

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

March 7, 2023

6:00 P.M.

The meeting was called to order by Mr. Greg Paul, President of the Port Commission. Mr. Paul led in the Pledge of Allegiance. Ms. Lanceslin gave the Invocation. A roll call resulted in the following:

Present:

Joel Authement  
Sam Jones  
Greg Paul  
Joseph Phillips  
Donna Lanceslin  
Wilson Terry

Absent:

Joseph Tabb  
Willie Peters  
Murphy Pontiff

Also present at the meeting were Ms. Marguerite Robinson of Teche Talk, Mr. Nicholas Molaison of Miller Engineers, Mr. Eric Duplantis, Port Attorney, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Jones to dispense with the reading of the February 7, 2023 meeting minutes and to accept them as presented. The motion was seconded by Mr. Terry. Mr. Paul asked if there was any opposition – there was none. The motion carried unanimously.

There was no public comment.

Mr. Allain requested a motion to expand the Agenda to discuss an item that was inadvertently omitted from the agenda. A motion was made by Mr. Jones to expand the agenda. The motion was seconded by Ms. Lanceslin. Mr. Paul asked if there was any discussion or opposition – there was none and the motion carried unanimously. Mr. Allain presented a Resolution to advertise for sealed bids for the construction of sugar warehouses. A motion was made by Mr. Terry to advertise for sealed bids for the construction of the warehouses contingent upon approval by the Louisiana Department of Transportation and Development. The motion was seconded by Mr. Jones. Mr. Paul asked if there was any discussion or opposition – there was none and the motion carried unanimously.

Mr. Allain reported that the white warehouse located at the Baldwin Facility which was leased to Sugar Growers and Refiners, Inc. for the storage of raw sugar is now empty. An invoice has been submitted for payment. He is also reported that the warehouse will need some repair due to normal wear and tear and that he would report on this in the future.

Mr. Allain reported that the Ribbon Cutting for the new SLCC Training Facility is scheduled for March 15<sup>th</sup> at 1:30 p.m.

With reference to the Baldwin Campus Rehab and Site Improvements – Sugar Warehouse (Phase I) Site Demo, a motion was made by Mr. Jones to approve payment of Pay Request #5 in the amount of \$24,700 (Retainage) to Southern Constructors, LLC. The motion was seconded by Mr. Terry. Mr. Paul asked if there was discussion or opposition – there was none. The motion carried unanimously.

With reference to the Baldwin Campus Rehab and Site Improvements - Sugar Warehouse (Phase II), a motion was made by Mr. Terry to approve payment of Pay Request #6 to Miller Engineers in the amount of \$139,426.88 for plans, specifications and inspection for final design services. The motion was seconded by Mr. Jones. Mr. Paul asked if there was any discussion or opposition – there was none. The motion carried unanimously.

Mr. Jones reported that Governor Edwards is in South Korea meeting with president of the tire manufacturing company.

Mr. Duplantis reminded the Commission to complete their online training for Ethics and Preventing Sexual Harassment.

Mr. Nicholas Molaison of Miller Engineers reported that the plans and specifications for the construction of the sugar warehouses at the Baldwin Facility should be ready to be sent for approval to the Department of Transportation and Development and to the office of Facility Planning and Control by next week for their approval. Mr. Molaison reported that his office experienced a catastrophic file loss and are in the process of recovering the files.

He added that an updated estimate for the construction of the warehouses is approximately \$12.2 million.

There being no further business to be discussed, a motion was made by Mr. Jones to adjourn the meeting. The motion was seconded by Ms. Lanceslin. Mr. Paul asked if there was any discussion or opposition – there was none. The motion carried unanimously and the meeting adjourned at 6:13 p.m.

Signed

  
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Murphy Pontiff, Secretary