



# STATE OF LOUISIANA

## Competitive Contract

Vendor: 310010631  
Company  
THE HON COMPANY  
200 OAK ST  
MUSCATINE IA 52761  
Phone : 8004668694

T Number: 92392  
Version: 26  
LAPS Contract: Yes  
Fiscal Year: 2020  
Min.Ord.Value: 0.00  
Distributor Contract: Yes  
PCard:Yes  
Co-op Agreement:Yes

Contract number: 4400019740  
Description: Furniture, Install, & Rltd Svcs - HON

### Buyer Information

Name: DREW HARRELL  
Tel Number: 225-219-4690  
Email: drew.harrell@la.gov

SEBD Vendor: No  
SEHI Vendor: No  
VSE Vendor: No  
DVSE Vendor: No  
Contract Valid Dates:  
07/29/2020 - 04/30/2025

**Supplier Text:** Final renewal of Statewide Contract for Hon Brand Name Office Furniture, Installation, and Related Services in accordance with Region 4 Education Service Center's Master Agreement # R191804 with The Hon Company, LLC, made available through OMNIA Partners. This renewal shall be effective from May 1, 2024 through April 30, 2025.

Products and services available through this contract include all authorized elements of Master Agreement # R191804 not herein excluded.

Local Representative:  
Connor McGinnis  
Phone: (563) 214-6202  
Email: McGinnisCo@honcompany.com

Regional Representative:  
Frankey Moss  
Phone: (563) 506-8029  
Email: MossF@honcompany.com

Louisiana Public Sector Contract Analyst:  
Christine McCormick  
Phone: (563) 275-0900  
E-mail: HNIGovContracts@hnicorp.com

All orders must reference the following information:

Recommending Approval: \_\_\_\_\_

Approved by: \_\_\_\_\_

1. Master Agreement # R191804 & State Contract # 4400019740
2. Your name, address, and contact information
3. Purchase Order amount and an itemized list of products and services

All purchase orders shall be made to The HON Company, LLC, c/o your local servicing dealer, and routed through your local servicing dealer for processing.

Staples HON orders from this contract shall be made out to Staples Contract & Commercial, LLC, and routed as follows:

1. Send HON furniture orders to FurnitureOrderProcessing@Staples.com for processing.
2. Staples has asked that you include the following language in the Subject line of your e-mail:  
"CFS Quote Number XXX/ BI XXX -- State of LA"

Barefield's Workplace Solutions  
 Corporate Interiors of Baton Rouge, LLC (CI Group – Baton Rouge)  
 Data-K dba DKI Office  
 Frost Barber  
 Gateway Printing & Office Supply, Inc.  
 GBP Direct, Inc.  
 General Office Supply  
 KEM Supply House  
 Lake Charles Office Supply  
 Louisiana Office Products  
 Louisiana Office Supply  
 Louisiana School Equipment  
 MyOfficeProducts, LLC  
 Pettus Office Products of Louisiana, LLC  
 Sayes Office Supply  
 Staples Contract & Commercial, LLC

\*\*\*\*\*

Effective February 1, 2024, this contract will move to HON's February 1, 2024 Price List, which will increase pricing an average of 3%, per Master Agreement # R191804.

\*\*\*\*\*

Effective March 1, 2023, this contract will move to HON's March 1, 2023 Price List, which will increase pricing an average of 4%, per Master Agreement # R191804.

\*\*\*\*\*

Effective May 13, 2022, this contract will move to HON's May 13, 2022 Price Lists which will increase pricing an average of 4.5%, per Master Agreement # R191804.

\*\*\*\*\*

Effective November 1, 2021, this contract will move to HON's November 1, 2021 Price Lists which will increase pricing an average of 9%, per Master Agreement # R191804.

\*\*\*\*\*

Effective October 1, 2021, this contract will be move to HON's October 1, 2021 Price Lists which will increase

pricing an average of 6%, per Master Agreement # R191804.

\*\*\*\*\*

Effective June 1, 2021, this contract will move to HON's June 2021 Price list which will increase pricing an average of 2.5%, per Master Agreement # R191804.

\*\*\*\*\*

Effective February 1, 2021, this contract will allow HON's NOW Next Lane program for faster delivery times -- ten (10) days for Next Lane per Modification #1 of Region 4 Education Service Center's Master Agreement with The Hon Company, LLC made available through OMNIA Partners.

\*\*\*\*\*

This is a statewide contract for HON brand office furniture, installation, and related services in accordance with Region 4 Education Service Center's Master Agreement # R191804 with The Hon Company, LLC, made available through OMNIA Partners. This contract shall be effective through April 30, 2023.

**Notice to Vendor:**

Line	Material No. ----- Supplier Part No.	Description	Prod. Cat.	UOM	Net Price	Discount
1		Systems & Pedestals	56101700		0.00000	65.20%Disc
2		Vertical & Lateral Files, Storage	56101700		0.00000	56.60%Disc
3		Tables, Desking, Casegoods	56101700		0.00000	53.40%Disc
4		HON Branded Seating	56101700		0.00000	55.50%Disc
5		Hon Product w/ Limited 5-Year Warranty	56101700		0.00000	54.80%Disc
6		Education	56101700		0.00000	50.70%Disc
7		Soothe High-Back Patient Chair	56101700		0.00000	48.70%Disc
8		Installation Services	56101700		0.00000	

Line	Material No. ----- Supplier Part No.	Description	Prod. Cat.	UOM	Net Price	Discount
		<p>Basic Installation/Reconfiguration will be a minimum of \$60 per hour with a not to exceed maximum charge of \$85 per hour.  Standard Business Hours (8:00 am - 5:00 pm), Monday – Friday, dock door access and site free and clear for installation</p> <p>Expanded Installation/Reconfiguration will be a minimum of \$100 per hour with a not to exceed maximum charge of \$350 per hour.  Non-Standard Business Hours Monday – Friday, weekends and holidays. Expanded installation also includes, but is not limited to, sites 60 miles over main dealer warehouse, prevailing wage, union labor and major metropolitan areas.</p> <p>Minimum of \$200 per order may apply</p> <p>***Installation Charges shall not apply to items outside of Systems &amp; Pedestal Furniture***</p>				
9		<p>Design Services</p> <p>Design Services will be a minimum of \$85 per hour with a not to exceed maximum charge of \$125 per hour</p>	56101700		0.00000	
10		<p>Project Management Services</p> <p>Project Management will be a minimum of \$80 per hour with a not to exceed maximum charge of \$200 per hour.</p>	56101700		0.00000	
11		<p>Storage Services</p> <p>Not to Exceed \$5/sq ft/month after 30 days</p>	56101700		0.00000	
12		<p>NOW Next Lane Systems Furniture</p> <p>NOW Next Lane Program delivers within ten (10) days from receipt of PO.</p>	56101700		0.00000	64.20%Disc

Line	Material No. ----- Supplier Part No.	Description	Prod. Cat.	UOM	Net Price	Discount
		<p>Product categories available in select finishes include: workstations, seating, desks, sit-to-stand, storage, and education. Excluded series are Foundations, Convergence, Gateway, and Sadie.</p> <p>HON NOW orders are limited to a maximum of twenty (20) units per order.</p> <p>The HON published warranty for each product in effect at time of order placement shall apply.</p>				
13		<p>NOW Next Lane All Other Furniture</p> <p>NOW Next Lane Program delivers within ten (10) days from receipt of PO.</p> <p>Product categories available in select finishes include: workstations, seating, desks, sit-to-stand, storage, and education. Excluded series are Foundations, Convergence, Gateway, and Sadie.</p> <p>HON NOW orders are limited to a maximum of twenty (20) units per order.</p> <p>The HON published warranty for each product in effect at time of order placement shall apply.</p>	56101700		0.00000	50.50%Disc

### Standard Terms and Conditions

1. THIS IS NOT AN ORDER TO SHIP (OR BEGIN SERVICE). A CONTRACT RELEASE OR PURCHASE ORDER MUST BE ISSUED BEFORE YOU ARE AUTHORIZED TO SHIP (OR BEGIN SERVICE).
2. THIS IS NOTICE THAT THE CONTRACT REFERENCED ABOVE HAS BEEN AWARDED TO YOU BASED ON THE BID (OR PROPOSAL) SUBMITTED. ALL TERMS, CONDITIONS, AND SPECIFICATIONS OF THE SOLICITATION WILL APPLY TO ALL ORDERS.
3. ANY AGENCY AUTHORIZED TO PURCHASE FROM THIS CONTRACT MUST ISSUE AN ORDER AND REFERENCE THE CONTRACT NUMBER, LINE NUMBER AND COMMODITY ITEM NUMBER FOR EACH ITEM.
4. CHANGES IN ITEMS TO BE FURNISHED ARE NOT PERMITTED (UNLESS APPROVED BY THE ISSUING AGENCY PRIOR TO DELIVERY). PRIOR APPROVAL MUST ALSO BE OBTAINED BEFORE DISTRIBUTORS CAN BE ADDED OR DELETED.
5. IF A DISTRIBUTOR LIST WAS SUBMITTED, CONTRACTOR MUST SEND COPIES OF THIS AWARD TO EACH DISTRIBUTOR.
6. QUANTITIES LISTED ARE ESTIMATED AND NO QUANTITIES ARE GUARANTEED (UNLESS "COMMITTED VOLUME" IS SPECIFICALLY STATED). CONTRACTOR MUST SUPPLY ACTUAL REQUIREMENTS ORDERED AT THE CONTRACT PRICE AWARDED.
7. COMPLIANCE WITH CIVIL RIGHTS LAWS.

THE CONTRACTOR AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE IV AND TITLE VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, THE FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VIETNAM ERA VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND CONTRACTOR AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. CONTRACTOR AGREES TO NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER THIS AGREEMENT AND ANY CONTRACT ENTERED INTO AS A RESULT OF THIS AGREEMENT, WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY CONTRACTOR OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE SHALL BE GROUNDS FOR TERMINATION OF THIS AGREEMENT AND ANY CONTRACT ENTERED INTO AS A RESULT OF THIS AGREEMENT.

8. IN ACCORDANCE WITH LA R.S. 39:1602.1, FOR ANY CONTRACTS WITH A VALUE OF \$100,000 OR MORE AND FOR ANY VENDOR WITH 5 OR MORE EMPLOYEES, THE VENDOR CERTIFIES THAT IT IS NOT ENGAGING IN A BOYCOTT OF ISRAEL AND IT WILL, FOR THE DURATION OF ITS CONTRACTUAL OBLIGATIONS, REFRAIN FROM A BOYCOTT OF ISRAEL.

#### 9. CONTRACT CANCELLATION

THE STATE OF LOUISIANA HAS THE RIGHT TO TERMINATE THE CONTRACT IMMEDIATELY FOR ANY OF THE FOLLOWING REASONS: (A) MISREPRESENTATION BY THE CONTRACTOR; (B) CONTRACTOR'S FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE OF LOUISIANA; (C) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (D) ABUSIVE OR BELLIGERENT CONDUCT BY CONTRACTOR TOWARDS AN EMPLOYEE OR AGENT OF THE STATE; (E) CONTRACTOR'S INTENTIONAL VIOLATION OF THE PROCUREMENT CODE (LA. R.S. 39:1551 ET SEQ.) AND ITS CORRESPONDING REGULATIONS; OR, (F) ANY LISTED REASON FOR DEBARMENT UNDER LA. R.S. 39:1672.

THE STATE OF LOUISIANA MAY TERMINATE THE CONTRACT FOR CONVENIENCE AT ANY TIME (1) BY GIVING THIRTY (30) DAYS WRITTEN NOTICE TO THE CONTRACTOR OF SUCH TERMINATION: OR (2) BY NEGOTIATING WITH THE CONTRACTOR AN EFFECTIVE DATE. THE STATE SHALL PAY CONTRACTOR FOR, IF APPLICABLE: (A) DELIVERABLES IN PROGRESS; (B) THE PERCENTAGE THAT HAS BEEN COMPLETED SATISFACTORILY; AND, (C) FOR TRANSACTION-BASED SERVICES UP

TO THE DATE OF TERMINATION, TO THE EXTENT WORK HAS BEEN PERFORMED SATISFACTORILY.

THE STATE OF LOUISIANA HAS THE RIGHT TO TERMINATE THE CONTRACT FOR CAUSE BY GIVING THIRTY (30) DAYS WRITTEN NOTICE TO THE CONTRACTOR OF SUCH TERMINATION FOR ANY OF THE FOLLOWING NON-EXCLUSIVE REASONS: (A) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (B) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; OR, (C) ANY OTHER BREACH OF CONTRACT.

**CONTRACT DISTRIBUTORS:**

310010631  
THE HON COMPANY  
200 OAK ST  
MUSCATINE IA 52761  
Telephone: 8004668694

310225816  
STAPLES CONTRACT & COMMERCIAL LLC  
PO BOX 660409  
DALLAS TX 75266  
Telephone: 225-802-5070

310003654  
FROST-BARBER INC  
9322 INTERLINE AVE.  
BATON ROUGE LA 70809  
Telephone: 225-926-5000  
Fax: 225-926-5011

310003728  
LOUISIANA OFFICE PRODUCTS INC  
210 EDWARDS AVE  
HARAHAN LA 70123  
Telephone: 504-733-9650  
Fax: 504-734-2379