Dr. Prescott Deininger, Director, Tulane Cancer Center
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center
Dr. Tom Wiese, Professor, Xavier University
Mr. Ryan Graffagnini, Controller, LCRC
Ms. Keadren Green, Business Manager, Tulane Cancer Center
Dr. Patrice Delafontaine, TUHSC, Executive Dean
Dr. Edward Trapido, Chair, TFL Steering Committee
Ms. Shawna Shields, Associate Director, Tobacco Free Living
Ms. Shelina Davis, CEO, Louisiana Public Health Institute
Dr. Michael Celestin, Director, Louisiana Tobacco Control Initiative
Ms. Barbara Landrum, Coordinator of Grants & Development
Ms. Ellen Palmintier, Tulane, Director, State & Federal Relations
Dr. Bernard Godley, AMN Leadership Solutions
Ms. Anne Neubauer, AMN Leadership Solutions

Dr. Hamm called the meeting to order. The roll was called and there was a quorum.

Dr. Hamm requested approval of the minutes from the February 25, 2021 Board meeting.

A motion was made by **Ms. Goodson** and seconded by **Ms. Ryan**.
RESOLVED, with all in favor, to approve the minutes of the February 25, 2021 Board meeting.

Dr. Hamm called for Old Business, the Director Search update.

Mr. Davisson reminded the Board that at the last meeting the Executive Search RFP Review Committee discussed their findings and the Board asked that the top contender make a presentation to the full Board. Mr. Davisson

introduced Dr. Bernard Godley and Ms. Anne Neubauer of AMN Leadership Solutions. A detailed presentation was given. Dr. Godley and Ms. Neubauer went over their roles and the roles of LCRC's Search Committee. They discussed a timeline and process along with the keys to an effective search. Following the presentation there was a brief discussion by the Board. This firm is the recommendation of the LCRC Executive Search RFP Review Committee.

A motion was made by **Dr. Sartor** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor, to select AMN Leadership Solutions as the Executive Search firm for LCRC's new Director.

A motion was made by **Dr. D'Amour** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor, to authorize LCRC Administration to begin contract negotiations with AMN Leadership Solutions with a \$400K contract cap.

Dr. Hamm called for the Finance Committee Report.

Mr. Graffagnini stated there have been no changes since the last meeting so in the interest of time an update will be given at the next meeting. The reports were provided in the materials packet for review.

Ms. Reeder discussed the CUNA Mutual Retirement Solutions Resolution. This is the firm that was chosen to do the record keeping for the 457(b) Plan. Ms. Reeder reminded the Board they have previously authorized a resolution to create the plan and name an administrator for this plan. She added this resolution is relatively the same but CUNA Mutual would like their own form adopted and signed. LCRC Legal Counsel has reviewed and recommends a minor change. CUNA Mutual agreed to the change.

A motion was made by **Dr. D'Amour** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor, to approve the CUNA Mutual Retirement Solutions Resolution adopting the 457(b) Plan and approving the plan administrator.

Dr. Hamm called for the CAO update.

Mr. Davisson reported the Memorandum of Understanding has been executed by all LCRC partners and an electronic version will be distributed along with hard copies. He stated LCRC is in the final days of negotiations for a new development person. The initial engagement will be a three month contract. Mr. Davisson reported LCRC's 2020 Annual Report was just finalized and added online. The link will be emailed out following the meeting. Mr. Davisson stated LCRC just wrapped up an additional film shoot on the 5th floor. For a few days of active filming, LCRC generated \$59K of revenue, not including reimbursables. He added the total movie revenue for this quarter is at \$108K, which will support research.

Dr. Hamm called for the TFL Update.

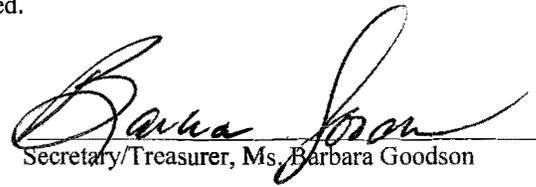
Ms. Davis provided a brief update on the Director search and TFL update. She reported TFL is moving through their Director search and are now at the final two candidates. She added that next week, Mr. Davisson and a subset of the TFL Steering Committee (chaired by Dr. Ed Trapido) along with herself will be interviewing the final two candidates and hopefully making a decision during the week of April 5th. Ms. Shawna Shields gave a goal update. Ms. Davis then shared what LPHI has been doing around facilitating cancer research and partnerships.

Dr. Hamm called for new business.

Dr. Sartor stated his concerns about budgets. He stated there needs to be some dialogue about not only the priorities set for the future but maintaining the momentum the partners are currently experiencing as budgeting sessions begin; thinking through carefully how LCRC can provide additional support for the universities that are part of the consortium in addition to the priorities set for the new Director. **Dr. Sartor** added that the general concept is that going beyond status quo may be necessary to keep the partners current investigators fully intact. A discussion regarding funding and reserves ensued. **Ms. Goodson** also encouraged LCRC to look in to the new federal American Rescue Plan to see if LCRC could qualify for any of the funds offered.

Dr. D'Amour asked if there could be another program as in the past where TFL works with the institutions on joint research projects to build partnerships. Mr. Davisson stated there would be a progress report of the previous projects along with another symposium. He added an update will be sent soon and there will be a reconvening of the Steering Committee.

With no further discussion or business, the meeting adjourned.



Secretary/Treasurer, Ms. Barbara Goodson