

MEETING MINUTES

LOUISIANA ASSESSORS' RETIREMENT BOARD OF THE LOUISIANA ASSESSORS' ASSOCIATION

**TUESDAY, OCTOBER 25, 2016
1:30 P.M.**

**3060 VALLEY CREEK DRIVE, SUITE C
BATON ROUGE, LOUISIANA**

A meeting of the Louisiana Assessors' Retirement Board was held Tuesday, October 25, 2016 at 1:30 p.m. at the Louisiana Assessors' Association Office, Suite C located at 3060 Valley Creek Drive, Baton Rouge, Louisiana. The following members were present: President Rick Ducote, Jr., Vice President Barney "Frog" Altazan, Treasurer Bobby Edmiston and Members Tab Troxler, Jimbo Stevenson, Rhyn Duplechain, Cindy Manasco, Stephanie Smith, Charlie Henington, Glenn Waguespack, Louis Hebert, Glenda Gaspard, Irby Gamble, and Phyllis Mendoza. Absent were Representative Pearson, Senator Peacock, and Member Richard Earl.

A motion was made by Irby Gamble and seconded by Glenn Waguespack to approve the minutes of the July 26 meeting. The motion passed.

Agenda Item 7 was a review of the August financial statements for the Retirement Fund prepared and presented by Anita Owens. A motion to accept the financial report was made by Louis Hebert, seconded by Glenn Waguespack and passed with no objections.

Agenda Item 8 was a review of the report presented by Ms. Kathy Bertrand on refunds, transfers, reciprocals, retirees and deaths. A motion to accept the report was made by Charlie Henington, seconded by Jimbo Stevenson and the motion passed.

Next on the Agenda was the segment of the meeting dedicated to matters brought to the attention of the Board by the Investment Consultant Jon Breth of The Bogdahn Group.

Mr. Breth reviewed the Asset Allocation and Performance Report as of September 30, 2016. The total fund return on investments for the month was at .61 compared to the month's benchmark of .30; the fiscal year to date performance was at 9.00 compared to the benchmark of 11.09.

After reviewing the entire portfolio of investments, Mr. Breth recommended to the Board of Trustees that we move 2% or \$7.5 MM from the Loomis Sayles Multisector Bond Fund to the Orleans Capital Core Fixed Income account. On motion by Charlie Henington and second by Jimbo Stevenson the motion to move \$7.5 million as recommended by Mr. Breth passed with no objections.

Agenda Item 10 was the presentation of two Board Resolutions prepared to enable the Louisiana Assessors' Retirement Fund to make demand to the State Treasurer in January 2017, if not received prior to that time, for the following funds:

1. Pursuant to Louisiana Revised Statute 11:1481(1)(a)(iii)(bb) and the November 16, 2015 Consent Judgment that an additional cash contribution to LARF will be due in an amount equal to the greater of (i)\$1,125,000.00; or (ii) .225% (.00225) of the total ad valorem tax collections made by the City of New Orleans during 2016. Said additional cash contribution shall be in addition to any other contributions owed by the City of New Orleans to the LARF.
2. Pursuant to the Louisiana Revised Statute 11:1481(1)(a)(iii)(b) the LARF Board may make demand upon the state treasurer for monies due LARF, since the City of New Orleans has failed to remit all the funds due to LARF pursuant to R.S. 11:1481(a)(i) for Fiscal Year 2016, thereby causing a shortfall in the fund. The amount certified by the Louisiana Legislative Auditor owed to LARF for 2016 is \$1,541,364.51 and whereas LARF has received only \$1,536,804.71, LARF makes demand for the additional \$4,559.80 from the 2017 Tax Roll Collections.

A motion was entered by Irby Gamble and seconded by Glenda Gaspard to accept the Resolution drafted to make demand under the terms of the November 16, 2015 Consent Judgment. There being no objections the motion passed.

A motion was entered by Louis Hebert and seconded by Tab Troxler to accept the Resolution drafted to make demand for the shortfall of money due LARF for Year 2016 in the amount of \$4,559.80. The motion passed with no objections.

The next Agenda Item was to discuss pursuing legislation in 2017 to allow surviving spouses to elect to select a BackDROP benefit per the language proposed in a draft of a Bill presented at the meeting. A motion to accept the proposed draft was entered by Rhyn Duplechain, seconded by Louis Hebert and passed unanimously.

Agenda Item 12 was an update by legal counsel, Denise Akers, on the status of the changes submitted to the Louisiana Administrative Code regarding the definition of a full time employee and regarding updates to the actuarial equivalence factors for LARF. The process should be completed by the end of the year.

Nominations for positions from the even-numbered districts to serve a 2-year term on the Louisiana Assessors' Retirement Board of Trustees were then presented as follows:

- District 2: James "Jimbo" Stevenson (Washington)
- District 4: Richard Earl (Allen)
- District 6: Stephanie Smith (Ouachita)
- District 8: Glenn Waguespack (St. James)

All nominations will be formally approved at the December 2016 meeting.

In accordance with La. R.S. 11:184, by December first of each calendar year, the board of trustees of each state and statewide retirement system shall submit to the House and Senate committees on retirement a proposed schedule of all board and committee meetings for the following calendar year. The proposed schedule shall be subject to review by the committees, and the chairman of either committee may request changes in the proposed schedule of any system in order to avoid conflicting meetings or for any other purpose. The quarterly meeting dates were submitted to the LARF Board as follows:

Retirement Board of Trustees Meetings of LARF

Tuesday, January 24, 2017	10:00 AM
Tuesday, April 25, 2017	10:00 AM
Tuesday, July 25, 2017	10:00 AM
Tuesday, October 24, 2017	10:00 AM

There being no other business properly brought to the attention of the Board a motion to adjourn was entered by Glenn Waguespack, seconded by Jimbo Stevenson and the meeting was adjourned.