

**AVOYELLES PARISH PORT COMMISSION  
170 HONEYBEE LANE  
P. O. BOX 126  
SIMMESPORT, LOUISIANA 71369  
MONTHLY MEETING@ 5:30  
DECEMBER 19, 2022**

**I. REGULAR MONTHLY MEETING**

- 1. ALL TO ORDER**
- 2. PLEDGE**
- 3. PRAYER**
- 4. ROLL CALL – DIRECTOR SAMUEL DUCOTE**
- 5. PUBLIC COMMENTS REGARDING AGENDA ITEMS**
- 6. TREASURER’S REPORT**
- 7. ADOPT MINUTES – ADOPT THE OCTOBER 2022 MINUTES.**
- 8. DELEGATES – 5 MINUTE RULE**
- 9. CHAIRMAN’S REPORT – BARRY LAICHE**
  - A. DISCUSSION OF PROGRESS OF FERTILIZER TANK PROJECT AND THE ISSUE OF ADVERTISING IT FOR BID.**
  - B. DISCUSSION OF AGREEMENT TO ENTER TASK ORDER WITH GEC FOR POSSIBLE GEOTECHNICAL COORDINATION WITH HELENA CHEMICAL FOR AN AMOUNT NOT TO EXCEED \$40,000.**
  - C. STATUS OF MAINTENANCE BUILDING BID ADVERTISEMENT**
  - D. STATUS OF LAND CLEANUP BID ADVERTISEMENT**
  - E. MAKE DECISION ON TAKING INSURANCE COVERAGE ON NEWLY PURCHASED MOWER, TRACTOR AND ATTACHMENTS**
  - F. DELINQUENT CLEANUP MONEY FOR THE AMOUNT OF \$8,000.00**
  - G. RESPONSE TO QUESTIONNAIRRE ON CAPITAL OUTLAY REPORTING PROJECT STATUS BEFORE JAN. 6, 2023.**
  - H. DISCUSS AND REVIEW LIQ, FERT. TANK BID PACKAGE**
- 10. VICE CHAIRMAN’S REPORT**
- 11. DIRECTOR’S REPORT – SAMUEL DUCOTE**
- 12. CONSIDERATION OF ANY OTHER MATTERS**
  - A. MR. MARK BOUDREAUX WILL ATTEND MEETING**
  - B. MR. JERRY KLIER WILL ATTEND MEETING**

**13. ADJOURN MEETING – THE NEXT MEETING WILL BE HELD @ THE AVOYELLES PORT OFFICE @ 5:30PM ON TUESDAY, JANUARY 17, 2023 DUE TO THE MLK FEDERAL HOLIDAY**

**Avoyelles Parish Port Commission**  
**170 Honeybee Lane**  
**P.O. Box 126**  
**Simmesport, Louisiana 71369**

**Regular Meeting**

December 19, 2022

**I. CALL TO ORDER:**

Chairman, Barry Laiche called to order the regular meeting of the Avoyelles Parish Port Commission 5:30 p.m. on December 19, 2022, at Port Commission Headquarters 170 Honeybee Lane, Simmesport, Louisiana, 71369.

**II. PLEDGE OF ALLEGIANCE:**

By Commissioner Scott Williams

**III. PRAYER:**

By Commissioner Andre Webb

**IV. ROLL CALL:**

Port Director Sam Ducote conducted the roll call. The following individuals were present giving the meeting a quorum of three of commissioners present:

Chairman Barry Laiche

Commissioner Scott Williams

Commissioner Andre Webb

Stacy Auzenne (Port Counsel)

Jerry Klier

Mark Boudreaux

**V. PUBLIC COMMENTS REGARDING AGENDA ITEMS:**

The public had no comments to make.

**C. Status of maintenance building bid advertisement.**

Counsel Auzenne has amended the proposed bid advertisement to reflect the wishes of the commissioners. Currently the Port Commission is ready to advertise bids for the project.

**D. Status of land cleanup bid advertisement.**

Counsel Auzenne discussed with the commissioners the needed information for the demolition and clean up of the modular home sites. The Port will need to determine ownership of underground infrastructure before demolition can begin.

**E. Make decision on taking insurance coverage on newly purchased mower, tractor and attachments.**

Chairman Laiche proposed to the board the possible need and purchase of an insurance policy to cover the equipment. Discussion of the need to ensure the equipment in case of loss, damage or theft was had and the final determination was that it would be prudent to purchase the policy. Commissioner Webb made the motion to allow Director Ducote and Chairman Laiche to proceed with the purchase of the insurance policy in an amount not to exceed \$1,100.00 annually. Commissioner Williams seconded the motion. The motion passed unanimously.

**F. Delinquent cleanup money for the amount of \$8,000.00.**

Counsel Auzenne sent a demand letter and as of the date of this meeting there has not been any response. All phone calls made trying to contact the auction house have gone unanswered. Mr. Auzenne requested one more opportunity to call the head of operations appealing to him/her to address the matter. If there is no result on or before January 15, 2023, Chairman Laiche instructed Mr. Auzenne to file lawsuit in the 12<sup>th</sup> JDC.

**G. Response to the questionnaire on capital outlay reporting project.**

This report is due by January 6, 2023. Chairman Laiche requested the assistance of Klier to do whatever is needed to assist Director Ducote to get the report submitted in a timely manner.

**X. VICE-CHAIRMAN'S REPORT:**

Commissioner Williams did not have anything new to report.

**XI. PORT DIRECTORS REPORT:**

Director Ducote did not have anything new to report.

**XII. CONSIDERATION OF OTHER MATTERS:**

- A) Mr. Mark Boudreaux with Recon Management Services, Inc. presented to the commissioners the possible services his firm could provide to the Port of Avoyelles. These services include engineering and design, procurement, and construction. He believes his firm could assist in the relocation of the barge dock to increase the discharge rate of the barge for the Port of Avoyelles.

**XIII. REMINDER OF JANUARY MEETING:**

- A) A reminder that the January regular meeting will be held January 17, 2023, and not January 16, 2023, in observance of Dr. Martin Luther King, Jr. Holiday.

**XIV. ADJOURN MEETING:**

Commissioner Williams made a motion to adjourn the meeting. Commissioner Webb seconded the motion. The next regular meeting of the Avoyelles Parish Port Commission will take place on January 17, 2023, beginning at 5:30 p.m. at the Port Headquarters. The meeting adjourned.