

# West Calcasieu Port Board Meeting Minutes

200 Old Ferry Road, Sulphur, Louisiana 70665

March 7, 2023

**1. Call to order**

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on March 7, 2023.

**2. Invocation**

Oliver Schrupf led the invocation.

**3. Pledge of allegiance**

Buddy Reams led the pledge of allegiance.

**4. Roll Call**

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison  
Wilmer Dugas  
Tim Dougherty  
Jennifer Mabou  
Buddy Reams

Also present were Darla Perry, Oliver Schrupf, Joanne Coleman, Chuck Stutes, David Devall with Devall Southern, and Port Director Lynn Hohensee.

**5. Approval of minutes of the February 7, 2023 regular monthly**

A motion was made by Wilmer Dugas to approve the minutes of the February 7, 2023 regular monthly meeting, 2nd by Tim Dougherty. No opposition. Motion carried.

**6. Amendments, additions, and deletions to the proposed agenda**

No amendments, additions, or deletions at this time.

**7. Discuss and take action on following: Resolution approving award of a Construction Contract to Keiland Construction, LLC for the Bulkhead and Crane Pad Project, EDA Award No. 08-79-05294, State Project No. H.014606 (321)**

Chuck Stutes stated that they received 6 bids on January 31, with the low bid belonging to Keiland Construction, LLC. The bid information has been sent to the DOTD and now it needs to be sent to the EDA. The resolution is for the board to award the contract to Keiland Construction, LLC, contingent upon approval from the EDA.

A motion was made by Wilmer Dugas to pass the approving award of a Construction Contract to Keiland Construction, LLC for the Bulkhead and Crane Pad Project, EDA Award No. 08-79-05294, State Project No. H.014606 (321) contingent upon approval from the EDA, 2<sup>nd</sup> by Tim Dougherty. No opposition. Motion carried.

**8. Ratify amendments to Meyer & Associates engineer agreement for correction to EEOC Federal clause, STAR & VLS buildings**

Darla stated that CSRS left three paragraphs of the EEOC off of the engineer agreements for the STAR and VLS buildings that were submitted to the state. The state auditor found the error and they need a resolution to add the required EEOC wording.

A motion was made by Tim Dougherty to ratify the amendments to the Meyer & Associates engineer agreement for correction to EEOC Federal clause for the STAR & VLS buildings, 2<sup>nd</sup> by Jennifer Mabou. No opposition. Motion carried.

**9. Discuss and act on approval for Dick Kennison to sign amendments to current contracts required by FEMA/GOHSEP – with no added costs**

Darla stated that there may be more amendments to the wording of current contracts, and as long as there is no cost to the port, she would like Mr. Kennison to have approval to sign no-cost amendments so as to avoid additional delays.

After a brief discussion, a motion was made by Wilmer Dugas approving Dick Kennison to sign amendments to current contracts required by FEMA/GOHSEP after amendments have been reviewed by board members, 2<sup>nd</sup> by Tim Dougherty.

**10. Review any recommended actions to proceed with Capital Improvements**

There was nothing to review at this time.

**11. Committee Reports**

There are no Committee Reports at this time.

**12. Port Director Report; Announcements/Reports (Legal, Financial, Engineer)**

- a. **Port Director:** Port Director Lynn Hohensee gave the floor to David Devall with Southern Devall. Mr. Devall stated that there were management changes happening. David will be moving to Devall Diesel and no longer be involved in fleeting, no later than May 1. His brother Mikey and Kevin Martin will be taking over that division.

He stated that they should receive permits to install pylons on the west end. They conducted hydrographic survey last week. There was a discussion about spud barges versus dolphin pylons.

Mr. Devall discussed also discussed their purchase of and plans for Clooney Island.

Mr. Hohensee reported that there will be a pre-construction meeting for the Star building tomorrow. He also stated that he will be attending the annual Ports Association of Louisiana Conference next week.

- b. **Financial:** Darla Perry reported that year-to-date there were 25,713 barge days versus 22,569 last year at this time for an increase of over 3,000 days in just seven months. The Port took in \$107,655 for the month of January. The Port expended \$80,290, leaving a positive net plus cash flow of \$27,365. The annual Port Association Dues and additional payments to Venture Lawn service for herbicide were the only out of the ordinary expenditures.

- c. **Engineer:** Chuck Stutes reported that the preconstruction meeting on the STAR building is tomorrow at Meyer & Associates office and the board should see work in about a month.

They have submitted preliminary plans for the VLS building and they are now working on final plans to send to FEMA to get their authority to bid that project.

The plans for the dredging of the west barge should be submitted to DOTD and FEMA for approval in March. They may be able to go out for bids next month.

**Legal:** Oliver Schrupf stated that he hopes GES moves off the property because the legal solutions are not pleasant for either party.

After a brief discussion, a motion was made by Wilmer Dugas to accept the Port Director, Legal, Financial, and Engineer reports presented above, 2<sup>nd</sup> by Tim Dougherty. No opposition. Motion carried.

**13. Public Comments**

There are no public comments at this time.

**14. Adjournment**

President Dick Kennison adjourned the meeting at approximately 3:48 p.m.

  
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President

  
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Secretary