



JOHN BEL EDWARDS
GOVERNOR

JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of State Purchasing

November 7, 2016

ADDENDUM NO. 01

Your reference is directed to RFX Number 3000006696 for the Invitation to Bid for the State of Louisiana – 2017 Withholding Tax Returns for Louisiana Department of Revenue, which is currently scheduled to open at 2:00 PM (CT) on November 14, 2016.

The following changes are to be made to the referenced solicitation:

SPECIFICATION CHANGES:

Attachment B Page 2, Test Samples should be delivered to currently reads:

***Attention: Clarett Blount
Office of State Procurement
1201 North 3rd Street, Suite 2-160
Baton Rouge, LA 70802***

Attachment B Page 2, Test Samples should be delivered to changed to read:

***Attention: Fay Guidry
Tax Administration Division
Louisiana Department of Revenue
617 North Third Street
Baton Rouge, LA 70802-5428***

All else remains as on original bid.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail to: Office of State Purchasing, P. O. Box 94095, Baton Rouge, LA 70804-9095, by hand delivery to: 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the proposer from complying with the terms of its proposal.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your proposal and this Addendum requires you to revise your proposal, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to proposal opening by mail to: Office of State Purchasing, P. O. Box 94095, Baton Rouge, LA 70804-9095, or by hand delivery or courier to: 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, and indicate the file number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmission other than by fax are not being accepted at this time

Revisions received after proposal opening shall not be considered and you shall be held to your original proposal.

Revision:

For: _____ By: _____

By: CLARETT BLOUNT
Office of State Purchasing
Telephone No. 225-342-8044
Email: clarett.blount@la.gov