

**THE ADVOCATE  
BATON ROUGE, LOUISIANA**

**NOTICE TO CONTRACTORS**

The City of Baton Rouge and Parish of East Baton Rouge will receive electronic or paper bids for the construction of the following project:

**CITY HALL PLAZA GREENSPACE  
PROJECT NO. 13-DD-CI-0063**

**PROJECT DESCRIPTION:** Project includes renovation and updating the plaza located on the west side of the East Baton Rouge Parish City Hall building, formerly known as the Baton Rouge Civic Center, on 222 St. Louis Street, Baton Rouge, Louisiana to construct a concrete platform/deck over a portion of the parking lot located north of the plaza and south of the existing Galvez Stage platform, and to install a fire sprinkler system, ventilation system and related fire safety systems in the B-1 parking level that is located immediately beneath the plaza.

Electronic or Sealed bids will be received until 2:00 p.m. Local Time, **THURSDAY, SEPTEMBER 8, 2016**, by the Purchasing Division, Room 826, City Hall Building, 222 St Louis Street, Baton Rouge, Louisiana 70802. No bids will be received after 2:00 p.m. on the same day and date.

Electronic bids and electronic bid bonds for the solicitation will be downloaded by the City of Baton Rouge and Parish of East Baton Rouge, Purchasing Division. Electronic bids and electronic bid bonds must be submitted through [www.bidexpress.com](http://www.bidexpress.com) prior to the bidding deadline. Beginning as soon as feasible after the bid closing time all electronic bids will be downloaded and publicly read aloud along with all paper bids received, if any, in Room 806 of the City Hall Building immediately after the 2:00 p.m. bid closing. Bidders and/or their authorized representatives are invited to be present.

Bids, amendments to bids, or requests for withdrawal of quotations, received after time specified for bid opening shall not be considered for any cause whatsoever.

Bids shall be firm for a period of **forty five (45) days** from the date of the opening of bids and no bid shall be withdrawn for any reason during this period of time except as allowed per R.S. 38:2214.C.

**Electronic copies of the plans, specifications and contract documents may be obtained online at [www.bidexpress.com](http://www.bidexpress.com). Paper copies** of the plans, specifications and contract documents are on file and may be obtained from the Department of Transportation and Drainage, Engineering Division, Room 128, Public Works and Planning Center, 1100 Laurel Street, Baton Rouge, Louisiana 70802, upon payment of **\$20.00** Dollars. (Make checks payable to the City of Baton Rouge and Parish of East Baton Rouge.) Fees for plans, specifications and contract documents are to cover the cost of reproduction and are non-refundable in accordance with Louisiana Revised Statutes.

A Certified Check or Cashier's Check, payable to the Parish of East Baton Rouge or a satisfactory Bid Bond executed by the Bidder and an acceptable surety, in an amount equal to five percent (5%) of the total bid, shall be submitted with each bid.

**Bids shall be received electronically via [www.bidexpress.com](http://www.bidexpress.com) or on solicitation bid forms** furnished by the City of Baton Rouge and Parish East Baton Rouge, and only those bids shall be received by the City-Parish which is submitted by those Contractors in whose names the **solicitation bid** forms and/or specifications were issued. In no event shall **paper solicitation** forms be issued later than twenty-four (24) hours prior to the hour and date set for receiving proposals.

The Bidder is advised that the City of Baton Rouge and Parish of East Baton Rouge is an Equal Opportunity Employer. Therefore the Bidder is encouraged to utilize minority participation in this contract to the extent possible through the use of small, disadvantaged and women-owned businesses as suppliers or subcontractors. [To assist the City-Parish in our efforts to track the minority participation on our construction projects the successful low bidder shall include completed City-Parish form CP DBE-1 \(revised 3/06/2012\) with their monthly partial payment requests.](#)

All Contractors bidding on this work shall comply with all provisions of the State Licensing Law for Contractors, R.S. 37:2150-2163, as amended, for all public contracts. It shall also be the responsibility of the General Contractor to assure that all subcontractors comply with this law. If required for bidding, Contractors must hold an active license issued by the Louisiana State Licensing Board for Contractors in the classification of [BUILDING CONSTRUCTION](#), and must show their license number on the face of the bid envelope and the Uniform Public Works Bid Form.

In accordance with Louisiana R.S. 38:2214(B) the City of Baton Rouge and Parish of East Baton Rouge reserves the right to reject any and all bids for just cause. In accordance with Louisiana R.S. 38:2212 (B)(1), the provisions and requirements of this Section, those stated in the advertisement for bids, and those required on the bid form, shall not be considered as informalities and shall not be waived by any public entity.

For additional information please contact Thomas A. Stephens, P.E., Chief Design and Construction Engineer at (225) 389-3186 or [tstephens@brgov.com](mailto:tstephens@brgov.com).