

**August 24, 2016**

**ADDENDUM NO. 1**

Your reference is invited to SB # 7531 which is scheduled to open 2:00 p.m.. September 15, 2016 at Northwestern State University, Natchitoches, Louisiana.

PLEASE MAKE THE FOLLOWING CHANGES PART OF THE OFFICIAL BID:

- A. **Replace Bid Form, Specifications Section, with the following revised section.**

**-----Bid Form-----**

<b>Item</b>	<b>Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Extended Price</b>
1	100 PKG	Endurance Digital Gloss Cover, 12 x 18, 250 sheets per package, 80 Bond SG  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
2	40 PKG	UDigital 100 #, 271g/m2, Gloss 72 M Cover, 250 sheets per package, 11 x 17  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
3	6 CSE	12 Tango C1S Cartons, UC121925, 19 X 25, M/Weight 159, GSM 236, 800 sheets per case  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
4	200 CSE	Springhill Digital, Index Digital, 11 x 17 279 x 432 mm, 110 # 199g/m2, 52.88 M, 1000 sheets per case, white  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
5	1 CSE	Neenah Paper Royal Sundance, 23 x 25 80 # Cover Gray 500 per case  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
6	80 RMS	Neenah Paper, Royal Cotton Writing 25% Cotton, Bright White, 24/90 g/m2, acid free, 8.5 x 11/216 x 279, Light Cockle, 500 sheets per ream, 12M  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
7	200 RMS	Williamsburg, Offset Smooth, 11 x 17 long grain, 70 # 27.55 M 104 g/m2, 55lbs 500 sheets per ream, White  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
8	12 CTN	A7 70# White Accent, Size 5 1/4 x 7		

		Vellum Opaque OSSS 250/BX 1000 per carton, Top flap  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
9	20 CSE	Signet Envelopes # 9, 3 7/8 x 8 7/8, 2500 per case, Regular White Wove, 24 #, Top Flap  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
10	20 CSE	Signet Envelopes # 10, 4 1/8 x 9 1/2, 2500 per case, Regular White Wove, 24 #, Top flap  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
11	20 CSE	Seville # 10, 4 1/8 x 9 1/2 diagonal seam, Poly Window 24 # White Wove, Top flap, 2500 per case  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
12	40 CTN	PrintMaster, 9 x 12 Catalog SUB. 24 White Wove, Bulk Pack 500 per carton, Top flap  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
13	10 CSE	Accent Opaque Envelopes, White 5 1/2 Baronial Envelopes, Vellum 70 # 2500 per case  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
14	10 CSE	Accent Opaque Envelopes, White 6 Baronial Envelopes, Vellum 70 # 2500 per case  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
15	50 RMS	Endurance Digital Gloss Text, 12 x 18, BWT 80, MWT 36, 500 sheets per ream  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
16	10 RMS	EarthChoice HOTS Text, 8.5 x 11, Grain Long, 500 sheets per ream, 60 #/ 89g/m2, Vellum, Various Colors  **Include Shipping/Freight in the bid price	\$ _____	\$ _____
17	24 ROLLS	Standard Laminating Rolls 25'' X 250'', 3MIL Clear Gloss, BOX 1'' Core, Poly In  **Include Shipping/Freight in the bid price	\$ _____	\$ _____

**NOTE: amounts listed in Quantities are calculated on estimated use for a 12-month period. NSU may order more or less quantities depending on necessities of the University**

**F.O.B: Bid should be FOB Destination/Agency, title passing upon acceptance of merchandise. Failure to comply with this requirement may disqualify your bid.**

**Acknowledges receipt of the following:**

**ADDENDA: No: \_\_\_\_\_ Dated: \_\_\_\_\_ No: \_\_\_\_\_ Dated: \_\_\_\_\_**

**No: \_\_\_\_\_ Dated: \_\_\_\_\_ No: \_\_\_\_\_ Dated: \_\_\_\_\_**

TOTAL

BID

AMOUNT \_\_\_\_\_

\$ \_\_\_\_\_

(Words)

(Figures)

\_\_\_\_\_  
VENDOR NAME

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY, STATE, ZIP

\_\_\_\_\_  
SIGNATURE (Re: L.R.S. 39:1594(Act 121))

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
FEDERAL TAX IDENTIFICATION NUMBER (FIN)

\_\_\_\_\_  
DATE

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes below and return to Business Affairs/Purchasing Section prior to bid opening in an envelope marked with the bid number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

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\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature