



BIDS MUST BE RECEIVED BY:

**November 9, 2016 – 2:00PM**

**SOLICITATION: 17-003**

ISSUE DATE: 10/13/2016

FILL IN VENDOR NAME & ADDRESS BELOW:

PLEASE MAIL SIGNED BID TO:

SOUTH LOUISIANA COMMUNITY COLLEGE  
ATTN: PURCHASING BID# 17-003  
1101 BERTRAND DRIVE  
LAFAYETTE, LA 70506

**BIDS NOT DELIVERED BY THE U.S. POSTAL  
SERVICE MAY BE SENT TO:**

SOUTH LOUISIANA COMMUNITY COLLEGE  
ATTN: PURCHASING BID# 17-003  
320 Devalcourt Street  
LAFAYETTE, LA 70506

BUYER: Nicole Manuel

PHONE: 337-521-8898

**BIDS MUST BE SIGNED TO BE CONSIDERED**

INSTRUCTIONS TO PROPOSERS:

1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS.
2. FILL IN ALL BLANK SPACES.
3. ALL PROPOSED PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTION, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALLED BY THE BIDDER.
4. PROPOSED PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE SPECIFIED IN THE BID REQUIREMENTS. BIDS CONTAINING "PAYMENT IN ADVANCE" C.O.D." REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER.
5. SPECIFY YOUR PAYMENT TERMS: \_\_\_\_\_ . CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS.

THE BIDDER CERTIFIES:

- COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS, AND SPECIFICATIONS.
- THIS BID IS MADE WITHOUT COLLUSION OR FRAUD.
- THAT IF MY BID IS ACCEPTED WITHIN 90 DAYS FROM BID CLOSING TIME, MY FIRM WILL FURNISH ANY OR ALL OF THE ITEMS (OR SECTIONS) AT THE PRICE OPPOSITE EACH ITEM (OR SECTION)
- DELIVERY WILL BE MADE WITHIN 30 DAYS AFTER RECEIPT OF ORDER.
- BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION.
- IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. **THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR. ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN.**

Please print name:

Signature

Date:

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***TERMS AND CONDITIONS***

- 1) ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.
- 2) BID FORMS: ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON AND IN ACCORDANCE WITH FORMS PROVIDED.
- 3) BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED.
- 4) SOUTH LOUISIANA COMMUNITY COLLEGE RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL PROPOSALS AND WAIVE ANY INFORMALITIES.
- 5) PRICES: UNLESS OTHERWISE SPECIFIED BY SOUTH LOUISIANA COMMUNITY COLLEGE IN THE SOLICITATION, BIDS PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY PROPOSER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC) AS SPECIFIED IN THE BID.
- 6) DESCRIPTIVE INFORMATION: BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, AND TECHNICAL DATA) SUFFICIENT FOR SOUTH LOUISIANA COMMUNITY COLLEGE TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE PROPOSAL TO BE REJECTED.
- 7) CONTRACT RENEWALS: UPON AGREEMENT OF SOUTH LOUISIANA COMMUNITY COLLEGE AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICE, TERMS AND CONDITIONS. THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.
- 8) SOUTH LOUISIANA COMMUNITY COLLEGE RESERVES THE RIGHT TO CANCEL THIS CONTRACT WITH A THIRTY (30) DAY WRITTEN NOTICE.
- 9) THE QUANTITIES LISTED ARE ESTIMATED TO BE THE AMOUNT NEEDED. IN THE EVENT A GREATER OR LESSER QUANTITY IS NEEDED, THE RIGHT IS RESERVED BY SLCC TO INCREASE OR DECREASE THE AMOUNT AT THE UNIT PRICES STATED IN THE BID.

***Site Visits***

Bidders may perform a pre-bid site visit. Proposers may schedule a visit by contacting:

**Bobby Alleman, Facilities Coordinator**

**337-521-9092**

**Oral communications during site visit shall be considered unofficial and non-binding.**



**SPECIFICATIONS**

*Installation of twelve workstations in Room 601-H at 1101 Bertrand Drive, Lafayette, LA70506, configured to include the following Allsteel items, or equal:*

1. QTY 25 - TK06536WR.PR2 - Structural Raceway Pnl Fr-No Top Trim 65Hx36W
2. QTY 11 - TK06530WR.PR2 - Structural Raceway Pnl Fr-No Top Trim 65Hx30W
3. QTY 10 - T53066S.LWCW.EH.P - Primary 30Dx66W Flat Eg Lam w/Grommets
4. QTY 8 - YPCTF227218RE3FOMA.PR2.PR2.L.PR6 22Hx72Wx18D B/F/RH Open Terrace Foot Arch Pull
5. QTY 12 - APSS0518.PR2 - Wksf Support Stanchion 18Dx5H for Align 22H cred
6. QTY 10 - AFNLFTP-7218L.LWCW.EH - Lateral File Top 72VVx18D Laminate
7. QTY 12 - K5CT1836SC.UR92 18Dx36W Credenza Cushion
8. QTY 11 - AP22PBKLNH.PR2 - 22H (1 5H) Panel Bracket Kit LH
9. QTY 11 - AP22PBKRH.PR2 22H(1..5H) Panel Bracket Kit RH
10. QTY 12 - ACBHEP3029.PR2 - Conc Adept Style 30Dx29H H-Leg Support
11. QTY 2 - TK03536WR.PR2 - Structural Raceway Panel Frame-No Top Trim 35Hx36W
12. QTY 12 - TK03530WR.PR2 - Structural Raceway Panel Frame-No Top Trim 35Hx30W
13. QTY 2 - TK06548WR.PR2 - Structural Raceway Pnl Fr-No Top Trim 65Hx48W
14. QTY 1 - TK06524WR.PR2 - Structural Raceway Pnl Fr-No Top Trim 65Hx24W
15. QTY 1 - YPCIF226018RBFOMA.PR2.PR2.L.PR6 22Hx60Wx18D B/F/RH Open Terrace Foot Arch Pull
16. QTY 1 - YPCTF226018LBFOMA.PR2.PR2.L.PR6 22Hx60Wx18D LH Open/B/F Terrace Foot Arch Pull
17. QTY 10 - TK03548WR.PR2 - Structural Raceway Panel Frame-No Top Trim 35Hx48W
18. QTY 10 - TK336PT.PR2 - Radius Top Trim 36W
19. QTY 13 - TK366PT.PR2 - Extended Radius Top Trim 66W
20. QTY 10 - TK378PT.PR2 - Extended Radius Top Trim 78W
21. QTY 5 - TK335L.PR2 - L 90-Degree Radius ConnKit 35H Base Pnl
22. QTY 14 - TK330H.PR2- High/Low Radius Connector Kit 30H
23. QTY 12 - TK365L.PR2 L 90-Degree Radius ConnKit 65H Base Pnl
24. QTY 14 - TK365E.PR2 E End Trim Radius ConnKit 65H Base Pnl
25. QTY 9 - TK335T.PR2 - T 3-way Radius ConnKit 35H Base Pnl
26. QTY 1 - TK335E.PR2 - E End Trim Radius ConnKit 35H Base Pnl
27. QTY 104 - TKG43036T.REF924 - Ter Tackable Acoustic Tile 30H x 36W
28. QTY 68 - TKG43030T.REF924 - Ter Tackable Acoustic Tile 30H x 30W
29. QTY 28 - TKG43048T.REF924 - Ter Tackable Acoustic Tile 30H x 48W
30. QTY 50 - TSK36 - Ter 36W Segment Kit
31. QTY 22 - TSK30 - Ter 30W Segment Kit
32. QTY 10 - A871248.13 - Power Harness 48W
33. QTY 8 - A871130.P - Pass-Thru Harness w/Power Block 30W
34. QTY 14 - A871230.P - Power Harness 30W
35. QTY 10 - A873501.ES - Ter/2,6/Align Duplex Receptacle Circuit 1
36. QTY 6 - A873502.ES - Ter/2 6/Align Duplex Receptacle Circuit 2
37. QTY 4 - A873503.ES Ter/2 6/Align Duplex Receptacle Circuit 3
38. QTY 12 - A871136.P - Pass-Thru Harness w/Power Block 36W
39. QTY 12 - T6SB - WIS Storage Bracket (1 Pr L/R)
40. QTY 12 - A870830.X Tasklight w/elec Ballast for 30W
41. QTY 2 - T53072S.LWCW.EH.P - Primary 30Dx72W Flat Eg Lam w/Grommets
42. QTY 2 - AFNLFTP-6018L.LWCW.EH - Lateral File Top 60Wx18D Laminate
43. QTY 10 - OH1530FDA.YZ.PR2.EL.STD - 15H x30VV Flipper Door Overhead-Arch
44. QTY 14 - OH1536FDA.YZ.PR2.EL.STO - 15H x36W Flipper Door Overhead-Arch
45. QTY 4 - TKG43024T.REF924 - Ter Tackable Acoustic Tile 30H x 24W
46. QTY 4 - TSK48 - Ter 48W Segment Kit
47. QTY 2 - TSK24 - Ter 24W Segment Kit
48. QTY 2 - TK348PT.PR2 - Radius Top Trim 48W
49. QTY 2 - TK372PT.PR2 - Extended Radius Top Trim 72W
50. QTY 4 - A871236.P - Power Harness 36W
51. QTY 4 - A873504.ES - Ter/2:6/Align Duplex Receptacle Circuit 4
52. QTY 1 - A871918.P - Ceiling Electrical In-Feed Cable 18' Flex Cable
53. QTY 2 - YPCTF227218LBFOMA.PR2.PR2.L.PR6 22Hx72Wx18D LH Open/B/F Terrace Foot Arch Pull
54. QTY 3 - A871972.P - Base Power In-Feed 6' Flex Cable
55. QTY 1 - TK324PT.PR2 - Radius Top Trim 24W





