

West Calcasieu Port Board Meeting Minutes

July 1, 2014

I. Call to order

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on July 1, 2014, at the offices West Calcasieu Port, 311 Gross Road, Sulphur, Louisiana.

II. Invocation

Scott Foreman led the invocation.

III. Pledge of Allegiance

Pledge led by Glen James and recited by all board members and guests.

IV. Roll call

Secretary Tim Dougherty conducted a roll call. The following persons were present:

- ✓ Dick Kennison
- ✓ Wilmer Dugas
- ✓ Scott Foreman
- ✓ Tim Dougherty

Board Member Dave Aguiard was absent from the meeting.

(Others also present at the meeting were: Lynn Hohensee, Chuck Stutes, Glen James, Darla Perry, Mayor Chris Duncan and Sheila Burton.)

V. Approval of minutes of the June 3, 2014 regular monthly meeting

President Dick Kennison entertained a motion to approve the minutes of the June 3, 2014 regular monthly meeting. Wilmer Dugas made a motion to approve the minutes of the June 3, 2014 regular monthly meeting, 2nd by Tim Dougherty. No opposition. Motion carried.

VI. Amendments, additions and deletions to the proposed agenda

President Dick Kennison said part of Item VII to reappoint a new representative to the West Calcasieu Airport Managing Board needed to be deleted from the agenda. Wilmer Dugas made a motion to delete the portion of Item VII to reappoint a new representative to the West Calcasieu Airport Managing Board, 2nd by Tim Dougherty. No opposition. Motion carried.

There were no other amendments, additions nor deletions to the proposed agenda.

VII. Discuss and take action to accept Scott Foreman's resignation to West Calcasieu Airport Managing Board and reappointment of new representative

Wilmer Dugas made a motion to accept Scott Foreman's resignation to West Calcasieu Airport Managing Board, 2nd by Tim Dougherty. Attorney Glen James told the Board it wasn't necessary to accept Scott Foreman's resignation to West Calcasieu Airport Managing Board because the resignation is for the Airport Board to accept, not the West Cal Port Board. All West Cal Port Board needed to do was reappoint a new representative. There was further discussion on how the resignation needed to be handled. Wilmer Dugas and Tim Dougherty withdrew their motion and 2nd to accept Scott Foreman's resignation to West Calcasieu Airport Managing Board. Wilmer Dugas further made a motion to delete Item VII in its entirety from the agenda, 2nd by Tim Dougherty. No opposition. Motion carried.

VIII. Discuss and take action to approve Budget for Fiscal Year 6/30/15

Darla Perry reviewed the new budget for fiscal year 6/30/15 with the Board. Darla said she is projecting close to \$1 million of revenue for the new fiscal year. Devall Towing will bring in approximately 500- to 600,000 plus another 60,000 minimum on the ramp. F. Miller will bring in 120,000. USES will bring in 30,000. Tresco will bring in 24,000. Tauber Oil will bring in 27,000. Expenses for new fiscal year are projected to be 517,000. Darla said, after paying principal payment on bonding, the Port should end up with approximately 400,000. Darla predicts a great year for the Port.

President Dick Kennison asked if anyone had heard from Dr. Rhodes or anyone with his group. No one responded. Port Director Lynn Hohensee said he would try to do research on it within the next 30 days. There was further discussion on the issue.

Wilmer Dugas made a motion to approve the budget for fiscal year 6/30/15, 2nd by Tim Dougherty. No opposition. Motion carried. President Dick Kennison praised Lynn Hohensee and the tenants of the Port for the success of the Port. Lynn also praised and thanked the Port Board for their support.

IX. Committee Reports

There were no committee reports at this time.

X. Port Director Report

{NOTE: The following report is a copy of the original sent out by Lynn Hohensee.}

Marketing/Business Development –

- A Texas firm that is bringing a fueling operation to the West Calcasieu Port has not set a date to start operations – pending arrival of the fueling barge equipment. Equipment is expected to arrive at the port around the first of July.
- The port continues to actively market the Devall Diesel Building to local prospects.
- Work continues on a revised reprint of the West Calcasieu Port brochure. New aerial and land photos will be inserted. Cost of the reprinting will be covered by the SWLA EDA.

{NOTE: Lynn reported he received the green light from David Tauber of Tauber Oil for Darla Perry to begin billing them July 1st for their lease at the port. However, due to some issues with the Coast Guard, they will need to delay moving their operation to the port. Lynn said they have placed a covering over one of the signs and will wait to do the unveiling when Tauber Oil is officially at the port.

In celebration of Orion Marine Group's new 5-year lease, Lynn suggested that the Board should do another appreciation dinner within the next 60 days for some of the Orion Marine Group team. The Port of Lake Charles may have another tenant for West Cal Port. Lynn said he would have more information in the next week or so.

In regards to Ivan Johnson's land across the water from the port, it seems as though Sempra will be purchasing the land. Lynn said there may be a way the Port, along with the Devalls, could do a public/private partnership with Sempra to gain access to the land on that side of the water to create more barge parking opportunities. There was further discussion about parking barges on the waterway. Lynn stated that Orion Marine Group may have another tenant for the port that will need 15 acres. Lynn said he will explore that further. There was a brief discussion about the rumor of another company from China that is planning on building another export terminal north of the Cameron terminal. Lynn said he would do some further investigating.}

Port Operations –

- The barge loading ramp construction and associated road work construction has been completed. A ribbon-cutting for the new ramp is scheduled for July 1.
- Issues continue to be addressed re: the port's main security gate. Electrical outages which caused problems with the backup battery system have been corrected. Issues with the card readers are being addressed. The port has identified a new gate maintenance contractor and will be meeting with him in July.
- Provided USCG Commander Tour of the West Calcasieu Port.
- Worked at the port with Interface technician to do diagnostic review of port camera security system and purchased a new monitor.
- Ordered new sign for port sign to reflect new tenant.

Professional Organizations & Networking –

- The WCP director represented the port at:
 - a. Two US Coast Guard port security meetings
 - b. Creole Nature Trail Bldg. groundbreaking
 - c. Chennault hangar groundbreaking

- d. Seed Center Incubator Open House
- e. PetroChem meeting
- f. Boys Village board meeting
- g. Meeting with Port of Vinton Marketing Consultant
- h. Sen. Vitter Conference Call
- i. West Cal Chamber lunch meeting
- j. Chamber/SWLA lunch meeting w/CP Sheriff Mancuso
- k. Chamber/SWLA Business After Hours
- l. Family & Youth Foundation Ceremony
- m. Salinity meeting @ Port/LC
- n. USCG promotion ceremony for Lt. Cmdr. Buddy Ream

News Media & Community Relations–

- Prepared news release for barge loading ramp ribbon cutting ceremony
- Ongoing media relations continue through the Lake Charles Ad/Press Club and other networking opportunities.

XI. Announcements/Reports (Legal, Financial, Engineer)

LEGAL: Glen James reported they have not signed the lease with Tauber Oil and he needs the terms of the lease agreement. Lynn said he would send him an email with the information.

FINANCIAL: Darla Perry gave the financial report for May. Barge days are still doing great. Year to date, there are 32,612 barge days. Ramp use was 40,700 for May. Cash flow showed -49,617 due to the Devall and Tresco checks coming in in June. Under expenditures, there was another payment on the ramp road project of 57,953. Lynn asked if the Port received the funding from the Parish. Darla answered the original funding has been received but not the additional funding. Substantial Completion has been signed. There was a brief discussion regarding signage for Market Basket. Lynn said he is still doing research on it.

President Dick Kennison entertained a motion to accept the financial report as presented to the Board. Wilmer Dugas made a motion to accept the financial report as presented to the Board, 2nd by Tim Dougherty. No opposition. Motion carried.

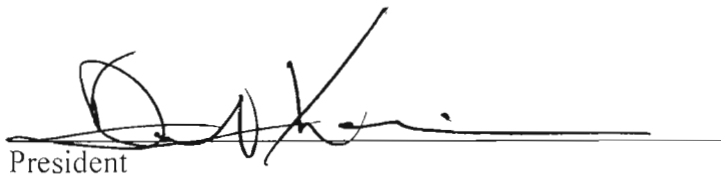
ENGINEER: Chuck gave the Board a status update on the project for the bulkhead. A geotechnical firm out of Lake Charles is scheduled to do work on July 21. They will need an open area for 3-4 days, and they will do at least 3 borings. Next step will be the detailed structural engineering. Lynn asked about getting the paperwork ready for the request for funding for maintenance dredging on the barge basin. Chuck said there have been conversations with Darla about talking to the FEMA contractors about that. Chuck recommended scheduling a meeting with DOTD to discuss the issue. Tim Dougherty brought up the subject of the spoils. Chuck said there is plenty room and, if need be, they can build the levees up.

XII. Public Comments


Mayor Chris Duncan gave a report on future plans for Hwy. 1256.

XIII. Adjournment

President Dick Kennison adjourned the meeting at approximately 3:33 p.m.



President



Secretary