

West Calcasieu Port Board Meeting Minutes

April 3, 2012

I. Call to order

President Matt Vincent called to order the regular meeting of the West Calcasieu Port at approximately 3:03 p.m. on April 3, 2012, at the offices of West Calcasieu Port, 311 Gross Road, Sulphur, Louisiana.

II. Invocation

Dick Kennison led the invocation.

III. Pledge of Allegiance

Pledge led by Tim Dougherty and recited by all board members and guests.

IV. Roll call

Secretary Tim Dougherty conducted a roll call. The following persons were present:

- ✓ Tim Dougherty
- ✓ Matt Vincent
- ✓ Wilmer Dugas
- ✓ Dick Kennison
- ✓ Dave Aguillard

(Others also present at the meeting were: Lynn Hohenseø, Chuck Stutes, Glen James, Darla Perry and Sheila Burton)

V. Approval of minutes of the March 6, 2012 regular monthly meeting

President Matt Vincent entertains a motion to approve the minutes as printed and presented to the Board. Wilmer Dugas makes a motion to approve the March 6, 2012 regular monthly meeting minutes, 2nd by Dave Aguillard. No opposition. Motion carries.

VI. Amendments, additions and deletions to the proposed agenda

There were no amendments, additions nor deletions to the proposed agenda.

VII. Consideration and appropriate action regarding Geotechnical Investigation for Bulkhead at the East Barge Basin

Chuck Stutes reported that Orion Marine Group is going to install a bulkhead and do some dredging at the East Barge Basin. The estimated value of the improvements is approximately \$3 million. Chuck said, per the lease, Orion has to furnish the materials, labor and equipment to install the bulkhead and do the dredging. The Port has to furnish the Corps permitting, which has already been done, along with the technical work in the Geotechnical Engineering Survey. Chuck stated the company that will be doing the engineering work will be CBK Soils Engineering. The total proposal comes to around \$38,000. This includes 2 soil borings, field investigation, laboratory work to classify the soils, calculations on the bulkhead recommendation and a full geotechnical report. The Board asked questions and further discussed the bulkhead project. Tim Dougherty makes a motion to accept the proposal from CBK Soils Engineering in the amount of \$38,480 for the Geotechnical Investigation for Bulkhead at the East Barge Basin, 2nd by Dick Kennison. No opposition. Motion carries.

VIII. Committee Reports

There were no Committee Reports at this time.

IX. Southland Airfield Report

President Matt Vincent reported there was a special meeting passing a resolution in support of the tax. Lynn Hohensee asked if business was good at the Airport, and Matt Vincent stated yes. The new hangars are full, and jet fuel sales are up. Tim Dougherty and Darla Perry mentioned the Airport is also looking at expanding the runway and the instrument reading systems, along with doing some drainage work.

X. Port Director Report

[NOTE: The following report is a copy of the original sent out by Lynn Hohensee.]

Marketing/Business Development –

- Fielded one “cold calls” from private businesses looking into site selections for possible future business ventures.
- The West Calcasieu Port co-hosting the Ports Association of Louisiana annual conference at the L’Auberge Hotel/Casino in Lake Charles.

Port Operations –

- Phase-one construction activities associated with the west barge basin expansion project continue on schedule.

- To better accommodate the levy construction, River Barge Works has been offered an opportunity to move its operations to the east end of the west barge basin during expansion work on the levy that supports the spoils reception area. This action was proposed by Devall Towing and supported by Apollo Environmental and River Barge Works.
- Coordinated with Louis Hebert, Calcasieu Parish Sheriff's Office, to assure continued grant financial support for the installation of the security gate at the port's entrance. Efforts to expedite this project will be put in place.
- A legislative bill filed for the current Louisiana Legislative session by Rep. Mike Danahay was approved without question by the House Transportation Committee. It is now on its way to the House floor. The bill will improve the property-leasing procedures that the WCP is required to follow when it attempts to recruit a new tenant for the port. It will eliminate the requirement for public announcement and bid solicitation before port property can be leased to a proposed or existing tenant. This currently is a requirement for shallow-water ports in Louisiana, but not for the state's deep-water ports.

[NOTE: Lynn passed out copies of the Site Selection magazine which highlights an article on the West Calcasieu Port. Lynn commended George Swift for the great job in promoting the Port and the community.

Lynn reported on the PAL annual conference last month. Tim Dougherty represented the Port at the conference. Tim encouraged all board members to attend the next conference. He stated it was very educational.]

Professional Organizations & Networking –

6. The WCP director represented the port at:
 - a. Chamber/SWLA economic development alliance meeting
 - b. Ports Assn. of Louisiana board meeting
 - c. PAL annual conference
 - d. West Calcasieu Assn. of Commerce monthly meeting
 - e. Propeller Club meeting
 - f. Propeller Club scholarship fund-raiser golf tourney
 - g. WCAC Legislative Review meeting
 - h. LABI luncheon
 - i. Governor's Luncheon
 - j. Calcasieu River Waterway Harbor Safety Committee, Navigation subcommittee and administration subcommittee meetings
 - k. Chamber BAH
 - l. Workforce Investment executive board meeting
 - m. PetroChem meeting

News Media & Community Relations–

- A 30-minute public-service interview aired on KYKZ-FM (96.1) and six sister stations. It focused on the WCP and maritime activities in Southwest Louisiana.
- Ongoing media relations continue through the Lake Charles Ad/Press Club and other networking opportunities

XI. Announcements/Reports (Legal, Financial, Engineer)

LEGAL: There was no legal report.

FINANCIAL: Darla Perry reported \$46,812 was deposited for February, and Disbursements were \$11,281.02, which shows a net positive cash flow of \$35,531.44.

Some of the costs for February show a down payment on insurance, PAL conference fees, and dues. Barge days were 3167, showing an increase from last year; and ramp usage was 3150.

Tim Dougherty asked if any maintenance needs to be done on the ramp. Chuck Stutes stated it is fairly new. Darla Perry said the next step should be building a bigger ramp. Chuck stated if the revenue keeps up, the Port could get help from the DOTD to build a new one. DOTD will pay 90% of the construction costs.

ENGINEER: Chuck Stutes gave an update on the West Barge Basin project. Chuck said they are working on the levee work around the beneficial use area and the main spoil disposal area. This work will continue for approximately another month. Once the levees are complete, the dredge will be brought in. Chuck estimated another 4 to 5 months before the dredging is through.

Glen James asked for an update on Frank Meier. Lynn Hohensee reported that Frank continues to work on projects in Southwest Louisiana. Frank is still actively pursuing the project across the waterway from the Port and is still in the process of pursuing the purchase of the Pelican Refinery.

XII. Public Comments

Wilmer Dugas recognized Adam Leger and commended him for the work he has done for the Port.

XIII. Executive Session

There was no Executive Session held at this time.

XIV. Adjournment

President Matt Vincent entertains a motion to adjourn. Dick Kennison made a motion to adjourn, 2nd by Dave Aguillard. Meeting was adjourned at approximately 3:30 p.m.



President



Secretary