

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
NATCHITOCHEs LEVEE AND DRAINAGE DISTRICT  
November 14, 2023  
6:00 p.m.**

BE IT KNOWN that a Regular Meeting of the Board of Commissioners of the Natchitoches Levee and Drainage District was called to order at Valley Farmer's Co-Op, 250 Rapides Drive, Natchitoches, Louisiana, on November 14, 2023, with a quorum being present, and roll was called as follows, to-wit:

Board Members present were:

Karlton Methvin, President/Administrator  
Mark Swafford, Member  
Jolley Nash, Member  
Nolan Jones, Jr., Member  
Kay Foshee, Member

Absent were:

Rayburn Smith, Member  
Terry Sklar, Member  
Casey Messenger Member

Also present were:

Jordan Lemoine, Edko, LLC  
Ford Stinson, Edko, LLC  
Paul Trimble, Meyer, Meyer, Lacroix & Hixson

The regular meeting of the Board of Commissioners of the Natchitoches Levee & Drainage District was called to order at 6:00 p.m by the President, Karlton Methvin.

The October minutes were read and discussed. Following public comment, a Motion was made by Nash and seconded by Jones to approve the October, 2023 minutes. The Motion passed unanimously.

The October, 2023 financial statements was not ready at the time of the Board Meeting. It will be presented at the next meeting.

The maintenance report was given by Maintenance Superintendent, Billy Dunn. Dunn advised that his crew had finished cleaning the L-20 ditch and had also finished cutting the Federal levees. The tractors have been put in the shop for regular maintenance and the crew is currently removing limbs and brush from our servitude.

In other business, Paul Trimble advised that the contractor had finished the work on the north end of the Natchitoches levee near Hargis Road. The work has been inspected and approved.

Corkern presented the Board with final invoices from Progressive Construction and Meyer, Meyer, LaCroix & Hixson for work related to the lower Cane River project. The Board approved payments of the invoices to Meyer, Meyer, LaCroix & Hixson in the amount of \$10,025.00, and to Progressive Construction in the amount of \$34,398.55.

Trimble also advised the Board that his office had been begun work on the operation and maintenance manual, a copy of which must be provided to FEMA when we seek certification of the Natchitoches levees. Trimble also presented the Board with a proposal for the preparation of the Levee Operations Plan & Maintenance Manual. Following public discussion, a Motion was made by Nash and seconded by Swafford to accept the proposal of Meyer, Meyer, LaCroix & Hixson in the amount of \$25,000.00 for the preparation of the Operations Plan & Maintenance Manual.

In other business, Corkern updated the Board on the capital outlay project proposed for the upcoming legislative session. He also presented the Board with the invoice from Randy LaCaze for his assistance in the preparation and filing of the applications for capital outlay monies. Following public discussion, a Motion was made by Jones and seconded by Nash to approve payment of the invoice from Randy LaCaze. The Motion passed unanimously.

In a previous meeting, Susan Douglas advised that while reviewing DOTD documents she had come across a document from the Corps of Engineers indicating that the Campti-Clarence levees would receive an unsatisfactory rating because two drainage pipes had collapsed. A discussion followed, during which Corkern advised that these pipes had previously been slip-lined, videoed and the video sent to the Corps of Engineers. Trimble advised that it was time for the pipes to be videoed again, the video submitted to the Corps of Engineers. A Motion was made by Nash and seconded by Swafford to contact Air Data Solutions to video these pipes at cost of \$10.00 per square foot. Trimble advised

that the Corps was requiring the contractor to have a Norco Certification and when the work was done several years ago by Air Data Solutions they did not have that certification, but that he would check with them to make sure they have the certification at this time.

After public discussion and comments, a Motion was then made by Swafford and seconded by Jones to appoint as the Secretary-Treasurer of the Natchitoches Levee & Drainage District. The Motion passed unanimously.

There being no further business to come before the Board a Motion was made by Foshee and seconded by Nash to adjourn. The Motion passed unanimously.

Approved on the 12<sup>th</sup> day of December, 2023, at Natchitoches, Louisiana, at a regularly held meeting.

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**RONALD E. CORKERN, JR.,**  
Attorney/Assistant Secretary