

West Calcasieu Port Board Meeting Minutes

January 13, 2014

{NOTE: Sheila Burton was not present at the meeting. Recording was provided by Darla Perry, and Sheila prepared minutes from recording.}

I. Call to order

President Dick Kennison called to order the special meeting of the West Calcasieu Port at approximately 8:00 a.m. on January 13, 2014, at the offices Meyer & Associates, 600 N. Cities Service Hwy., Sulphur, Louisiana.

II. Invocation

Dick Kennison led the invocation.

III. Pledge of Allegiance

Pledge led by Dave Aguillard and recited by all board members and guests.

IV. Roll call

Secretary Tim Dougherty conducted a roll call. The following persons were present:

- ✓ Tim Dougherty
- ✓ Wilmer Dugas
- ✓ Dick Kennison
- ✓ Scott Foreman
- ✓ Dave Aguillard

(Others also present at the meeting were: Lynn Hohensee, Chuck Stutes and Darla Perry)

V. Amendments, additions and deletions to the proposed agenda

There were no amendments, additions nor deletions to the proposed agenda.

VI. Discuss and Take Action to Approve Award of Ramp Roadway Project

Chuck Stutes reported there were 6 bids turned in, with the lowest bid being \$324,584 by R. D. Spell, Inc. of Westlake, Louisiana. The engineers' estimate for the job is \$320,000.

Chuck reminded the Board that the bid included a full-depth patching of the area in front of the Devall Towing building. Darla Perry asked if that item was segregated on the bid. Chuck said it was under Item 510-01 (Pavement Patching). Darla said she is working on getting funds from FEMA for some of the pavement patching due to Hurricane Ike. The Board discussed some of the road construction and how the road would be laid out with Chuck.

Chuck said electricity still has to be done for the ramp, and the approach slab running between the ramp and the asphalt road still needs to be done. The Board and Chuck discussed ideas on how to run the electrical line. Chuck said he would research it to see what would be most economical. Tim Dougherty and Lynn Hohensee brought up the idea of placing a light at the ramp for after-dark loading and unloading. There was further discussion about lighting at the ramp.

President Dick Kennison asked what the total amount would be out of pocket for the Port taking into consideration the monies received from the Police Jury, the bid price, and also doing the electrical and concrete work. Darla stated approximately 130,000-140,000. She said the Port is good for that amount. There was continued discussion about the road construction and the electrical line as well as the water line running to River Barge Works.

Chuck stated today the Board needed to pass a resolution on awarding the construction contract. President Dick Kennison entertains a motion to pass a resolution on awarding R. D. Spell, Inc., the Ramp Roadway Project for their lowest bid of \$324,584. Wilmer Dugas makes a motion to accept the resolution on awarding R. D. Spell, Inc., the Ramp Roadway Project for their lowest bid of \$324,584, 2nd by Dave Aguillard. Lynn Hohensee brought up the question of whether there was a conflict of interest with Shannon Spell and the company R. D. Spell, Inc. Chuck said Shannon called him late Friday and told him that he spoke with the Parish's general counsel and the company's general counsel, and they both agreed that there is no conflict of interest. The motion still stands. No opposition. Motion carries.

VII. Public Comments

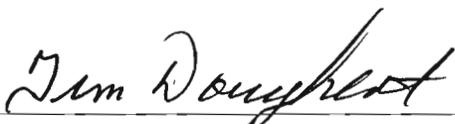
There were no public comments at this time.

VIII. Adjournment

President Dick Kennison adjourned the meeting at approximately 8:21 a.m.



President



Secretary