

**PORT OF IBERIA DISTRICT  
BOARD OF COMMISSIONERS  
SPECIAL MEETING - THURSDAY, JUNE 28, 2012  
PORT ADMINISTRATIVE OFFICE - 5:30 P.M.  
MINUTES**

The special meeting of the Port of Iberia District Board of Commissioners was called to order by the Board President, Raymond Bernard, Jr. at the Port of Iberia Administrative Office, on Thursday, June 28, 2012 at 5:30 P.M.

In attendance were Commissioners Raymond Bernard, Jr., President, Millie Martinez, Vice-President, Frank Minvielle, Secretary-Treasurer, Gene Jefferies, Mark Dore', Mike Resweber, and Danny J. David, Sr.

There were no Commissioners absent.

Also present were Roy Pontiff, Executive Director, Joanna D. Durke, Administrative Assistant, and Ray Allain, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Millie Martinez, recited the opening prayer and the Pledge of Allegiance.

The purpose of the Special Meeting was to receive a presentation by the Board President and to discuss the recruitment process as it relates to the hiring of a new Executive Director due to the current Executive Director retiring December 31, 2012.

**I. PRESENTATION BY THE BOARD PRESIDENT.**

Commissioner Raymond Bernard, Jr., Board President, presented a letter dated June 28, 2012 to the Board which indicated that he is submitting his Letter of Resignation as a member of the Port of Iberia District Board of Commissioners to the Iberia Parish Council, to take effect immediately. A copy of the Resignation Letter dated June 28, 2012 to Iberia Parish Council Chairman Bernard Broussard was also presented to the Board for review.

Commissioner Bernard's letter to the Board exemplified his passion and personal commitment to the Port, and its success, since his seating as a Commissioner eight (8) years ago. During his tenure, he has gained a wealth of knowledge and executed persistent dedication to the Port operations, its tenants, financial processes and projects, both completed and proposed. Commissioner Bernard's letter expresses his sincere desire to be the Executive Director of the Port of Iberia District. He realizes that he will not be eligible for appointment for a period of two (2) years after his service as a Board member terminates. As a result, Commissioner Bernard offered an alternative to the current process for the selection of a new Executive Director for the Port of Iberia District for the Board's consideration.

His letter proposes to offer his services as a special assistant, on a volunteer basis, to the current Executive Director Roy Pontiff for the next six (6) months, and to an acting or Interim Director for the following eighteen (18) months at which time he would be eligible for appointment as the Port of Iberia District's full time Executive Director, if the Board would choose to appoint him to the position.

Commissioner Bernard then handed the gavel to Commissioner Millie Martinez, Vice-President to conduct the remainder of the Special Meeting. Commissioner Bernard proceeded to a seat in the audience. Commissioner Martinez expressed to Commissioner Bernard that he was one of the most excellent Board members that she had the pleasure to serve with.

**II. DISCUSS RECRUITMENT PROCESS AS IT RELATES TO THE HIRING OF A NEW EXECUTIVE DIRECTOR DUE TO THE CURRENT EXECUTIVE DIRECTOR RETIRING DECEMBER 31, 2012.**

Lengthy discussion ensued regarding Commissioner Bernard's alternative offer to the Board, as well as the June 29, 2012 deadline to receive applications for the new Executive Director position.

It was the consensus of the Board to take Commissioner Bernard's alternative offer under advisement and continue with the application process. It was also the consensus of the Board that Commissioner Gene Jefferies and Roy Pontiff, Executive Director continue to work with The HR Design Company to proceed with the recruitment process and report back to the full Board their findings at the July 17, 2012 regular Board Meeting.

**III. ADJOURNMENT.**

On a motion by Commissioner Frank Minvielle and unanimously seconded by the Board of Commissioners, the meeting was adjourned at 6:40 P.M.

  
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**SECRETARY-TREASURER**

  
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**PRESIDENT**