

<b>INVITATION TO BID</b>		<b>LSU</b>	<b>BID DUE DATE AND TIME</b>	
BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL & MECHANICAL COLLEGE			<b>08/16/2016</b>	<b>11:00 AM CT</b>
<b>SOLICITATION RFQ-0000000015</b> <b>SUPPLIER #</b> <b>SUPPLIER NAME AND ADDRESS</b> <div style="border: 1px solid black; height: 80px; width: 100%; margin-top: 10px;"></div>			<b>RETURN BID TO</b> Louisiana State University and Agricultural and Mechanical College Procurement 213 Thomas Boyd Hall Baton Rouge, LA 70803  <b>Buyer</b> Jene Troxclair Ledet <b>Buyer Phone</b> +1 (225) 578-5510 <b>Buyer Email</b> jeneledet@lsu.edu <b>Issue Date</b> 08/03/2016	
TITLE: Disposal of Cylinders				
This solicitation has a separate thumb drive of photographs of the items requiring disposal .				
<b>To Be Completed By Supplier</b>				
1. _____ "No Bid" (sign and return this page only). 2. _____ My Company does not wish to receive future solicitations for this spend category. 3. Specify your Delivery: To be made within _____ days after receipt of order. 4. If applicable, Supplier's Addendum Acknowledgement/Response: As an authorized agent/signatory of the supplier, I/we acknowledge receipt of this Addendum, and _____ submit no alterations/clarifications to our original bid. _____ submit superseding revisions/clarifications to our original bid as written herein or attached hereto.				
<b>General Instructions to Suppliers</b>				
1. Sealed bids for furnishing the items and/or services specified are hereby solicited, and will be received by LSU Procurement at the "Return Bid To" address stated above, until the specified due date and time. 2. Read the entire solicitation, including all terms, conditions and specifications. 3. All bid information and prices must be typed or written in ink. Any corrections, erasures or other forms of alteration to unit price are to be initialed by the supplier. 4. Bid prices are to be quoted FOB LSU/Destination and inclusive of any and all applicable shipping and handling charges unless otherwise specified in the solicitation. Any invoiced delivery charges not quoted and itemized on the LSU purchase order are subject to rejection and non-payment. 5. Payment is to be made within 30 days after receipt of properly executed invoice, or delivery and acceptance, whichever is later. 6. By signing this solicitation, the supplier certifies compliance with all general instructions to suppliers, terms, conditions and specifications; and further certifies that this bid is made without collusion or fraud.				
SUPPLIER NAME			MAILING ADDRESS	
AUTHORIZED SIGNATURE			CITY, STATE ZIP	
PRINTED NAME			PHONE #	
TITLE			FAX #	
E-MAIL			FEDERAL TAX ID #	

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These standard terms and conditions shall apply to all LSU solicitations, unless otherwise specifically amended and provided for in the special terms and conditions, specifications, or other solicitation documents. In the event of conflict between the General Instructions to Suppliers or Standard Terms & Conditions and the Special Terms & Conditions, the Special Terms & Conditions shall govern. Bids submitted are subject to provisions of the laws of the State of Louisiana, including but not limited to: the University Procurement Code (LAC 34:XIII. Chapters 3-25) and the terms, conditions, and specifications stated in this solicitation.

- 1. Bid Delivery and Receipt**

Bids must be received and time-stamped at the "Return Bid To" address no later than the due date and time specified herein. To assure consideration, your bid must be submitted in a sealed envelope or package and should be clearly and prominently marked with the solicitation number and bid due date, or may be submitted in the special bid return envelope if one was furnished for that purpose.

Supplier are advised that the U.S. Postal Service does not make deliveries to our physical location. USPS mail is delivered to the University's mail center and is redelivered using internal resources. Suppliers may deliver bids by hand or by a courier service to the Procurement Office. The University shall not be responsible for any delays caused by the supplier's chosen means of bid delivery. Supplier is solely responsible for the timely delivery of its bid, and failure to meet the bid due date and time shall result in rejection of the bid. Late bids cannot be accepted per LAC 34:XIII.515.B.
- 2. Bid Forms**

Bids are to be submitted on the LSU solicitation forms provided, and must be signed by an authorized agent of the supplier in accordance with LAC 34:XIII.517. Bids submitted on other forms or in other price formats may be considered informal and may be rejected in part or in its entirety. Bids submitted in pencil and/or bids containing no original signature indicating the supplier's intent to be bound will not be accepted.
- 3. Interpretation of Solicitation/Supplier Inquiries**

If supplier is in doubt as to the meaning of any part or requirement of this solicitation, supplier may submit a written request for interpretation to the Buyer-of-Record at the address and/or fax number shown above. Written inquiries must be received in the Procurement Office no later than 4:30 pm CST four (4) business days prior to the opening of bids, and shall be clearly crossreferenced to the relevant solicitation/specification in question.

No decisions or actions shall be executed by any supplier as a result of oral discussions with any LSU employee or consultant. Any interpretation of the documents will be made by formal addendum only, issued by the Procurement Office, and mailed or delivered to all suppliers known to have received the solicitation. LSU shall not be responsible for any other interpretations or assumptions made by supplier.
- 4. Bid Addenda**

Bid Addendum is to be signed and returned with your bid. If you have already submitted your bid, and this Addendum creates a need to revise/clarify your original response in any way, you are required to submit such in writing. To be considered, your addendum response must be submitted to and received by LSU Procurement at the "Return Bid To" address stated above. Submittals for price alterations and addenda to bids must be clearly marked with the solicitation number and the bid due date/ time and returned via fax, email, courier service, hand delivery, or USPS mail. Bid revisions received after bid opening cannot be considered, whereupon the supplier must either honor or withdraw its original bid.
- 5. Bid Opening**

Suppliers may attend the public bid opening of sealed bids. No information or opinions concerning the ultimate contract award will be given at bid opening or during the evaluation process. Written bid tabulations will not be furnished.
- 6. Special Accommodations**

Any "qualified individual with a disability" as defined by the Americans with Disabilities Act, who has submitted a bid and desires to attend the public bid opening, must notify the Procurement Office in writing not later than seven days prior to the bid opening date of their need for special accommodations. If the request cannot be reasonably provided, the individual will be informed prior to the bid opening.
- 7. Standards of Quality**

Any product or service bid shall conform to all applicable federal, state and local laws and regulations, and the specifications contained in the solicitation. Any manufacturer's name, trade name, brand name, or catalog number used in the specification is for the purpose of describing the standard of quality, performance, and characteristics desired; and is not intended to limit or restrict competition. Supplier must specify the brand and model number of the product offered in his bid. Bids not specifying brand and model number shall be considered as offering the exact product specified in the solicitation.
- 8. New Products/Warranty/Patents**

All products bid for purchase must be new, never previously used, of the manufacturer's current model and/or packaging, and of best quality as measured by acceptable trade standards. No remanufactured, demonstrator, used or irregular products will be considered for purchase unless otherwise specified.

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<p>The manufacturer's standard published warranty and provisions shall apply, unless more stringent warranties are otherwise required by LSU and specified in the solicitation. In such cases, the supplier and/or manufacturer shall honor the specified warranty requirements, and bid prices shall include any premium costs of such coverage. Supplier guarantees that the products proposed and furnished will not infringe upon any valid patent or trademark; and shall, at its own expense, defend any and all actions or suits charging such infringement, and shall save LSU harmless.</p> <p><b>9. Descriptive Information</b> Suppliers proposing an equivalent brand or model are to submit with the bid descriptive information (such as literature, technical data, illustrations, etc) sufficient for LSU to evaluate quality, suitability, and compliance with the specifications. Failure to submit descriptive information may cause bid to be rejected. Any changes made by supplier to a manufacturer's published specifications shall be verifiable by the manufacturer. If items bid do not fully comply with specifications, supplier must state in what respect items deviate. Supplier's failure to note exceptions in its bid will not relieve the supplier from supplying the actual products requested.</p> <p><b>10. Bids/Prices/F.O.B. Point</b></p> <ul style="list-style-type: none"> <li>• The bid price for each item is to be quoted on a "net" basis and F.O.B. LSU Destination, i.e. title passing upon receipt and inclusive of all delivery charges, any item discounts, etc.</li> <li>• Bids other than F.O.B. LSU Destination may be rejected.</li> <li>• Bids indicating estimated freight charges may be rejected.</li> <li>• Bids requiring deposits, payment in advance, or C.O.D. terms may be rejected.</li> <li>• Suppliers who do not quote "net" item prices and who separately quote an overall "lump sum" freight cost or discount for all items shall be considered as submitting an "all-or-none" bid for evaluation and award purposes; and risk rejection if award is made on an item or grouped basis.</li> <li>• Prices shall be firm for acceptance for a minimum of 30 days, unless otherwise specified. Bids conditioned with shorter acceptance periods may be rejected.</li> <li>• Prices are to be quoted in the unit/packaging specified (e.g. each, 12/box, etc), or may be rejected.</li> <li>• In the event of extension errors, the unit price bid shall prevail.</li> </ul> <p><b>11. Taxes</b> Supplier is responsible for including all applicable taxes in the bid price. LSU is exempt from all Louisiana state and local sales and use taxes. By accepting an award, resident and non-resident firms acknowledge their responsibility for the payment of all taxes duly assessed by the State of Louisiana and its political subdivisions for which they are liable, including but not limited to: franchise taxes, privilege taxes, sales taxes, use taxes, ad valorem taxes, etc.</p> <p><b>12. Terms and Conditions</b> This solicitation contains all terms and conditions with respect to the purchase of the goods and/or services specified herein. Submittal of any contrary terms and conditions may cause your bid to be rejected. By signing and submitting a bid, supplier agrees that contrary terms and conditions which may be included in its bid are nullified.</p> <p><b>13. Supplier Forms/LSU Signature Authority</b> The terms and conditions of the LSU solicitation and purchase order/contract shall solely govern the purchase agreement, and shall not be amended by any supplier contract, form, etc. The University's chief procurement officer, or authorized designee, is delegated sole authority to execute/sign any supplier contracts, forms, etc, on behalf of LSU. Departments are expressly prohibited from signing any supplier forms. Any such supplier contracts/forms bearing unauthorized signatures shall be null and void, shall have no legal force, and shall not be recognized by LSU in any dispute arising therefrom. Suppliers who present any such forms to department users for signature without regard to this strict LSU policy may face contract cancellation, suspension, and/or debarment.</p> <p><b>14. Awards</b> Award will be made to the lowest responsible and responsive supplier. LSU reserves the right: (1) to award items separately, grouped, or on an all-or-none basis, as deemed in its best interest; (2) to reject any or all bids and/or items; and (3) to waive any informalities. All solicitation specifications, terms and conditions shall be made part of any subsequent award as if fully reproduced and included therein, unless specifically amended in the formal contract.</p> <p><b>15. Acceptance of Bid</b> Only the issuance of an official LSU purchase order/contract, a Notification of Award letter, or a Notification of Intent to Award letter shall constitute the University's acceptance of a bid. LSU shall not be responsible in any way to a supplier for goods delivered or services rendered without an official purchase order/contract or award letter. Bid tabulations may be requested after acceptance of bid.</p> <p><b>16. Applicable Law</b> All contracts shall be construed in accordance with and governed by the laws of the State of Louisiana.</p>		

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**17. Awarded Products/Unauthorized Substitutions**

Only those awarded brands and numbers stated in the LSU contract are approved for delivery, acceptance, and payment purposes. Any substitutions require prior approval of the Procurement Office. Unauthorized product substitutions are subject to rejection at time of delivery, post-return at supplier's expense, and non-payment.

**18. Testing/Rejected Goods**

Supplier warrants that the products furnished will be in full conformity with the specification, drawing or sample, and agrees that this warranty shall survive delivery, acceptance, and use. Any defect in any product may cause its rejection. LSU reserves the right to test products for conformance to specifications both prior to and after any award. Supplier shall bear the cost of testing if product is found to be non-compliant. All rejected goods will be held at supplier's risk and expense, and subject to supplier's prompt disposition. Unless otherwise arranged, rejected goods will be returned to the supplier freight collect.

**19. Delivery**

Supplier is responsible for making timely delivery in accordance with its quoted delivery terms. Supplier shall promptly notify the LSU Department and/or Procurement Office of any unforeseen delays beyond its control. In such cases, LSU reserves the right to cancel the order and to make alternative arrangements to meet its needs.

**20. Default of Supplier**

Failure to deliver within the time specified in the bid/award will constitute a default and may be cause for contract cancellation. Where the University has determined the supplier to be in default, LSU reserves the right to purchase any or all goods or services covered by the contract on the open market and to surcharge the supplier with costs in excess of the contract price. Until such assessed surcharges have been paid, no subsequent bids from the defaulting supplier will be considered for award.

**21. Supplier Invoices**

Invoices shall reference the LSU purchase order number, supplier's packing list/delivery ticket number, shipping/delivery date, etc. Invoices are to be itemized and billed in accordance with the order, and submitted on the supplier's own invoice form. Invoices submitted by the supplier's third party supplier are not acceptable.

**22. Delinquent Payment Penalties**

Delinquent payment penalties are mandated and governed by Louisiana R.S. 39:1695. Supplier penalties to the contrary shall be null and void, shall have no legal force, and shall not be recognized by LSU in any dispute arising therefrom.

**23. Assignment of Contract/Contract Proceeds**

Supplier shall not assign, sublet or transfer its contractual responsibilities, or payment proceeds thereof, to another party without the prior written consent and approval of the Procurement Office. Unauthorized assignments of contract or assignments of contract proceeds shall be null and void, shall have no legal force, and shall not be recognized by LSU in any dispute arising therefrom.

**24. Right to Piggyback**

Where this solicitation may name one department as the primary contract user, LSU reserves the right to authorize additional departments/campuses to use the contract as their needs arise; and Vendor shall honor all such purchase orders.

**25. Contract Cancellation**

LSU has the right to cancel any contract for cause, in accordance with procurement rules and regulations, including but not limited to: (1) failure to deliver within the time specified in the contract; (2) failure of the product or service to meet specifications, conform to sample quality or to be delivered in good condition; (3) misrepresentation by the supplier; (4) fraud, collusion, conspiracy or other unlawful means of obtaining any contract with the University; (5) conflict of contract provisions with constitutional or statutory provisions of state or federal law; (6) any other breach of contract. LSU has the right to cancel any contract for convenience at any time by giving thirty (30) days written notice to the supplier. In such cases, the supplier shall be entitled to payment for compliant deliverables in progress.

**26. Prohibited Contractual Arrangements**

Per Louisiana R.S. 42:1113.A, no public servant, or member of such a public servant's immediate family, or legal entity in which he has a controlling interest shall bid on or enter into any contract, subcontract, or other transaction that is under the supervision or jurisdiction of the agency of such public servant. See statute for complete law, exclusions, and provisions.

**27. Equal Employment Opportunity Compliance**

By submitting and signing this bid, supplier agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972; federal Executive Order 11246; federal Rehabilitation Act of 1973, as amended; the Vietnam Era Veteran's Readjustment Assistance Act of 1974; Title IX of the Education Amendments of 1972; the Age Act of 1975; the Americans with Disabilities Act of 1990. Supplier agrees not to discriminate in its employment practices, and will render services under any contract entered into as a result of this solicitation without regard to race, color, religion, sex, age, national origin, veteran status, political affiliation, handicap, disability, or other non-merit factor. Any act of discrimination committed by supplier, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of any contract entered into as a result of this solicitation.

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**28. Mutual Indemnification**

Each party hereto agrees to indemnify, defend, and hold the other, its officers, directors, agents and employees harmless from and against any and all losses, liabilities, and claims, including reasonable attorney's fees arising out of or resulting from the willful act, fault, omission, or negligence of the indemnifying party or of its employees, contractors, or agents in performing its obligations under this agreement, provided however, that neither party hereto shall be liable to the other for any consequential damages arising out of its willful act, fault, omission, or negligence.

**29. Certification of No Suspension or Debarment**

By signing and submitting this bid, supplier certifies that its company, any subcontractors, or principals thereof, are not suspended or debarred under federal or state laws or regulations. A list of parties who have been suspended or debarred by federal agencies is maintained by the General Services Administration and can be viewed on the internet at [www.epls.gov](http://www.epls.gov).

**30. Right to Audit**

The University shall be entitled to audit the books and records of a supplier or any subcontractor under any negotiated contract or subcontract to the extent that such books and records relate to the performance of such contract or subcontract. Such books and records shall be maintained by the supplier for a period of five (5) years from the date of final payment under the prime contract and by the subcontractor for a period of five (5) years from the date of final payment under the subcontract, pursuant to LAC 34:XIII.1603.

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Bid prices are to be quoted FOB LSU/DESTINATION and inclusive of any and all applicable shipping and handling charges.

Sealed Bid Delivery Instructions and Advisory: To assure consideration, your bid must be submitted in a sealed envelope or package and should be clearly and prominently marked with the solicitation number and bid due date, or may be submitted using the special bid return label if one was furnished for that purpose. Bidders are advised that the U.S. Postal Service does not make deliveries to our physical location. USPS mail is delivered to the University's mail center and is redelivered using internal resources. Bidders may deliver bids by hand or by a courier service to our physical location at the "Return Bid To" address specified. The University shall not be responsible for any delays caused by the Bidder's chosen means of bid delivery. Bidder is solely responsible for the timely delivery of its bid, and failure to meet the bid due date and time shall result in rejection of the bid. Your attention is also directed to Standard Terms & Conditions No. 1 - Bid Delivery and Receipt.

Please note attached insurance requirements. Successful bidder will be required to furnish a certificate of insurance evidencing required coverages and naming the Board of Supervisors of Louisiana State University and Agricultural and Mechanical College as an additional insured on all liability policies.

If this solicitation was obtained via the LaPac website, note that there is an accompanying jump drive which has pictures of the cylinders requiring disposal. To request a copy of the drive, contact Jene' Ledet at [jeneledet@lsu.edu](mailto:jeneledet@lsu.edu).

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**UNLESS SPECIFIED ELSEWHERE, SHIP ALL ITEMS TO:**  
**Louisiana State University**  
**101 LSU Student Union Building**  
**Baton Rouge, LA 70803**

1	Other Operating Services - Miscellaneous (SC0051) <b>Labor, Supplies, Transportation</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Item	\$ _____	\$ _____
2	Other Operating Services - Miscellaneous (SC0051) <b>59 inch by 10 inch, Templett Welding Supply, Argon</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
3	Other Operating Services - Miscellaneous (SC0051) <b>55 inch by 10 inch, American Cryogenics, unknown</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	2	Each	\$ _____	\$ _____
4	Other Operating Services - Miscellaneous (SC0051) <b>55 inch by 10 inch, LSU Plant Stores, Helium</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____

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ITEM NO.	ITEM DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED AMOUNT
5	Other Operating Services - Miscellaneous (SC0051) <b>55 inch by 10 inch, Liquid Air, unknown</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	3	Each	\$ _____	\$ _____
6	Other Operating Services - Miscellaneous (SC0051) <b>55 inch by 10 inch, Matheson, Ethylene</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
7	Other Operating Services - Miscellaneous (SC0051) <b>55 inch by 10 inch, Liquid Carbonics, Nitrogen</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
8	Other Operating Services - Miscellaneous (SC0051) <b>55 inch by 10 inch, Capitol Welders, Helium</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
9	Other Operating Services - Miscellaneous (SC0051) <b>55 inch by 10 inch, TNT Gas Supply/Templett Welding, Oxygen</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____

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10	Other Operating Services - Miscellaneous (SC0051) <b>55 inch by 10 inch, National Cylinder Gas Co, Carbon Dioxide dip tube tank</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
11	Other Operating Services - Miscellaneous (SC0051) <b>38 inch by 8 inch, BOC Gases, Acetylene (no cap)</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
12	Other Operating Services - Miscellaneous (SC0051) <b>27 inch by 8 inch, unknown (no cap)</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
13	Other Operating Services - Miscellaneous (SC0051) <b>21 inch by 7 inch, Lincoln Big Three, Nitrogen (no cap)</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
14	Other Operating Services - Miscellaneous (SC0051) <b>17 inch by 5 inch, Lincoln Big Three, Nitrogen (no cap)</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____

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ITEM NO.	ITEM DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED AMOUNT
15	Other Operating Services - Miscellaneous (SC0051) <b>17 inch by 4 inch, Matheson, Nitrogen</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
16	Other Operating Services - Miscellaneous (SC0051) <b>16 inch by 8 inch, Arkema, Forane 22, Chlorodifluoromethane</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
17	Other Operating Services - Miscellaneous (SC0051) <b>16 inch by 8 inch, Scotty 221, 10ppm Nitrous Oxide, balance Nitrogen</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
18	Other Operating Services - Miscellaneous (SC0051) <b>13 inch by 3 inch, Scotty and Air Gas, thin walled calibration gas cylinders, 1% Carbon Dioxide, 1% Methane, 50ppm Nitrous Oxide, 1% Oxygen, balance Nitrogen</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	9	Each	\$ _____	\$ _____

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ITEM NO.	ITEM DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED AMOUNT
19	Other Operating Services - Miscellaneous (SC0051) <b>13 inch by 3 inch, thin walled calibration gas cylinders, 100ppm Carbon Dioxide, 100ppm Methane, balance Helium</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	2	Each	\$ _____	\$ _____
20	Other Operating Services - Miscellaneous (SC0051) <b>13 inch by 3 inch, Scotty, thin walled calibration gas cylinders, 50ppm Carbon Monoxide, 100ppm Isobutylene, balance Air</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	3	Each	\$ _____	\$ _____
21	Other Operating Services - Miscellaneous (SC0051) <b>13 inch by 3 inch, SensorMed, thin walled calibration gas cylinders, 5% Carbon Dioxide, balance Oxygen</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	2	Each	\$ _____	\$ _____
22	Other Operating Services - Miscellaneous (SC0051) <b>14 inches by 3.5 inches, Rae, calibration gas cylinders, Constituents include 10ppm Hydrogen Cyanide, 10ppm Hydrogen Sulfide, 50ppm Carbon Monoxide, 2.5% Methane, 18% Oxygen, and balance Nitrogen</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	3	Each	\$ _____	\$ _____

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ITEM NO.	ITEM DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED AMOUNT
23	Other Operating Services - Miscellaneous (SC0051) <b>13 inch by 3 inch, thin walled Propane/Mapp gas cylinders and 8 inch by 4 inch Propane cylinder</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	4	Each	\$ _____	\$ _____
24	Other Operating Services - Miscellaneous (SC0051) <b>12 inch by 3 inch, Aldrich, 1,2 Dichlorotetrafluoroethane (Freon 114)</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
25	Other Operating Services - Miscellaneous (SC0051) <b>Lecture, Oxygen, three are Matheson, one is Air Liquide, and one is Wilson Supply</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	5	Each	\$ _____	\$ _____
26	Other Operating Services - Miscellaneous (SC0051) <b>Lecture, Matheson, Nitrogen Dioxide</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
27	Other Operating Services - Miscellaneous (SC0051) <b>Lecture, Neon, one is Matheson and one is Union Carbide</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	2	Each	\$ _____	\$ _____

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ITEM NO.	ITEM DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED AMOUNT
28	Other Operating Services - Miscellaneous (SC0051) <b>Lecture, Matheson, Hexafluoropropylene,</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
29	Other Operating Services - Miscellaneous (SC0051) <b>Lecture, one is Matheson and one is MG Industrial, Ethylene,</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	2	Each	\$ _____	\$ _____
30	Other Operating Services - Miscellaneous (SC0051) <b>Lecture, two are Matheson and one is BOC, Argon,</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	3	Each	\$ _____	\$ _____
31	Other Operating Services - Miscellaneous (SC0051) <b>Lecture, one is Aldrich and one is Matheson, Carbon Monoxide,</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	2	Each	\$ _____	\$ _____
32	Other Operating Services - Miscellaneous (SC0051) <b>Lecture, Air Gas, Xenon</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____

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ITEM NO.	ITEM DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED AMOUNT
33	Other Operating Services - Miscellaneous (SC0051) <b>Lecture, Matheson, Sulfur Hexafluoride</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
34	Other Operating Services - Miscellaneous (SC0051) <b>Lecture, Aldrich, Ethylene Oxide</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	2	Each	\$ _____	\$ _____
35	Other Operating Services - Miscellaneous (SC0051) <b>Lecture, Helium</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
36	Other Operating Services - Miscellaneous (SC0051) <b>Lecture, one is Air Liquide and one is Matheson, Nitrogen</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	2	Each	\$ _____	\$ _____
37	Other Operating Services - Miscellaneous (SC0051) <b>Lecture bottle, Matheson, Propylene</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____

PRICE SHEET		INVITATION TO BID			Page 15	
SOLICITATION RFQ-0000000015		DUE DATE 08/16/2016		DUE TIME 11:00:00 AM		
ITEM NO.	ITEM DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED AMOUNT	
38	Other Operating Services - Miscellaneous (SC0051) <b>Lecture, Matheson, Methane</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____	
39	Other Operating Services - Miscellaneous (SC0051) <b>Lecture bottle, Matheson, Butane</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____	
40	Other Operating Services - Miscellaneous (SC0051) <b>Lecture cylinder - Unknown - Brown and blue</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____	

SOLICITATION RFQ-0000000015

DUE DATE 08/16/2016

DUE TIME 11:00:00 AM

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED AMOUNT
41	Other Operating Services - Miscellaneous (SC0051)  <b>Metals</b> <b>Calcium carbide - 1 bottle of 100 grams</b> <b>Aluminum powder - 1 bottle of 500 grams</b> <b>Zinc dust - 1 bottle of 50 grams</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Item	\$ _____	\$ _____
42	Other Operating Services - Miscellaneous (SC0051)  <b>Lithium items consisting of</b> <b>Lithium foil in mineral oil in 4 bottles of 250 ml,</b> <b>Lithium aluminum hydride and tetraethylene glycol dimethyl ether mixture in 2 bottles of 800ml</b> <b>Super hydride - Lithium triethylboro-hydride 1.0M soln in tetrahydrofuran) in 1 bottle of 800 ml and 1 bottle of 100 ml</b> <b>N-Butyl lithium soln 2.5M in hexanes in 2 bottles of 800 ml</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Item	\$ _____	\$ _____
43	Other Operating Services - Miscellaneous (SC0051)  <b>Ceramic arts glaze, 27 five gallon buckets and 7 one gallon buckets, without organic components and carrying waste codes D005, D006.</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Item	\$ _____	\$ _____

SOLICITATION RFQ-0000000015

DUE DATE 08/16/2016

DUE TIME 11:00:00 AM

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED AMOUNT
44	Other Operating Services - Miscellaneous (SC0051) <b>undated chemicals</b> 1 - 50 gram bottle Benzoyl peroxide 1 - 50 gram bottle Hydroxybenzotriazole containing <5% water 1 - 25 gram bottle Hydrozybenzotriazole hydrate 1 - 100 gram bottle of 2,2 Azobisisobutyronitrile 98% 1 - 100 ml bottle Borane-tetrahydrofuran complex 1.0M soln in tetrahydrofuran 1 - 500 gram bottle 1,3,5-Trioxane  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Item	\$ _____	\$ _____
45	Other Operating Services - Miscellaneous (SC0051) <b>undated bottles, tetrahydrofuran 2 - 4 Liter bottles and 1 - 2 Liter bottle, Diethyl ether 2 - 2 Liter bottles.</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Item	\$ _____	\$ _____
46	Other Operating Services - Miscellaneous (SC0051) <b>55 gallon metal drum with 20 liquid gallons of Cor 75-AQ-393NS. Polyester resin containing &lt; 50% styrene.</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____
47	Other Operating Services - Miscellaneous (SC0051) <b>30 gallon poly drum. Analyzer waste. Aqueous.</b>  Specify Manufacturer / Brand Bid: _____  Specify Model / Number Bid: _____	1	Each	\$ _____	\$ _____

## SPECIFICATIONS FOR DISPOSAL OF CYLINDERS

Louisiana State University and A&M College desires to enter into an Agreement for Disposal of Cylinders from the University's Baton Rouge Campus, in accordance with the specifications hereinafter outlined.

1. Bids are to be based on furnishing labor, containers, packaging materials and equipment necessary for pick up and disposal of cylinders, reactives, and labpacks under Department of Transportation & Environmental Protection Agency regulations. The Contractor shall transport the waste to a State-licensed facility and EPA-approved and permitted Treatment, Storage/Disposal Facility (T.S.D.F.) as appropriate and provide disposal of the waste. Incineration is Louisiana State University's preferred method of disposal although alternative methods of disposal will be accepted. The Contractor shall dispose of all waste in accordance with all Federal, State, and Local regulations. All materials to be landfilled or otherwise treated, including any pretreatment necessary prior to landfilling, shall be specified with the bid as to why such waste cannot be disposed of by other means.
2. All cylinder waste shall be packed, transported, and disposed of following all State and Federal regulations for hazardous waste handling as appropriate. The following documents shall be supplied and/or complete by the contractor and signed by the University's representative upon inspection of the documents.

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The Uniform Hazardous Waste Manifest shall be supplied and completed by the contractor and signed by the University's representative, the transporter, and the TSD Facility. The contractor shall return to the University within 30 days of the manifest date the number (2) two copy of the terminated manifest.

The Land Disposal Restriction Form (LDR) shall be supplied and completed by the contractor and signed by the University's representative. The LDR must specify the treatment methods for the EPA waste codes based on Best Demonstrated Available Technology (DBAT).

The Certificate of Disposal/Destruction (COD) verifying the method of disposal shall be provided by the contractor within 180 days of the date on the manifest. The COD must include the manifest numbers, the destruction date, the method of destruction, and the EPA number of the TSDF.

All Contractors should specify the guaranteed number of days from date of pickup that are required to furnish the above referenced certificates. **UNIVERSITY WASTE SHALL NOT BE HELD IN STORAGE PRIOR TO DISPOSAL FOR MORE THAN 90 DAYS.** If this time frame cannot be met by contractor, such shall be so stated in the technical bid document, and the reason for this delay.

The University understands and agrees that the Contractor has the absolute and unqualified right to reject and refuse to handle any shipment of Waste in the event the Contractor determines that the material does not conform to the description on the

## SPECIFICATIONS FOR DISPOSAL OF CYLINDERS

Hazardous Waste Manifest or Waste Data Profile Sheet supplied by the University to Contractor. This applies to the chemical composition or makeup of the waste itself, not the cylinder that the waste material resides in. If the shipment is rejected, the University shall be obligated (a) to pay the entire cost of transportation of the rejected item (s) if such transportation was performed by Contractor, and (b) to pay the cost of return transportation from wherever the waste was determined to be non-conforming to University's premises.

3. Line item description include the cylinder height listed in inches, followed by the diameter listed in inches.

4. Vendor should list any benefits to the University should cylinders be recycled. Vendor may list recycling method(s) and facilities at which recycling activities are available.

5. Qualifications: **Bidders should include a resume of the Bidder's expertise, experience and ability in the field of Cylinder, Reactive, and Hazardous Waste disposal services with bid.** The University reserves the right to request the following information prior to award. Upon request, the information shall be provided within 5 business days.

1. Driving records of transportation truck/waste vehicle operators.
2. Documentation on all spills, incidents, fires, accidents or investigations by local, state or federal agencies.

6. Compliance: Bidder must warrant firm's compliance with all applicable Federal, State, and Local laws, rules, regulations, and any and all other requirements in connections with the packaging, pickups, transportation and disposal of said materials. Likewise, bidder must warrant that disposal method and site are in compliance with all above mentioned laws, rules, regulations and requirements. Bidder must possess all necessary licenses, permits, etc., and pay all fees in connection therewith.

The University reserves the right to have representatives conduct a site visit at any TSDF where University's waste are processed or stored.

**The Bidder must be fully qualified under any state or local licensing law for Contractors in effect at the time and at the location of the Work before submitting a Bid. Only the Bids of Contractors and Subcontractors duly licensed under Louisiana Revised Statutes 37.2151; et seq. will be considered in the CLASSIFICATION: SPECIALTY: HAZARDOUS WASTE TREATMENT OR REMOVAL. The Contractor shall be responsible for determining that all of the Subcontractors or prospective Subcontractors are duly licensed in accordance with the law.**

## SPECIFICATIONS FOR DISPOSAL OF CYLINDERS

**All Bidders shall certify compliance with R.S. 37.2150-2173. The Bidder's license number shall be on the Bid with the signature of the Bidder or the signature of the Bidder's duly authorized representative.**

**The bid envelope shall be identified on the outside with the name of the bid, and the name, address, and license number of the Bidder, and the time and date of the bid opening. Failure to include the license number is cause and may cause rejection of Bid. Bids received after the time and date for receipt of the bids will be returned unopened.**

7. Completion of Work: Indicate on bid, time required to pick up materials after notification from the University to do so. After notification, the University requests completion of cylinder shipment in less than 90 days.

8. University Representative: All work is to be coordinated with a University representative to be designated in writing upon acceptance of bid.

9. Employee Restrictions: No full-time employee of the State of Louisiana is to receive remuneration in connection with this contract.

10. Insurance Requirements: See attached Insurance Requirements and Indemnification Agreement.

11. Pollution Liability Insurance: Pollution Liability insurance (gradual release as well as sudden and accidental), with coverage limits of not less than \$1,000,000. A policy period inception date of no later than the first day of the anticipated work under the contract shall be provided by the policy. Furthermore, the policy shall provide for an "extended reporting period" of not less than 24 months, with full reinstatement of limits, from the expiration date of the policy and shall not be cancelled for any reason other than nonpayment of premiums. The State of Louisiana, Board of Supervisors of Louisiana State University shall be named as Additional Insured on the policy and this shall be so evidenced on the Certificate of Insurance.

12. Prices: Cylinders and chemical items are offered for disposal "as is". Louisiana State University will only accept invoice charges for the awarded line items which are included on the bid response. Invoice must match the winning bid response for all items shipped.

13. Taxes: Contractor is responsible for payment of all applicable State, Federal or other taxes required and shall include all applicable State, Federal or other taxes in his bid.

14. Bid Form: The attached Bid Form contains a listing of the cylinders and chemicals the University has for disposal. Vendor is to use this form for bidding; Failure to use Bid Form is cause for and may cause rejection of bid.

## SPECIFICATIONS FOR DISPOSAL OF CYLINDERS

15. Acceptance of Bid: Only the issuance of a signed purchase order constitutes acceptance on the part of the University.

The University reserves the right to request the following information. Upon request, the information shall be provided within 5 business days:

1. A detailed resume of the Bidder's expertise, experience and ability in the field of Cylinder waste disposal service.
    - a. Resume may include experience and educational background of key personnel.
  2. A list of Waste Transportation Firms and Transporter EPA ID Numbers.
  3. A list of Waste Handling/Disposal Facilities and Facility EPA ID Numbers. This list may include Receiving and Final TSD's, and corresponding Treatment Code(s) for each cylinder.
  4. A list of recycling methods and facilities at which recycling activities are available.
  5. Three (3) client references including name of company, contact person, address, dates of service, and phone number.
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ITEM #	DESCRIPTION
2	6-90+* REE:266.0 DOT3AA2400C 831628Y TNT MJKEARNS BRLA
3	cylinder 1 -DCT3AA2265 T-698891 rest unreadable cylinder 2 - ICC3AA2265 T-15792 10?66+RST 5/72 82+* ACI ZERO
4	DOT 3AA2015 75 LSU 11 31/27 99+* 4B1/27 10+*
5	cylinder 1 -DOT265 T-107628 11A84+ 4G74 +* PST cylinder 2 - DOT3AA2265 T-129772 7 85+ 8075+ BE-189 cylinder 3 2 84+* 4G74+* PSI DOT3AA265 T-108012 ZERO
6	ICC 3A2015 4396T 2-76*
7	ICC54201 312507 HSC USC2959304 5-68V 4-63+ IT74+
8	261616 ICC3A1800 42179HSC Stiller proof 6-75+ 51831 (INT) 11 AO/39 89 3 B1/27 00 3 06+*
9	1-06+* REE225 DOT3AA2265A TNT 3306087 MJKEARNS BRLA
10	2A 9005 5 61+ 4 67+
11	95 DOT8 ARC 3849496 145 CUF TW-78-2
12	DOT SP6498-1800 U55630 LUXFER Tallahassee FL 6 74 617 51FS83 10.89 TW 24.14
13	ICC3AA 1800 10-30680 GD 52PST 8 86
14	DOT3AA2015 2344 25D SPUN 3-83+ 5-93+ T.W. 11 5lbs R.E.E. 19.0
15	5-66 9 4 G2 CC 3AA2015SPUN DL 18300
43	Stream consists of copper carbonate 4%, frit 20%, feldspar 25%, water 10%, lithium carbonate 5%, iron oxide 5%, barium carbonate 5%, manganese dioxide 2%, chromium trioxide 2%, cobalt carbonate 2%, kaolin 20%
47	stream consists of water 90%, sodium nitroprusside 1-2%, remaining constituents 0-5% of ammonium molybdate, antimony potassium tartrate, ascorbic acid, ethylene diamine tetracetic acid, phenol, phosphoric acid sulfanilimide, sodium hydroxide, sulfuric acid

**BOARD OF SUPERVISORS  
LOUISIANA STATE UNIVERSITY AND  
AGRICULTURAL & MECHANICAL COLLEGE  
Purchasing Office, 213 Thomas Boyd Hall  
Baton Rouge, LA 70803-3001**

**INSURANCE REQUIREMENTS**

**WORKMEN'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE:** The Contractor shall, before commencing any work to be conducted under this contract, procure Workmen's Compensation and Employer's Liability insurance with a limit of liability as required by the Labor Code of the State of Louisiana with an insurance company authorized to write such policies of insurance in the State of Louisiana. It shall be the further responsibility of the Contractor to require that all subcontractors have in full force and effect, a policy of Workmen's Compensation and Employer's Liability insurance before proceeding with any of the work required under this contract. The Employer's Liability limit shall be \$1,000,000 when work is over water and involves maritime exposure.

**COMMERCIAL GENERAL LIABILITY INSURANCE:** Commercial General Liability Insurance with a combined single limit of \$1,000,000 per occurrence for bodily injury and property damage. This insurance shall include the following coverage:

1. Premises - Operations;
2. Broad Form Contractual Liability;
3. Products and Completed Operations;
4. Use of Contractors and Subcontractors;
5. Personal Injury;
6. Broad Form Property Damage;
7. Explosion, Collapse and Under ground (XCU) Coverage.

**BUSINESS AUTOMOBILE LIABILITY INSURANCE:** Business Automobile Liability Insurance with a combined single limit of \$1,000,000 per occurrence for bodily injury and property damage, unless otherwise indicated. This insurance shall include for bodily injury and property damage the following coverages:

1. Owned automobiles;
2. Hired automobiles;
3. Non-owned automobiles.

If the vendor/contractor does not own an automobile and an automobile is utilized in the execution of the contract, then only hired and non-owned coverage is acceptable. If an automobile is not utilized for the execution of the contract, then automobile coverage is not required.

Board of Supervisors of Louisiana State University and Agricultural & Mechanical College shall be named as additional insured on all liability policies. A Thirty (30) day prior notice of cancellation must be given to the University for all required coverages. Insurance must be from a company with an A.M. Best's rating of no less than A-:VI who is authorized to do business in the State of Louisiana. The A.M. Best's rating requirement may be waived for Worker's Compensation only.

The successful contractor is to provide the owner with a certificate of insurance prior to commencement of work.

**INDEMNIFICATION AGREEMENT**

The \_\_\_\_\_ (Contractor) agrees to protect, defend, indemnify, save, and hold harmless Louisiana State University and A & M College, the State of Louisiana, all State Departments, Agencies, Boards and Commissions, its officers, agents, servants and employees, including volunteers, from and against any and all claims, demands, expense and liability arising out of injury or death to any person or the damage, loss or destruction of any property which may occur or in any way grow out of any act or omission of \_\_\_\_\_ (Contractor), its agents, servants, and employees, or any and all costs, expense and/or attorney fees incurred by \_\_\_\_\_ (Contractor) as a result of any claim, demands, and/or causes of action except those claims, demands, and/or causes of action arising out of the negligence of Louisiana State University and A & M College, the State of Louisiana, all State Departments, Agencies, Boards, Commissions, its agents, representatives, and/or employees. \_\_\_\_\_ (Contractor) agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suit at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent.

Accepted by \_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Date Accepted \_\_\_\_\_

Is Certificate of Insurance Attached? \_\_\_Yes \_\_\_No

Bid or RFQ No. \_\_\_\_\_ for Board of Supervisors of Louisiana State University and A & M College

Purpose of Contract: \_\_\_\_\_

Rev. 2/12/03

Add

Change