

**PORT OF IBERIA DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING - TUESDAY, NOVEMBER 19, 2013
PORT ADMINISTRATIVE OFFICE - 5:30 P.M.
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Gene L. Jefferies, Board President, at the Port of Iberia Administrative Office, on Tuesday, November 19, at 5:30 P.M.

In attendance were Commissioners Gene L. Jefferies, Board President, Mark Dore', Vice-President, Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Commissioners Mike Resweber, Secretary-Treasurer, and Millie Martinez were absent.

Also present were Roy Pontiff, Executive Director, Joanna Durke, Administrative Assistant, Holly Breaux, Secretary-Bookkeeper, and Ray Allain, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Frank Minvielle recited the opening prayer and the Pledge of Allegiance.

I. APPROVAL OF MINUTES

On a motion by Commissioner Larry Rader, seconded by Commissioner Mark Dore', the Commission approved the minutes of the Regular meeting held on Tuesday, October 22, 2013.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Mike Resweber and Millie Martinez.

And the motion was therefore passed on this the 19th day of November 2013.

II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) Budget Summary for Four (4) Months Ending October, 2013.
- (b) Listing of Tenant Lease Billings.
- (c) Listing of Boat Stall Lease Billings.
- (d) Approve Payment of Bills & Checks Issued During Interim Period.
- (e) Computer Summary of Lease Agreement Activity Sheet
- (f) Status of Invoices Report.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Frank Minvielle, to approve and authorize the payment of bills for November, 2013, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Mike Resweber and Millie Martinez.

And the motion was therefore passed on this the 19th day of November 2013.

III. REPORT FROM MR. O'NEIL MALBROUGH & MR. GLENN LEDET, SHAW COASTAL, INC., ON:

(a) LA DOTD Port Construction & Development Priority Program:
State Project Number 578-23-0018/h.009021(321) Port-Site Bulkhead Relocation Phase II A-(for the AGMAC Bulkhead Relocation & Design Project (Public Property).

{1} Status of Dynamic Site Bulkheads 3, 4, and 4A and Chart Energy & Chemical Bulkhead 2.

{2} Discuss/Approve Contractor's Application for Pmt. No. 5.

A motion was made by Commissioner Larry Rader, seconded by Commissioner Danny J. David, Sr., to approve and authorize Contractor's Application for Payment Number 5 in the amount of \$59,307.45, to Coastal Bridge Company, LLC for the period October 1, 2013 thru October 31, 2013 in accordance with the Contract dated February 6, 2013, regarding the LA DOTD Port Construction & Development Priority Program: State Project Number 578-23-0018/h.009021(321) Port-Site Bulkhead Relocation Phase II A- Bulkheads 2 thru 4a(for the AGMAC Bulkhead Relocation & Design Project (Public Property); and motion further stipulates that the Payment Request be forwarded to the LA Department of Transportation & Development for review and approval.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Mike Resweber and Millie Martinez.

And the motion was therefore passed on this the 19th day of November 2013.

{3} Discuss/Approve CB&I Invoice.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Mark Dore', to approve and authorize payment of Invoice Number 1606265-R8-00541 in the amount of \$18,322.00, to Shaw Coastal, Inc., for the period September 28, 2013 thru November 1, 2013 (reimbursable to POI by DOTD), regarding the AGMAC Bulkhead Relocation Project Phase IIA (for engineering during construction and resident project representation on Bulkheads 2,3,4,&4A) in accordance with the contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 18 dated December 20, 2011.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Mike Resweber and Millie Martinez.

And the motion was therefore passed on this the 19th day of November 2013.

- (b) LA DOTD Port Construction & Development Priority Program:
State Project Number 578-23-0018/h.009021(322) Port-Site Bulkhead Relocation Phase II A-(for the AGMAC Bulkhead Relocation & Design Project (Public Property).

{1} Update on the Advertisement for Bids for the Public Bulkheads (#12 POI Public Dock) and the Engineer's Certificate Project is Ready to Advertise.

{2} Discuss/Approve CB&I Invoice.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Larry Rader, to approve and authorize payment of Invoice Number 775060-R8-00501 in the amount of \$11,034.50, to Shaw Coastal, Inc., for the period September 19, 2013 thru October 30, 2013 (Design of Bulkhead 12 - Public Dock)(100% reimbursable to POI by DOTD), regarding AGMAC Project Management in accordance with the contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 11 (Project Management) dated December 18, 2012.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Mike Resweber and Millie Martinez.

And the motion was therefore passed on this the 19th day of November 2013.

- (c) Report on Port Millennium Expansion Phase II Project.

{1} Discuss/Approve Contractor's Application for Pmt. No. 8.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Larry Rader, to approve and authorize Contractor's Application for Payment No. 8 in the amount of \$470,018.49 to Beverly Construction Company, L.L.C., regarding the Port Millennium Expansion Phase II Project, in accordance with the Construction Contract dated March 1, 2013.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Mike Resweber and Millie Martinez.

And the motion was therefore passed on this the 19th day of November 2013.

{2} Update on Substantial Completion Pending Recommendation from Project Engineer and Approval by the Executive Director.

{3} Update on "Letter of No Objection" Regarding Sterling Sugars L.L.C. Request to Iberia Parish Government & Iberia Parish Council Requesting the Abandonment of Carl Bauer Road (North Side of Slip C-8 Expansion).

{4} Update on Port of Iberia District Making a Request to the Iberia

Parish Government & Iberia Parish Council to Abandon Carl Bauer Road (South Side of Slip C-8 Expansion).

Discussion ensued on the above Agenda items {2}thru{4}, and there was no action taken.

{5} Discuss/Approve CB&I Invoice.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Danny J. David, Sr., to approve and authorize payment of Invoice Number 1606985-R8-00541 in the amount of \$399.00 to Shaw Coastal, Inc., for the period September 27, 2013 thru November 1, 2013 regarding the Port of Iberia District Port Millennium Expansion Phase II Project, (Additional Services: Permit Services - DEQ - WWTP Expansion) in accordance with the contract between the POI and Shaw Coastal, Inc. dated January 17, 2012.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Mike Resweber and Millie Martinez.

And the motion was therefore passed on this the 19th day of November 2013.

(d) Status of the AGMAC Project.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore', to approve and authorize payment of Invoice Number 775061-R8-00501 in the amount of \$2,437.50, to Shaw Coastal, Inc., for the period October 1, 2013 thru October 30, 2013 (Preparation & Attendance of Meeting for AGMAC Project)(not reimbursable to POI by DOTD), regarding AGMAC Project Management in accordance with the contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 11 (Project Management) dated December 18, 2012.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Danny J. David, Sr., Larry G. Rader, and Frank Minvielle.

Nays: None.

Absent at Voting: Mike Resweber and Millie Martinez.

And the motion was therefore passed on this the 19th day of November 2013.

IV. REPORT FROM EXECUTIVE DIRECTOR ON:

(a) Lease Agreement Between LBC Port, LLC & the Port of Iberia District Regarding Tract "K" (15.61 acres), Tract "L" (13.69 acres), and Tract "M" (18.08 acres) Located on the POI Millennium Expansion Phase II Property Site.

{1} Discuss/Consider a Resolution Authorizing the Preparation and Submission of an Application to the LA DOTD Port Construction & Development Priority Program for Assistance in the Implementation of a Port Improvement Project; for the Construction of a Fabrication Building, Bulkhead, Fencing, Concrete Apron and Access Roads.

- {2} Discuss/Consider Engaging PENSCO as the Project Engineer to Effect the Preparation of the Application to the LA DOTD Port Construction & Development Priority Program.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Danny J. David, Sr., that the following be adopted:

PORT OF IBERIA DISTRICT
BOARD OF COMMISSIONERS
RESOLUTION

A Resolution authorizing the Port of Iberia District to prepare and submit an application to the Louisiana Port Construction & Development Priority Program for assistance in the implementation of a port improvement project; providing for the necessary documentation of the need for the port improvement; and providing for other matters in connection therewith.

WHEREAS, the Port of Iberia District Board of Commissioners duly convened at its Regular meeting on Tuesday, November 19, 2013; and

WHEREAS, the Port of Iberia District has a need for port improvements; and

WHEREAS, the Port of Iberia District desires to apply for State matching funds pursuant to Chapter 47 of Title 34 of the Louisiana Revised Statutes of 1950, as amended, to implement a project to improve its port operation and the Port of Iberia District is fully aware of its obligations under said Statute; and

WHEREAS, the Port of Iberia District is a political subdivision existing under the laws of the State of Louisiana, created under the provisions of Act 128 of 1938, and is eligible to apply for funds under said Statute;

NOW THEREFORE, BE IT RESOLVED by the Port of Iberia District as follows:

Section 1. That the Port of Iberia District acknowledges that a formal application will be prepared and submitted to the Louisiana Port Construction & Development Priority Program.

Section 2. That at the appropriate time and upon approval of funding assistance and prior to commencement of work on the project, the Port of Iberia District agrees to execute a Project Agreement and a Statement of Sponsorship pursuant to the Statute.

Section 3. That PENSCO, is hereby designated Authorized Representative for the Port of Iberia District to effect the preparation of an application to the Louisiana Port Construction & Development Priority Program for funding assistance of a port improvement project.

Section 4. That said Authorized Representative's responsibilities shall pertain to technical matters only and shall not include any official act on behalf of the Port of Iberia District.

This Resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Danny David, Sr., Larry Rader, and Frank Minvielle.

Nays: None

Absent at Voting: Mike Resweber and Millie Martinez.

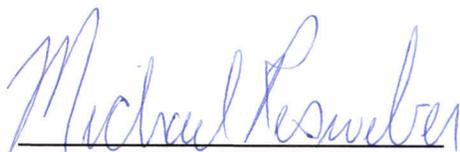
And the Resolution was declared adopted this 19th day of November 2013.

- (b) Update on National Oilwell Varco, L.P. First Refusal Agreement Regarding Tract "R" (2.88 acres) and Tract "S" (10.92 acres) Located on the POI Millennium Expansion Phase II Property Site.
***Facility Manager's Assessment (Environmental & Financial Analysis), and Capital Appropriation Process.
- (c) Status of Danos Lease Negotiations Regarding Tracts "P" and "Q" Consisting of a Total of 22.37 Acres, Located on the POI Millennium Expansion Phase II Property Site.
- (d) Status of the Repairs being Performed by Frank's Casing Crew & Rental Tools, Inc. Regarding the Damaged Power & Fiber Lines of the Port's Security Camera's Located at Frank's Casing Crew & Rental Tools, Inc.
- (e) Announcements.

Discussion ensued on the above Agenda items (b) thru (d), and there was no action taken. In addition, there were no announcements under the above Agenda item (e).

V. ADJOURNMENT.

On a motion made by Commissioner Mark Dore', seconded by Commissioner Frank Minvielle, the meeting was adjourned at 6:10 p.m.



SECRETARY-TREASURER



PRESIDENT