**JEDCO**

Jefferson Parish Economic Development Commission

EXECUTIVE COMMITTEE MEETING

Call to Order 8:30a.m.

March 31, 2011

Minutes

Attendance: David Andignac, Manny Blanco, Joe Ewell, Mark Jacobs, Joe Liss, Stan

Salathe, Dr. Vinicio Madrigal, Lynda Nugent Smith, Paul Rivera

Staff: Jerry Bologna, Lacey Bordelon, Danielle Carignan, Cynthia Grows, Lucien Gunter, Judy Homer, Lindsey Jones, Jessica Lobue, Corinne Pritchett, Alberto Queral, Debbie Ritter, Scott Rojas, Margo Ruiz, Dottie Stephenson, Penny Weeks,

Absences: Jim Garvey, Jonathan Lin, David Martin, Bill Peperone

Attorney: John Luck

Guests: Mel Lamp

Lucien opened the first meeting at the new building by welcoming the Commissioners and Staff to their new JEDCO home. He acknowledged there had been several obstacles along the way, but was happy to finally be holding an Executive Committee meeting in the new Boardroom. On behalf of the Board of Commissioners and himself, he thanked and commended the staff for their

dedication and hard work during the move from the Causeway building to the new location.

I. Chairman Comments - Manny Blanco

Chairman Blanco and Dr. Vinicio Madrigal also made opening comments expressing that this is a historical day and that JEDCO's new location is a giant step for JEDCO and for Jefferson Parish. They also thanked the staff and gave special recognition and thanks to Dottie Stephenson, who worked tirelessly for such a long time as project manager to get us where we are today.

• Welcome Guest

The above named guests were welcomed to the meeting.

• Approval of Board Absences

Dr. Vinicio Madrigal motioned to excuse Jim Garvey, Jonathan Lin, David Martin and Bill Peperone; seconded by Lynda Nugent Smith. The motion passed unanimously.

3445 N. Causeway Blvd. Suite 300 • :Metairie, L'\. 70002 • 504-833-1881 • Fax 504-833-7676 • [www.jedco.org](http://www.jedco.org/)

*JEDCO is an internationally Accredited Economic Development Organization.*

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• **Approval of Minutes for February 24, 2011**

Dr. Vinicio Madrigal motioned to approve the minutes as amended; seconded by Lynda Nugent-Smith. The motion passed unanimously.

• **Incubator - International Trade Initiative**

Chairman Blanco and Dr. Madrigal attended several meetings regarding export initiatives. They support the steps being taken to make this a regional issue and agree that this is a great opportunity to include International Trade in JEDCO's Incubator/Business Innovation Center program. Lucien also agrees that including International Trade will be a positive step forward in broadening the scope of the Incubator program.

• **Succession Planning Task Force**

In November of2010 the Officers met to discuss the continuity of JEDCO.

They found it necessary to have a succession plan in place in order to avoid a disruption in business. A committee has since been formed, chaired by David Andignac. The committee will meet April21, 2011 to review and gain a full understanding of JEDCO's responsibilities. Chairman Blanco and David Andignac wanted the Board to understand that forming this committee does not mean they are seeking a replacement anytime soon. Lucien will be playing an active role in the succession process as well as helping the committee understand the responsibilities of JEDCO.

**II. New and Unfinished Business- Chairman, Manny Blanco**

• **Approval of Resolution authorizing Amendment No. 1 to Contract Agreement between JEDCO and Beverly Construction Company LLC** - **Scott Rojas**

Scott presented the resolution authorizing Amendment No. 1, which extends the professional services agreement from 3 acres to 6 acres and increases the

amount of the contract to a maximum of$19,800, subject to need and/or

availability of funds.

Dr. Vinicio Madrigal motioned to approve the resolution; seconded by Joe

Ewell. The motion passed unanimously.

• **Approval of Agreement for Promised Gifts/Permanent Loan of Artworks** -

**Dottie Stephenson**

Dottie presented two resolutions authorizing CEAs between JEDCO and Henry and Pat Shane, and between JEDCO and Jack and Jerri Stumpf.

- The CEA with Henry and Pat Shane states they will provide for a loan with promised gift of 18 original works of art by artist Hunt Slonem and

10 signed and numbered prints by artist George Rodrigue, valued at

$400,100 for use in the new JEDCO building, 700 Churchill Parkway, Avondale, Louisiana.

- The CEA with Jack and Jerri Stumpf states they will provide for loan with promised gift of 21 original works of art by artist Hunt Slonem and 10 signed and numbered prints by artist George Rodrigue, valued at $392,400 for use in the new JEDCO building, 700 Churchill Parkway, Avondale, Louisiana.

Dr. Vinicio Madrigal motioned to approve the resolutions authorizing both CEAs (JEDCO/Henry and Pat Shane, and JEDCO/Jack and Jerri Stumpf); the motion was seconded by Stan Salathe. The motion passed unanimously.

**III. Executive Director Report- Lucien Gunter**

• **EDS Departmental Report- Jerry Bologna**

Jerry presented the 2009-2010 report which highlights business retention, attraction and expansion efforts in detail. It also summarizes departmental services, including retention meetings, incentive assistance, site searches and report production, and communicates EDS activities in the form of company highlights and business community composition.

• **Art Expenses**

Lucien briefed the Commissioners with unbudgeted expenses related to the art

initiative:

7,467.13 Hanging Gallery System (includes shipping, mounting hardware)

6,200.00 Installation of hanging system

1,500.00 Hanging Art

15,167.13

The actual expenses will be presented for formal approval at the April 28th

meeting.

Additional Expenses:

Hemy and Jack are willing to donate sculptures that could be installed near the left front of the building. Lucien has asked for a budget for the electrical and concrete work required. This will be presented to the Board at the April 28th meeting. Meanwhile, Henry and Jack have put the offer on hold.

• **Reapportionment**

David Andignac gave an update on reapportionment of the House. In spite of

the tireless efforts of John Young, the leadership ofthe JBC, Chamber, and JEDCO, Jefferson Parish lost out by one vote on its amendment. As such, New Orleans is the beneficiary.

• **City of Kenner**

Lucien briefed everyone about a new Kenner Economic Development

Committee. JEDCO is assisting the Mayor by coordinating the work to be done

by GCR and the creation of a special Kenner Steering Committee. The first meeting of the Steering Committee is scheduled for April 28th. The purpose of the initiative is to review the present economic development strategies and determine how it needs to be tweaked to meet current conditions.

• **Jefferson Parish Public School System**

Mark Jacobs updated the Board on education issues regarding challenges with

the budget, the superintendent search and the first round of LEAP testing.

**IV. Financial Reports- Cynthia Grows**

• The Monthly Financial Report was presented and forms a part of these minutes.

• The 2010 Audit will be delivered to Parish Council April 15th, and to the Board of

Commissioners at the May 26th meeting.

**V. Public *I* Other Comments**

**None.**

***Adjournment:* Stan Salathc motioned to adjourn at 9:50; seconded by Mark Jacobs. The motion passed u ously.**



**JEDCO - Treasurer**