



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

December 16, 2016

ADDENDUM # 1

Bid No.: 50-00118244

Bid Opening Date: December 22, 2016

Three (3) Year Contract for Janitorial Services for Facilities Under the Jurisdiction of the Jefferson Parish East Bank Consolidates Fire Department

CLARIFICATIONS.

Question 1: How many copies of the bid are due on 12/22/16?

Answer: You are only required to have one (1) copy of your bid submission.

Question 2: I know y'all have not occupied the building long but is there a current vendor?

Answer: There is no current vendor/contract.

Question 3: Are we responsible to clean part of the first floor while remodeling is done? What is required to be cleaned if so?

Answer: Just the entrance lobby by the elevator is to be cleaned on the first floor until the remodeling is complete.

Question 4: When can we expect the remodeling of the 1st floor to be added to the contract?

Answer: Approximately 6 months, however it can be more or less time.

Question 5: On Page 3, under "Instructions for Bidders and General Conditions," Can you elaborate on what is required to do business in Jefferson Parish and what license we must have. We are a Louisiana corporation and currently service customers in Jefferson Parish right now.



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Answer: Please match the numbers in the gray box for Additional Requirements on page 3. Those are the only requirements from the Additional Requirements section that are required for this bid. Please note that you are required to hold a Louisiana Contractor's License in the category of Janitorial Service or Non-Hazardous Waste Treatment and Removal.

Question 6: On Page SP-2, regarding the list of onsite inventory of ample approved supplies, is it required by the cleaning company to provide floor wax & stripper, furniture polish, disinfectant, cleaning fluids, paper towels, toilet paper, clear and black plastic trash bags, hand soap, and paper liners for sanitary napkin receptacles, and give a fixed monthly cost for doing so? Will the Jefferson Parish Fire Department have those things on site for our disposal to replenish on site? Can we bill for those separately?

Answer: Floor wax is not needed, all other supplies is to be provided by contractor, this is to be included in your monthly price.

Question 7: My Company has a Louisiana contractor's license but we do not have a specialty in janitorial or non-hazardous waste treatment. Can I still be eligible to bid it?

Answer: In order to be eligible for award, you must have a license in a specialty of Janitorial Service and/or Non-Hazardous Water Treatment

Addition:

Attached is a floor plan of the building. The darker outlined area is still under construction and will be added to the contract upon completion of the renovation.

Sincerely,

Misty A. Camardelle

Misty A. Camardelle, Buyer II
Jefferson Parish Purchasing Department



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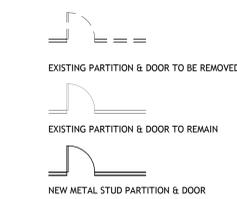
Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

GENERAL PLAN NOTES

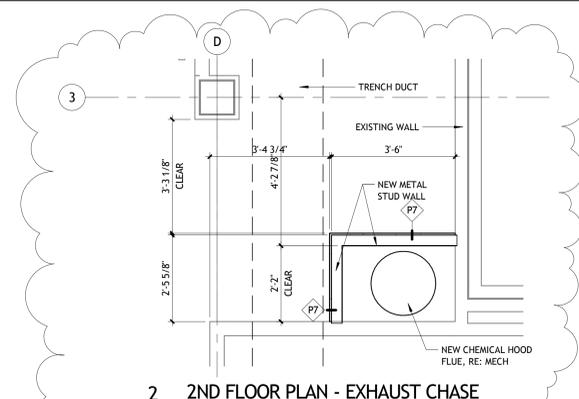
- A. FOR PARTITION TYPES AND OPENING SCHEDULES, SEE SHEET A901 & A902.
- B. ALL DIMENSIONS AT WALLS & PARTITIONS ARE TAKEN FROM FACE OF STUD, UNLESS OTHERWISE NOTED. ALL DIMENSIONS AT COLUMNS ARE TAKEN FROM THE CENTERLINE OF THE COLUMN UNLESS OTHERWISE NOTED. ALL DIMENSIONS TO EXISTING WALL ARE TAKEN FROM FACE OF EXISTING WALL UNLESS OTHERWISE NOTED.
- C. ALL DIMENSIONS INDICATED AS "CLEAR," "HOLD" OR "MINIMUM (MIN.)" ARE TAKEN FROM THE FINISH SURFACE. VERIFY DIMENSIONS DURING LAYOUT AND NOTIFY ARCHITECT OF ANY DISCREPANCIES PRIOR TO PROCEEDING.
- D. "ALIGN" SHALL MEAN TO ACCURATELY LOCATE FINISH FACES IN THE SAME PLANE.
- E. LOCATE ALL DOORS 4" FROM BACK OF FRAME (HINGE SIDE) TO END OF PARTITION UNLESS OTHERWISE NOTED.
- F. MAINTAIN A MINIMUM OF 18" AT PULL SIDE OF ALL DOORS.
- G. PROVIDE SOLID BLOCKING BETWEEN STUDS AT ALL LOCATIONS TO RECEIVE MILLWORK, GRAB BARS OR OTHER ITEMS REQUIRING ATTACHMENT TO THE WALL OR PARTITION.
- H. ALL WORK NOTED "BY OTHERS" OR "N.I.C." SHALL BE PROVIDED BY OWNER OR UNDER SEPARATE CONTRACT. INCLUDE REQUIREMENTS FOR THIS WORK IN CONSTRUCTION SCHEDULE AND COORDINATE AS REQ. TO ASSURE ORDERLY SEQUENCE OF INSTALLATION.
- I. CLEARANCES AND TOLERANCES OF ALL WALLS ADJACENT TO OR ABOUNDING EQUIPMENT SHALL BE VERIFIED BY EQUIPMENT VENDORS PRIOR TO LAYOUT.
- J. SPECIAL NOTE: CONTRACTOR SHALL NOTE THAT SELECTED NEW DOORS AND FRAMES MAY REQUIRE PREPARATION TO RECEIVE ACCESS CONTROLS AND HARDWARE. THIS WILL BE COORDINATED WITH DOOR AND HARDWARE SUBMITTAL. EXISTING DOORS AND FRAMES WILL RECEIVE PREPARATION FOR ACCESS AND CONTROL BY OTHER. PLEASE REFER TO ELECTRICAL DRAWINGS ON 1/E/301 & 1/E/302 FOR LOCATION(S). ACCESS DOOR AND ACCESS HARDWARE TO BE SUPPLIED AND INSTALLED BY OTHER.
- K. FIRE EXTINGUISHERS SHALL BE PROVIDED BY OTHERS.
- L. PARTITIONS TYPES ARE SHOWN ON A901.

WALL/DOOR LEGEND

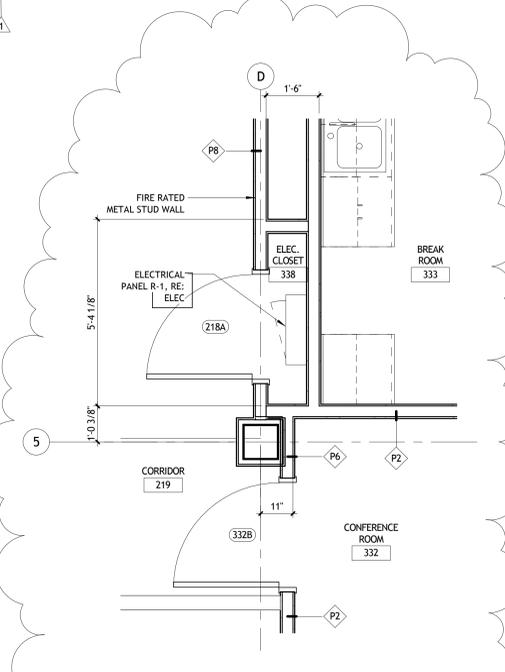


PLAN KEYNOTES

- 1. NEW VISION GLASS PANEL
- 2. NEW PLASTIC LAMINATE CLAD WINDOW STOOL
- 3. NEW PLASTIC LAMINATE ON EXISTING WINDOW STOOL
- 5. ALL STORAGE SHELVING RACKS BY OWNER
- 6. APPLIANCE SCOPE TO BE CLARIFIED



2 2ND FLOOR PLAN - EXHAUST CHASE
A202R1 1/2" = 1'-0"



3 2ND FLOOR PLAN - ELEC. PANEL CLOSET
A202R1 1/2" = 1'-0"

THESE PLANS AND SPECIFICATIONS HAVE BEEN PREPARED BY ME OR UNDER MY SUPERVISION AND TO THE BEST OF MY KNOWLEDGE COMPLY WITH ALL LOCAL, STATE AND FEDERAL REQUIREMENTS.

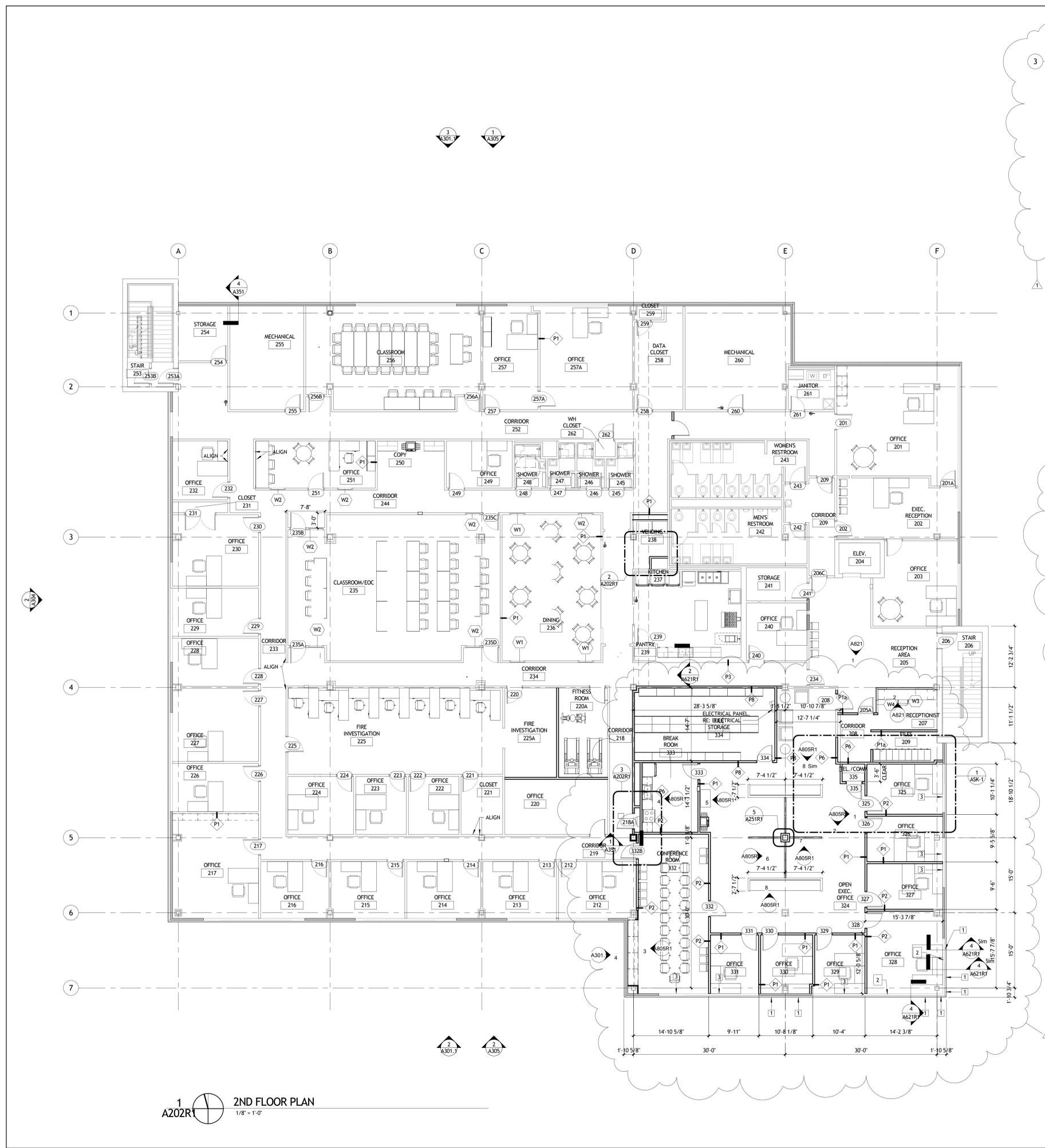
SIZELER THOMPSON BROWN ARCHITECTS
REGIONAL DESIGN STUDIO
 SIZELER 300 LAFAYETTE STREET, SUITE 200
 THOMPSON NEW ORLEANS, LOUISIANA 70130
 BROWN (504) 523-6472 FAX (504) 529-1181
 ARCHITECTS

No.	Revisions Description	Date
1	ENVIRONMENTAL AFFAIRS	6/20/2016

JEFFERSON PARISH ENVIRONMENTAL AFFAIRS
- EXECUTIVE OFFICE & LABS
 834 S. CLEARVIEW
 PARKWAY ELMWOOD, LA

2ND FLOOR PLAN

seal	file name 21170.01 JP Environmental Dept.rvt	drawing number A202R1
	project number 21170.01	
	date 10/18/2016	
	phase CA	

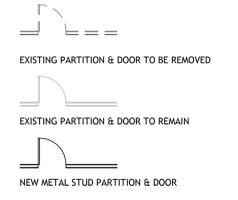


1 2ND FLOOR PLAN
A202R1 1/8" = 1'-0"

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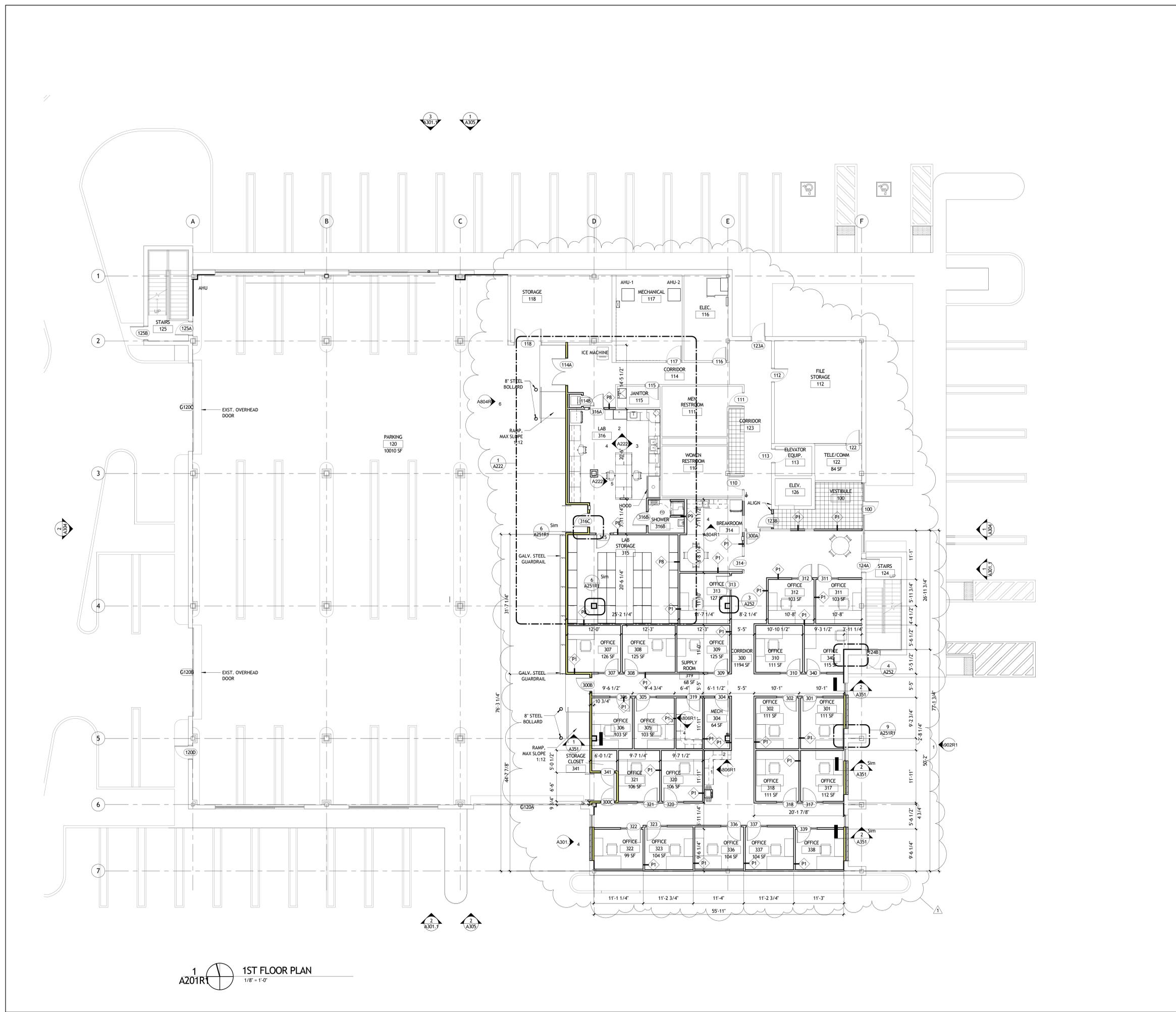
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1ST FLOOR PLAN

seal	file name	21170.01 JP Environmental	drawing number
	project number	21170.01	A201R1
	date	11/08/2016	
	phase	CA	
	Dept.	21170.01	



1
A201R1
1ST FLOOR PLAN
 1/8" = 1'-0"