

Annual Contract Competitive Proposal Request	CITY OF BATON ROUGE PARISH OF EAST BATON ROUGE PURCHASING DIVISION	RESPONSES MUST BE RECEIVED BY: 8/19/16 11:00 AM CST
TITLE: ALUMINUM SIGN BLANKS BRACKETS AND POSTS	RETURN BID TO: PURCHASING DIVISION	
FILE NO: ANNUAL CONTRACT A16-0617 AD DATES: 07/29/16 and 08/05/16 CONTRACT PERIOD: ONE YEAR FROM DATE OF AWARD	<u>Mailing Address:</u> PO Box 1471 Baton Rouge, LA 70821	<u>Physical Address:</u> 222 St. Louis Street 8 <sup>th</sup> Floor Room 826 Baton Rouge, LA 70802
SHIP TO ADDRESS: Department of Transportation and Drainage/ Traffic Engineering Division 329 Chippewa Street Baton Rouge, LA 70805	<b>Contact Regarding Inquiries:</b> Purchasing Analyst : <b>ARIELLE WILLIAMS</b> Telephone Number: <b>225-389-3259 x 309</b> Email: <b><u>apwilliams@brgov.com</u></b>	
VENDOR NAME	MAILING ADDRESS	
REMIT TO ADDRESS	CITY, STATE, ZIP	
TELEPHONE NO.	FAX NO.	E-MAIL
FEDERAL TAX ID OR SOCIAL SECURITY NUMBER	TITLE	
AUTHORIZED SIGNATURE	PRINTED NAME	
<b>QUESTIONS TO BE COMPLETED BY VENDOR:</b> <ol style="list-style-type: none"> <li>1. _____ STATE DELIVERY DAYS MAXIMUM AFTER RECEIPT OF ORDER</li> <li>2. _____ % discount for payment made within 30 days. Discount for payment made in less than 30 days, of less than 1%, or applicable to an indefinite quantity contract will be accepted but not an award consideration.</li> <li>3. _____ STATE ENUMERATE ADDENDA RECEIVED (IF ANY)</li> </ol>		

**F.O.B.: DESTINATION - PAYMENT TERMS: NET 30**

**ALL BLANKS ON THIS PAGE SHOULD BE COMPLETED TO AVOID REJECTION OF BID**

The signature on this document certifies that proposer has carefully examined the instructions to bidders, terms and specifications applicable to, and made a part of this solicitation. By submission of this document, proposer further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this solicitation.

No alterations, changes or additions are allowed on this solicitation, and no additional information, clarifications or other documents are to be included unless specifically required by the specification. Any errors in extensions of prices will be resolved in favor of unit prices submitted.

If services are to be performed in East Baton Rouge City-Parish, evidence of a current occupational license and/or permit issued by the City-Parish shall be supplied by the successful vendor, if applicable.

## **INSTRUCTIONS TO BIDDERS/TERMS & CONDITIONS FOR ANNUAL CONTRACTS**

**Bidders are urged to promptly review the requirements of these specification, terms and conditions and submit questions for resolution as early as possible during the bid period. Questions or concerns must be submitted in writing to the purchasing division during the bid period. Otherwise, this will be construed as acceptance by the bidders that the intent of the specifications, terms and conditions are clear and that competitive bids may be obtained as specified herein. Protests with regard to the specification, terms and conditions documents will not be considered after bids are opened.**

1. Read the entire bid, including all terms and conditions and specifications.
2. This proposal is to establish firm prices for materials supplies and services for the contract period shown. Delivery shall be made or services provided as needed throughout the contract period, or as required by the specification. Quantities, if shown, are estimated only. Smaller or larger quantities may be purchased based upon the needs of the City-Parish. There is no guaranteed minimum quantity.
3. The contract shall be firm through the period indicated on the cover sheet. Upon agreement of both the contractor and the City - Parish, the contract may be extended a second or a third year or other shortened specified time periods. Extension of the contract into the second or third time periods shall be made by letter on or before the expiration of the contract. Extension is only possible if all prices and conditions remain the same.
4. Proposals are mailed only as a courtesy. The City - Parish does not assume responsibility for failure of bidders to receive proposals. Bidders should rely only on advertisements in the local newspaper, and should personally pick up proposals and specifications. Full information may be obtained, or any questions answered, by contacting the Purchasing Division, 222 Saint Louis Street, 8<sup>th</sup> Floor, Room 826, Baton Rouge, LA 70802 or by calling (225) 389-3259.
5. The contract title, bidder's name, address and bid opening date should be clearly printed or typed on the outside of the bid envelope. Only one bid will be accepted from each bidder for the same job. Alternates will not be accepted unless specifically requested in the proposal. Submission of more than one bid or alternates not requested may be grounds for rejection of all bids by the bidder.
6. The method of delivery of bids is the responsibility of the bidder. All bids must be received by the Purchasing Division, 222 Saint Louis Street, 8<sup>th</sup> Floor, Room 826, Baton Rouge, LA 70802 on or before the specified bid opening date and time. Late bids will not be considered under any circumstances.
7. Failure to deliver within the time specified in the bid will constitute a default and may cause cancellation of the contract. Where the city has determined the contractor to be in default, the city reserves right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from the defaulting contractor will be considered.
8. Except for bids submitted through the [www.bidexpress.com](http://www.bidexpress.com) on-line bidding site, bids shall be accepted only on proposal forms furnished by the City of Baton Rouge and Parish of East Baton Rouge Purchasing Division. The City - Parish will only accept bids from those bidders in whose names the proposal forms and/or specifications were issued. Altered or incomplete proposals, or the use of substitute forms or documents, shall render the bid non-responsive and subject to rejection. The entire proposal package, including the specifications and copies of any addenda issued shall be submitted to the Purchasing Division as the bid.
9. All proposals must be typed or written in ink. Any erasures, strikeover and/or changes to prices should be initialed by the bidder. Failure to initial may be cause for rejection of the bid as non-responsive.
10. All proposals must be manually signed by a properly authorized party. Failure to do so shall cause the bid to be rejected as non-responsive.
11. Where one or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the Purchasing Division reserves the right to determine the acceptability of any equivalent offered.

12. If bidding other than specified, sufficient information should be enclosed with the bid in order to determine quality, suitability, and compliance with the specifications. Failure to comply with this request may eliminate your bid from consideration. If requested, literature and/or specifications must be submitted within seven (7) days.
13. Written addenda issued prior to bid opening which modifies the proposal shall become a part of the proposal for bid, and shall be incorporated within the purchase order and/or contract. Only a written interpretation or correction by Addendum shall be binding. Bidders shall not rely upon any interpretation or correction given by any other method.
14. For Printing solicitations, artwork, dies and/or molds shall become the property of the City - Parish Government and must be returned to the Purchasing Division, 222 Saint Louis Street, 8<sup>th</sup> Floor, Room 826, Baton Rouge, LA 70802, upon completion of the order.
15. All applicable chemicals, herbicides, pesticides and hazardous materials must be registered for sale in Louisiana by the Department of Agriculture, State of Louisiana, registered with the EPA and must meet all requirements of Louisiana State Laws. Bidders must submit product label, material safety data sheet and EPA registry number with bid. This information will be required on any subsequent deliveries if there is a change in chemical content or a different product is being supplied. Failure to submit this data may be cause for the bid to be rejected or the contract canceled.
16. Delivery of items must be made on time to City - Parish final destinations within East Baton Rouge Parish. All freight charges shall be prepaid by vendor.
17. The City - Parish reserves the right to award items separately, grouped or on an all-or-none basis and to reject any or all bids and waive any informalities.
18. All bidders should submit with their bid, or have on file with the Purchasing Division, a City - Parish Business Profile Data Form. The Business Profile Data Form is available at the Purchasing Department section of the City of Baton Rouge website, [www.brgov.com](http://www.brgov.com), or by calling the Purchasing Department at 225-389-3259.
19. The State of Louisiana Code of Governmental Ethics places restrictions on awarding contracts or purchase orders to persons who are employed by any agency of the City - Parish Government, or any business of which he or his spouse has more than a twenty-five percent (25%) interest. The Code also prescribes other restrictions against conflict of interest and establishes guidelines to assure that appropriate ethical standards are followed. If any question exists regarding potential violation of the Code of Ethics, bidders should contact the Purchasing Division prior to submission of the bid. Any violation of the Code of Ethics shall be grounds for disqualification of bid or cancellation of contract.
20. City - Parish purchases are exempt from state and local taxes.
21. The City - Parish reserves the right to terminate this contract prior to the end of the contract period on twenty-four (24) hours written notice for unsatisfactory performance. Termination under this paragraph shall not relieve either party of any obligation or liability that may have occurred prior to the effective date of termination.
22. In accordance with Louisiana Revised Statutes, a preference may be allowed for equivalent products produced, manufactured or grown in Louisiana and/or firms doing business in the State of Louisiana. Do you claim this preference if allowed?  
  
YES \_\_\_NO\_\_\_. If this preference is claimed, attach substantiating information to the proposal to show the basis for the claim.
23. Right To Audit Clause: The Contractor shall permit the authorized representative of the City-Parish to periodically inspect and audit all data and records of the Contractor relating to his performance under this contract.
24. In accordance with the provisions of LA. R.S. 38:2212.9, in awarding contracts after August 15, 2010, any public entity is authorized to reject the lowest bid from, or not award the contract to, a business in which any individual with an ownership interest of five percent or more has been convicted of, or has entered a plea of guilty or ***Nolo Contendere*** to any state felony crime or equivalent federal felony crime committed in the solicitation or execution of a contract or bid awarded under the laws governing public contracts under the provisions of Chapter 10 of this Title, professional, personal, consulting, and social services procurement under the provisions of Chapter 16 of Title 39 of the Louisiana Revised Statutes of 1950, or the Louisiana Procurement Code under the provisions of Chapter 17 of Title 39 of the Louisiana Revised Statutes of 1950.

25. In accordance with Louisiana Law (R.S. 12:262.1 and 12:1308.2), all corporations and limited liability companies must be in good standing with the Louisiana Secretary of State at the time of execution of the contract.
26. Terms and Conditions: This solicitation contains all terms and conditions with respect to the purchase of the goods and/or services specified herein. Submittal of any contrary terms and conditions may cause your bid to be rejected. By signing and submitting a bid, vendor agrees that contrary terms and conditions which may be included in their bid are nullified; and agrees that this contract shall be construed in accordance with this solicitation and governed by the laws of the State of Louisiana as required by Louisiana Law.
27. Certification of no suspension or debarment. By signing and submitting any bid for \$25,000 or more, the bidder certifies that their company, any subcontractors, or principals are not suspended or debarred by the general services administration (GSA) in "Audit Requirements In subpart F of the Office of Management and Budget's uniform administrative requirements, cost principles, and audit requirements for federal awards" (Formerly OMB circular a-133).

A list of parties who have been suspended or debarred can be viewed via the internet at <http://www.sam.gov>

28. Bid prices shall include delivery of all items F.O.B. destination or as otherwise provided. Bids containing "Payment in Advance" or "C.O.D. requirements may be rejected. Payment is to be made within 30 days after receipt of properly executed invoice or delivery, whichever is later.
29. Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined within 72 hours after bid opening. Information pertaining to completed files may be secured by visiting the Purchasing Division during normal working hours. Written bid tabulations may be accessed at: <http://brgov.com/dept/purchase/bidresults.asp>.
30. Contractor agrees, upon receipt of written notice of a claim or action, to defend the claim or action, or take other appropriate measure, to indemnify, and hold harmless, the city, its agents and employees from and against all claims and actions for bodily injury, death or property damages caused by fault of the contractor, its officers, its agents, or its employees. Contractor is obligated to indemnify only to the extent of the fault of the contractor, its officers, its agents, or its employees, however the contractor shall have no obligation as set forth with respect to any claim or action from bodily injury, death or property damages arising out of the fault of the City, its officers, its agents, or its employees.
31. Vendors submitting signed bids agree to EEOC compliance and certify that they agree to adhere to the mandates dictated by Title VI and VII of the Civil Right Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

Bidders must agree to keep informed of and comply with all federal, state and local laws, ordinances and regulations which affect their employees or prospective employees.

## FEDERAL CLAUSES, IF APPLICABLE.

### I. Remedies for Breach

Bidder acknowledges that contracts in excess of the simplified purchase threshold (\$150,000.00) shall contain provisions allowing for administrative, contractual, or legal remedies for contractor breaches of the contract terms, and shall provide for such remedial actions as appropriate.

### II. Termination and Settlement

Bidder acknowledges that contracts in excess of \$10,000.00 shall contain termination provisions including the manner in which termination shall be effected and the basis for settlement. In addition, such provisions shall describe conditions for termination due to fault and for termination due to circumstances outside of the contractors' control.

### **III. Access to Records**

Bidder acknowledges that all contracts (except those for less than the small purchase threshold) shall include provisions authorizing the recipient, US Funding Agency, the Comptroller General, or any of their duly authorized representatives access to all books, documents, papers, and records of the contractor which are directly pertinent to a specific program for the purpose of making audits, examinations, excerpts, and transcriptions.

### **IV. Equal Employment Opportunity**

Bidder acknowledges that all contracts shall contain provisions requiring compliance with

E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11236 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Dept. of Labor.

### **V. Copeland "Anti-Kickback" Act**

Bidder acknowledges that all construction/repair contracts and sub-grants in excess of \$2,000 shall include provisions requiring compliance with the Copeland "Anti-kickback" Act (18

U.S.C. §3141-3148), which provides that each contractor or sub-recipient shall be prohibited from inducing any person employed in the construction, completion, or repair of public work, to give up any part of the entitled.

### **VI. Davis-Bacon Act**

Bidder acknowledges that all construction contracts in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act, which requires contractors to pay laborers and mechanics wages at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. Additionally, contractors shall be required to pay wages not less than once a week.

### **VII. Contract Work Hours and Safety Standards Act**

Bidder acknowledges that all construction contracts in excess of \$2,000, and all other contracts involving the employment of mechanics or laborers in excess of \$2,500 shall include provisions for compliance with sections 102 and 107 of the Contract Work Hours and Safety Standards Act, which requires each contractor to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours. Section 107 is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions that are unsanitary, hazardous, or dangerous.

### **VIII. Rights to Inventions Made Under a Contract or Agreement**

Bidder acknowledges that contracts for the performance of experimental, developmental, or research work shall include provisions providing for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and the Small Business Firms Under Governments Grants, Contracts, and Cooperative Agreements"

### **IX. Clean Air Act**

Bidder acknowledges that the Clean Air Act (CAA) is the comprehensive federal law regulating air emissions from stationary and mobile sources. Among other things, this law authorizes EPA to establish National Ambient Air Quality Standards (NAAQS) to protect public health and public welfare and to regulate emissions of hazardous air pollutants

### **X. Energy policy and conservation act**

The contractor hereby recognizes the mandatory standards and policies relating to energy Efficiency which is contained in the state energy conservation plan issued in compliance with the energy policy and Conservation act (P.L. 94-163).

Bidders must agree to keep informed of and comply with all federal, state and local laws, ordinances and regulations which affect their employees or prospective employees.

## ADDITIONAL REQUIREMENTS FOR BID

- Payment terms for services will be **Net 30** days based on the monthly invoice. Agencies will be invoiced monthly in arrears by the contractor. Advanced payments shall not be made.
- If requested, information must be submitted within 7 days.
- **Termination for Cause:** The City-Parish may terminate this Contract for default by giving the contractor written notice thereof, specifying with particularity each such default. After the first such notice of default, Contractor shall have ten (10) days after receipt of notice to cure or take reasonable steps to cure the default. If the contractor fails to cure or take reasonable steps to cure the default within such ten-day period, the City-Parish may declare this Contract, as appropriate, terminated. In the event of a second notice of default, whether for the same or a different infraction of contractual obligations, the contractor will be given five (5) days to cure the default. If a third notice of default should become necessary, the contract may be terminated upon notification of said default.
- **Termination for Convenience:** The City-Parish may terminate this Agreement at any time by giving thirty (30) days written notice.
- **Termination for Non-Appropriation Clause:** Should the Invitation to Bid result in a multi-year contract, a non-appropriation clause shall be made a part of the contract terms as required by state statutes, allowing the City-Parish to terminate the contract for lack of appropriated funds on the date of the beginning of the first fiscal year for which funds are not appropriated.
- Samples may be required. When requested, samples must be furnished at vendor's expense, and received not later than 10 days after request. Packages should be clearly labeled with the file number. Each individual sample within the package must be clearly labeled with bidder's name, manufacturer's brand name and number, file number and item reference. Submit only one bid proposal's samples per box. Samples of successful bidder will be retained at the purchasing office or the using agency for the purpose of receiving merchandise. Any part of merchandise received that does not meet the quality standards and construction of the sample will be rejected and returned at vendors expense. Any other samples received, if not destroyed in testing, may be returned at the bidder's expense. Request for return, shipping authorization, and sufficient return postage must be received no later than 10 days after receipt of samples, or commodities shall be disposed of by City of Baton Rouge. Samples should be the exact items quoted.

## PRICE SHEET

**GENERAL:** The intent of this proposal is to establish prices for the purchase and delivery of new aluminum sign blanks, brackets and sign posts. Bidders must enclose with their bid two (2) copies of detailed manufacturer's specifications on the product being bid including a complete list of any deviations for the specifications listed. The evaluation of the item offered and the determination of the lowest responsive and responsible bidder will be the sole responsibility of the Purchasing Division after consultation with the using agency.

### ALUMINUM SIGN BLANKS

**PRODUCT BID** \_\_\_\_\_

<b>ITEM NO.</b>	<b>Description</b>	<b>Annual Est. Qty.</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Extended Price</b>
<b>RECTANGLE # 1</b>					
0001	12" X 18"	450	Each		
0002	12" X 36"	750	Each		
0003	12" X 24"	1,500	Each		
0004	24" X 30"	1,000	Each		
0005	24" X 36"	100	Each		
0006	24" X 48"	900	Each		
0007	24" X 54"	100	Each		
0008	24" X 60"	100	Each		
0009	30" X 36"	100	Each		

ITEM NO.	Description	Annual Est. Qty.	Unit of Measure	Unit Price	Extended Price
<b>RECTANGLE # 2</b>					
0010	24" X 18"	200	Each		
0011	48" X 24"	400	Each		
0012	48" X 30"	200	Each		
0013	60" X 30"	200	Each		
<b>RECTANGLE # 3, FLAT</b>					
0014	24" X 9"	500	Each		
0015	30" X 9"	500	Each		
0016	36" X 9"	500	Each		
0017	42" X 9"	500	Each		
0018	48" X 9"	500	Each		
0019	54" X 9"	300	Each		
0020	60" X 9"	300	Each		
0021	24" X 12"	200	Each		
0022	30" X 12"	200	Each		
0022A	42" X 12"	200	Each		
0023	48" X 12"	200	Each		
0024	60" X 12"	50	Each		

<b>ITEM NO.</b>	<b>Description</b>	<b>Annual Est. Qty.</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Extended Price</b>
0025	66" X 12"	50	Each		
0026	72" X 12"	50	Each		
0027	78" X 12"	100	Each		
0028	84" X 12"	100	Each		
0029	36" X 12"	50	Each		
0030	42" X 18"	50	Each		
0031	48" X 18"	50	Each		
0032	54" X 18"	100	Each		
0033	60" X 18"	100	Each		
0034	66" X 18"	100	Each		
0035	72" X 18"	50	Each		
0036	84" X 18"	50	Each		
0037	96" X 18"	50	Each		
0038	102" X 18"	50	Each		
0039	108" X 18"	50	Each		
0040	114" X 18"	50	Each		
0041	120" X 18"	50	Each		

ITEM NO.	Description	Annual Est. Qty.	Unit of Measure	Unit Price	Extended Price
<b>STREET NAME BLANKS, FLAT .100</b>					
0042	24" X 6"	100	Each		
0043	30" X 6"	100	Each		
0044	36" X 6"	100	Each		
0045	42" X 6"	100	Each		
0046	48" X 6"	100	Each		
0047	54" X 6"	100	Each		
0048	60" X 6"	100	Each		
<b>SQUARE</b>					
0049	18" X 18"	300	Each		
0050	24" X 24"	300	Each		
0051	30" X 30"	300	Each		
0052	36" X 36"	200	Each		
0053	48" X 48"	200	Each		
<b>DIAMOND</b>					
0054	18" X 18"	150	Each		
0055	24" X 24"	350	Each		
0056	30" X 30"	400	Each		

<b>ITEM NO.</b>	<b>Description</b>	<b>Annual Est. Qty.</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Extended Price</b>
0057	36" X 36"	400	Each		
0058	48" X 48"	300	Each		
<b>OCTAGON</b>					
0059	30" X 30"	1,000	Each		
0060	24" X 24"	500	Each		
0061	36" X 36"	250	Each		
<b>TRIANGLE</b>					
0062	30" X 30" X 30"	200	Each		
0063	36" X 36" X 36"	100	Each		
<b>CIRCLE</b>					
0064	36" DIAMETER	50	Each		
<b>PENTAGON</b>					
0065	36" X 36"	100	Each		
<b>INTERSTATE SHIELD</b>					
0066	24" X 24"	50	Each		
0067	30" X 24"	50	Each		

ITEM NO.	Description	Annual Est. Qty.	Unit of Measure	Unit Price	Extended Price
<b>UNIVERSAL STREET SIGN BRACKET, 12" SIGN HOLDER FOR FLAT OR EXTRUDED JUMBO SIGNS, HEAVY DUTY CAST ALUMINUM FOR 2 3/8" ROUND POST COMPLETE WITH SET SCREWS (SEE ATTACHED DRAWING)</b>					
0068	POST BRACKET (SUBMIT SAMPLE, IF REQUESTED)  PRODUCT BID  _____	1,500	Each		
0069	CROSS BRACKET (SUBMIT SAMPLE, IF REQUESTED)  PRODUCT BID  _____	1,500	Each		
<b>METRO "L", CANTILEVER</b>					
0070	14 1/2" LONG ARM FOR FLAT AND EXTRUDED BLADES, VS-IC OR EQUAL  PRODUCT BID  _____	150	Each		
0070A	24" X 8.25"H X 2" LONG ARM FOR FLAT AND EXTRUDED BLADES, VS-IC OR EQUAL  PRODUCT BID  _____	150	Each		
0071	36" EXTRA LONG ARM, VS-B36 OR EQUAL(SUBMIT SAMPLE, IF REQUESTED)  PRODUCT BID  _____	500	Each		

ITEM NO.	Description	Annual Est. Qty.	Unit of Measure	Unit Price	Extended Price
0072	BANDING MATERIAL, STRAPS, 3/4" X 0.030" X 100' STAINLESS STEEL, TYPE C206 BAND – IT BRAND OR EQUAL (SUBMIT SAMPLE, IF REQUESTED)  PRODUCT BID  _____	75	Each		
0073	LAP SLICE (FHWA APPROVED), U-CHANNEL BREAKAWAY SYSTEM, EQUAL TO VULCAN RIB-BAK U – CHANNEL POST AND LAB SLICE COMPLETE ASSEMBLY (SUBMIT SAMPLE, IF REQUESTED)  PRODUCT BID  _____	300	Each		
<b>U-CHANNEL SIGN POST PER SPECIFICATIONS NO. 27-012-1</b>					
0074	SEVEN (7) FOOT	400	Each		
0075	TEN (10) FOOT	1,500	Each		
0076	TWELVE (12) FOOT	300	Each		
0077	FOURTEEN (14) FOOT	200	Each		
0078	STREE NAME POST, 2 3/8" X 10'  PRODUCT BID  _____	600	Each		

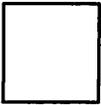
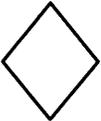
ITEM NO.	Description	Annual Est. Qty.	Unit of Measure	Unit Price	Extended Price
<b>CLAMPS, BRACKETS, STRAPS, ETC.</b>  <b>PRODUCT BID _____</b>					
0079	UNIVERSAL CHANNEL CLAMPS. (SEE ATTACHED DRAWING) (SUBMIT SAMPLE, IF REQUESTED)	1,000	Each		
0080	24" CANTILEVER BRACKET, STAINLESS STEEL, ANTI – ROTATIONAL (SEE ATTACHED DRAWING)	40	Each		
0081	36" CANTILEVER BRACKET, STAINLESS STEEL, ANTI – ROTATIONAL (SEE ATTACHED DRAWING)	150	Each		
0082	42" CANTILEVER BRACKET, STAINLESS STEEL, ANTI – ROTATIONAL (SEE ATTACHED DRAWING)	150	Each		
0083	TEN (10) FOOT SIGN SUPPORT CHANNEL, ALUMINUM, EXTRUDED AND LARGE CORNER (SEE ATTACHED DRAWING) (SUBMIT SAMPLE, IF REQUESTED)	265	Each		
0084	BUCKLE, ¾" (SEE ATTACHED DRAWING) (100 PER BOX) (SUBMIT SAMPLE, IF REQUESTED)	27	Boxes		
0085	"U" POST ADAPTER (SEE ATTACHED DRAWING) (SUBMIT SAMPLE, IF REQUESTED)	200	Each		

CITY OF BATON ROUGE  
PARISH OF EAST BATON ROUGE  
PURCHASING DIVISION

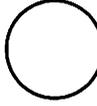
ALUMINUM SIGN BLANK SPECIFICATIONS

SHAPE	SIZE	THICKNESS	CORNER RADIUS	HOLE A	PUNCHING B
Rectangle#1 	12X18	.080	1.5	15	1.5
	12X36	.080	1.5	35	1.5
	B 18X24	.080	1.5	21	1.5
	24X30	.080	1.5	24	3
	A 24X36	.080	1.5	30	3
	24X48	.080	1.5	42	3
	24X54	.080	1.5	48	3
	B 24X60	.080	1.5	65	3
	30X36	.080	1.875	30	3
	Rectangle#2 	24X18	.080	1.5	15
B 48X24		.080	1.5	18	3
A 48X30		.100	1.875	none	none
B 60X30		.100	1.875	none	none
Rectangle#3	24X9	.100	1.5	none	none
	30X9	.100	1.5	none	none
	36X9	.100	1.5	none	none
	42X9	.100	1.5	none	none
	48X9	.100	1.5	none	none
	54X9	.100	1.5	none	none
	60X9	.100	1.5	none	none
	48X12	.100	1.5	none	none
	60X12	.100	1.5	none	none
	66X12	.100	1.5	none	none
	72X12	.100	1.5	none	none
	78X12	.100	1.5	none	none
	84X12	.100	1.5	none	none
	36X18	.100	1.5	none	none
	42X18	.100	1.5	none	none
	48X18	.100	1.5	none	none
	54X18	.100	1.5	none	none
	60X18	.100	1.5	none	none
	66X18	.100	1.5	none	none
	72X18	.100	1.5	none	none
	84X18	.100	1.5	none	none
	96X18	.100	1.5	none	none
	102X18	.100	1.5	none	none
	108X18	.100	1.5	none	none
	114X18	.100	1.5	none	none
	120X18	.100	1.5	none	None

ALUMINUM SIGN BLANK SPECIFICATIONS

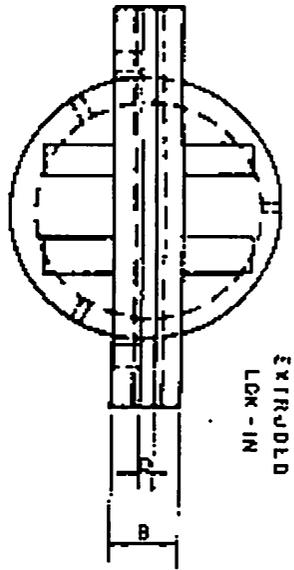
SHAPE	SIZE	THICKNESS	CORNER RADIUS	HOLE A	PUNCHING B
Street Name Blanks (Flat)	24X6	.080	1.0	none	none
	30X6	.080	1.0	none	none
	36X6	.080	1.0	none	none
	42X6	.080	1.0	none	none
	48X6	.080	1.0	none	none
	54X6	.080	1.0	none	none
	60X6	.080	1.0	none	none
Street Name Blanks (Flat)	24X6	.100	1.0	none	none
	30X6	.100	1.0	none	none
	36X6	.100	1.0	none	none
	42X6	.100	1.0	none	none
	48X6	.100	1.0	none	none
	54X6	.100	1.0	none	none
	60X6	.100	1.0	none	none
Square 	18X18	.080	1.5	15	1.5
	B 24X24	.080	1.5	18	3
	A 30X30	.080	1.875	24	3
	B 36X36	.080	1.875	24	3
	48X48	.100	2.25	30	3
Diamond 	18X18	.080	1.5	18	1.5
	B 24X24	.080	1.5	29	1.5
	30X30	.080	1.875	30	3
	A 36X36	.100	2.25	36	3
	B 48X48	.100	3.00	36	3
Octagon 	B 24X24	.080	none	18	3
	A 30X30	.080	none	24	3
	B 36X36	.100	none	30	3

# ALUMINUM SIGN BLANK SPECIFICATIONS

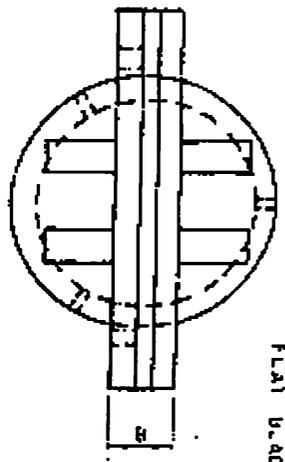
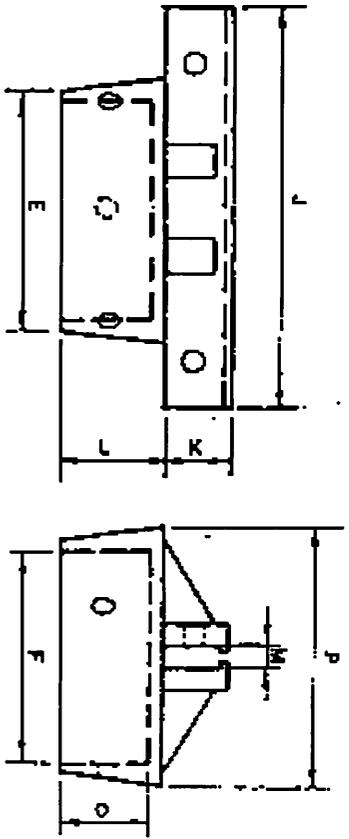
SHAPE	SIZE	THICKNESS	CORNER		HOLE A	PUNCHING B
			RADIUS			
Triangle	 B	30X30X30	.080	none	24	3
	A	36X36X36	.100	2	30	3
	B					
Circle	 B A 36 B		.080	none	30	none
Pentagon	 B A B	36X36	.100	1.875	30	3
Shield	 24X24		.080	none	19	2.50
	30X24		.080	none	19	2.50

**NOTE:**

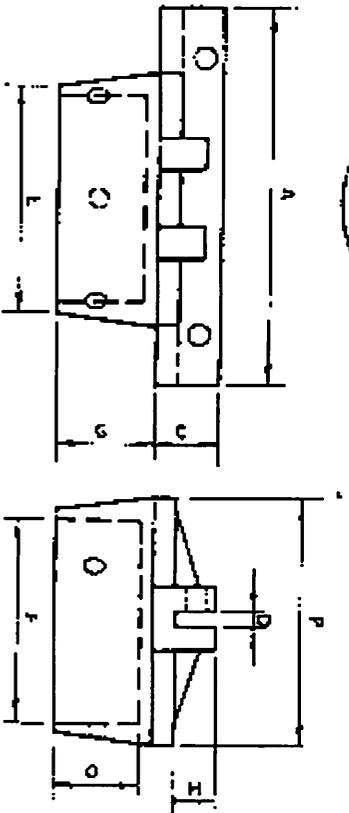
1. ALL HOLES ARE TO BE .375
2. ALL DIMENSIONS ARE IN INCHES
3. ALL BLANKS TO BE AL. ALLOY 6061-T6
4. BLANKS TO BE DEGREASED AND ETCHED OR ALODIZED,  
HAVE SMOOTH EDGES WITH NO BURRS.



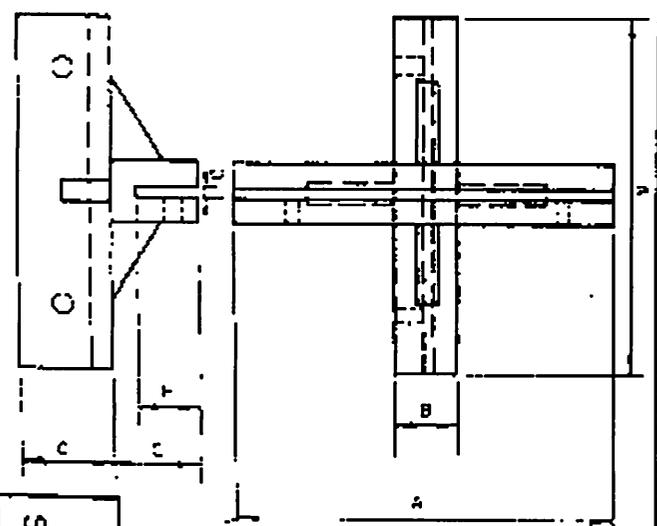
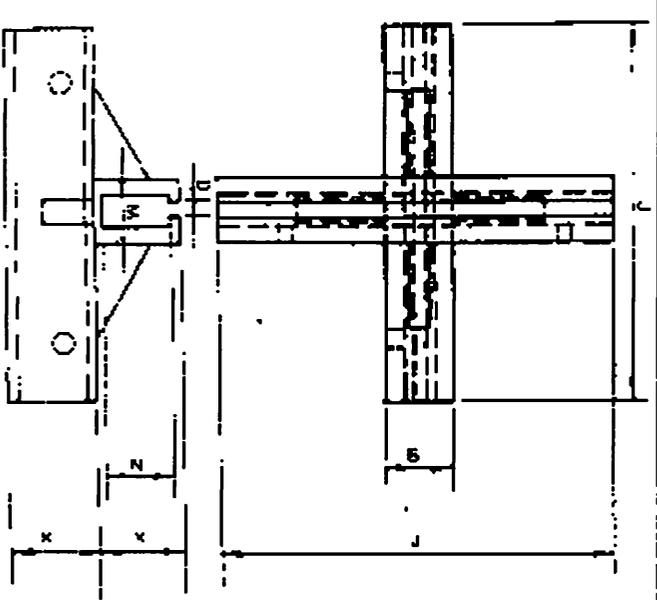
EXTRUDED  
LOK-IN



STYLE B  
FLAT BRACKET



NOTE  
237 DRILLING DIMIN.  
ALL HOLES



- A - 5"
- B - 3/4"
- C - 1"
- D - 1/8"
- E - 5"
- F - 2 3/8"
- G - 1 5/8"
- H - 3/8"
- J - 4"
- K - 1/4"
- L - 1 1/8"
- M - 3/16"
- N - 1/16"
- O - 1/8"
- P - 5"

T E SPEC. # 20  
SIGN BRACKETS

## LAP SPLICE: U-CHANNEL BREAKAWAY SYSTEM

The FHWA approved LAP SPLICE system is designed to give you an easy-to-install ground mounted, bolted base breakaway system for any size U-channel, up to a 4lb. per linear foot post.

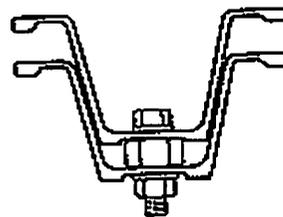
Two special bolts and spacers are used to join base to top post. Because the system utilizes a short ground post, it can easily be driven into even the hardest clay soils from ground level with manual or power tools. The LAP SPLICE system securely nests U-channel together, forming a union as strong as the post themselves.

Federal Highway Administration (FWA) and America Approved State Transportation Officials (AASTO) approved, the LAP SPICE system multiple post installations, up to three posts for 3lb. sign posts, and two posts for 4lb. sign posts. For single or multiple post installations, the LAP SPLICE system stands up to variety of wind pressure conditions and meets the new (July 1, 1990) FHWA guidelines.

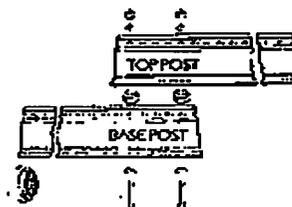
The LAP SLIPCE system consists of two high performance Grade Nine (9) bolts and nuts, each with two Grade Nine (9) washers, and two unique, threaded spacers. These specially designed components are used to join a ground post and sign in five (5) easy steps.

The LAP SPLICE system securely nests U-channel ground posts and top posts together, forming a union as strong as the posts themselves. Because sign posts are designed with superior properties built 8in the LAP SPLICE system gives you the capability to carry larger signs.

The LAP SPLICE system uses only the finest high-carbon new billet steel (Grade SP-80) in the manufacture of its standard U-channel supports. These ribs strengthen your posts at crucial load-bearing points, and can handle even larger signs. Back ribs (contact points) are flush surfaces, giving you a solid, more permanent sign attachment. There's no drilling necessary because back ribs comes with 3/8" holes the length of its post on one inch centers, and side ribs also provide unmatched support for clip-type fasteners. The LAP SPLICE system finishes its sign support for durability with your choice of hot dipped galvanizing.



The LAP SPLICE System securely nests U-Channel Posts together, forming a union as strong as the posts themselves.



CITY OF BATON ROUGE  
PARISH OF EAST BATON ROUGE  
PURCHASING DIVISION

Specification 27-102-1  
Sign Post

**GENERAL:** It is the intent of this specification to provide for the purchase and delivery of new Sign Posts as specified below. Bidders must enclose with their bid two (2) copies of detailed manufacturer's specifications on the product being bid including a complete list of any deviations for the specifications listed. The evaluation of the equipment offered and the determination of the lowest responsive and responsible bidder will be the sole responsibility of the Purchasing Division after consultation with the using agency.

**U-CHANNEL POSTS:** U-shaped post, hot dipped galvanized after fabrication, 3/8" holds punched on 1" centers full length, packaged in bundles of five posts. **POSTS MUST BE DELIVERED BY FLATBED!**

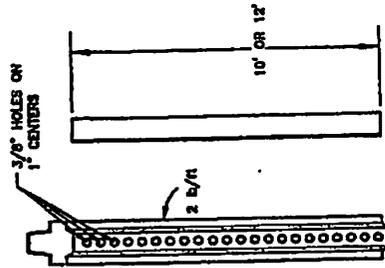
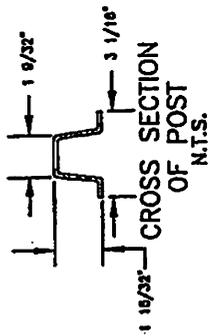
MINIMUM WEIGHT

7' - 2 lb. per ft.  
10' - 2 lb. per ft.  
12' - 2 lb. per ft.  
14' - 2 lb. per ft.

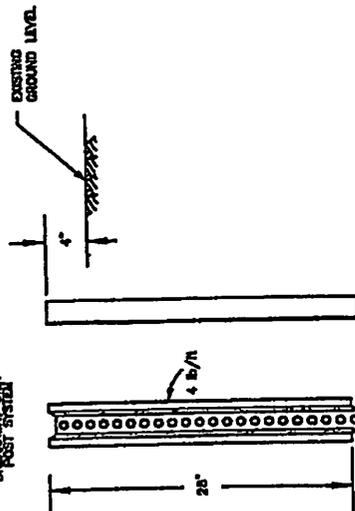
**STREETNAME POSTS:** 2-3/8" O.D. Steel tubing 10' long. Tubing to be .072 gauge, tensile strength not less than 80,000 PSI, yield strength not less than 67,000 PSI. Galvanized coating to be pure zinc at least 2 ounces per square foot inside and outside. **POSTS MUST BE DELIVERED BY FLATBED.**

**EXTRUDED ALUMINUM SIGN SUPPORT CHANNEL - ITEM 87**

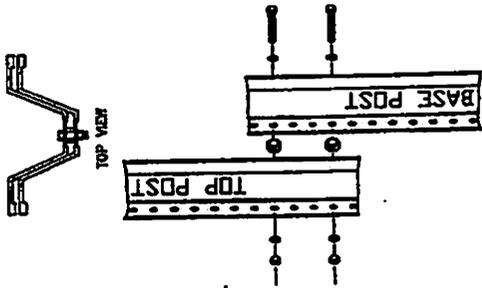
An extruded aluminum sign support channel shall be made from alloy-6061-T6. The top portion of the extrusion shall have a continuous inverted "T" slot. This section shall accommodate the positional stainless steel fittings and clamps providing complete freedom of alignment within this slot forming an integral clamping system. The channel shall be compatible with the current system used to fasten the sign face to the channel support or very high bond acrylic foam tapes. The sign support system herein described shall conform to AASHTO's Standards Specifications for Structural Supports for Highway signs, Luminaries and Traffic Signals (1985 as revised in 1988) and be rated for specified wind velocities.



ATTACHED TO POST BY  
POST SYSTEM

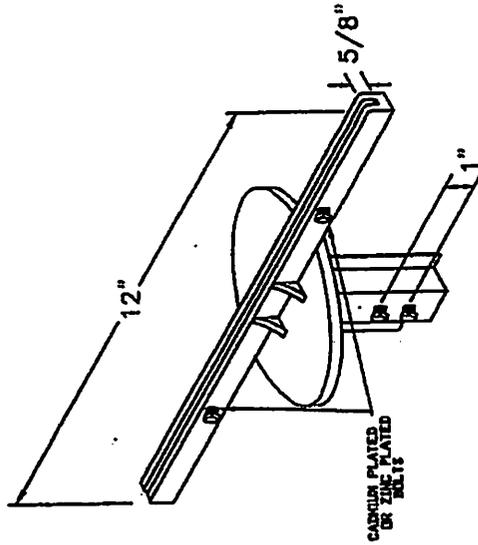


"U"-CHANNEL STEEL POST  
INSTALLATION DETAILS  
N.T.S.



BREAKAWAY  
SYSTEM DETAILS  
N.T.S.

MOUNTING BRACKET  
DETAILS



U-CHANNEL MOUNTING  
BRACKET DETAILS

POST INSTALLATION DETAILS

INTRA BUSH PRODUCTS  
5015 PROJECT WEA. 787-6117 AND 787-6120  
5015 PROJECT WEA. 787-6117 AND 787-6120  
5015 PROJECT WEA. 787-6117 AND 787-6120  
5015 PROJECT WEA. 787-6117 AND 787-6120

INTRA BUSH PRODUCTS  
5015 PROJECT WEA. 787-6117 AND 787-6120  
5015 PROJECT WEA. 787-6117 AND 787-6120  
5015 PROJECT WEA. 787-6117 AND 787-6120

DATE	BY	CHKD BY	APP'D BY





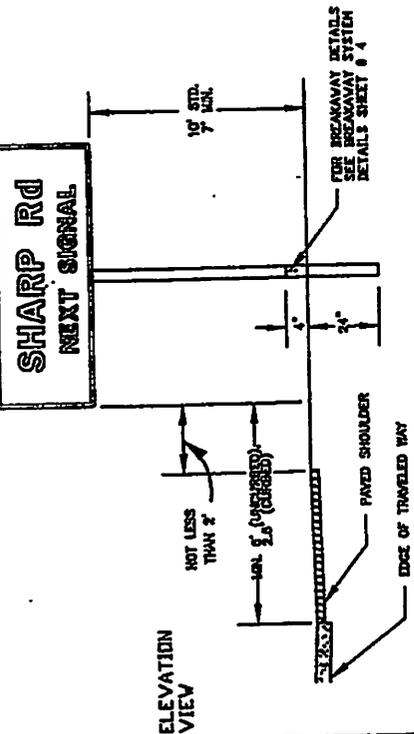






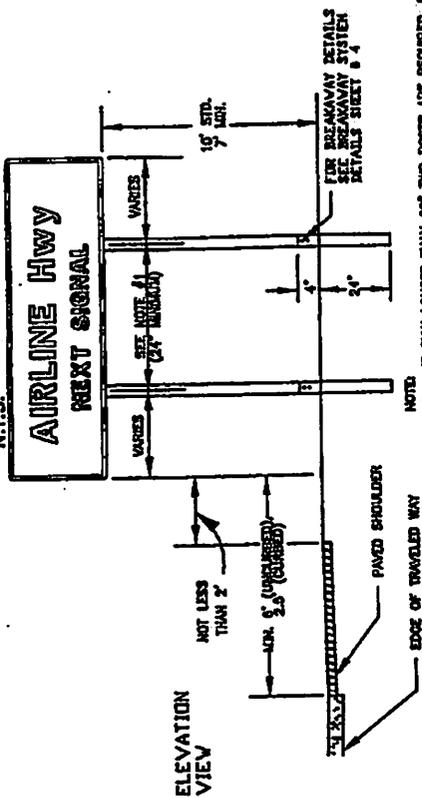
**ADVANCE INTERSECTION SIGN  
INSTALLATION DETAILS (GROUND AND UTILITY POLE MOUNT)  
(FOR 18" BLADE HEIGHTS ONLY)**

**TYPICAL GROUND MOUNT INSTALLATIONS  
BLADE LENGTHS (IN 6" INCREMENTS) UP TO 60"**



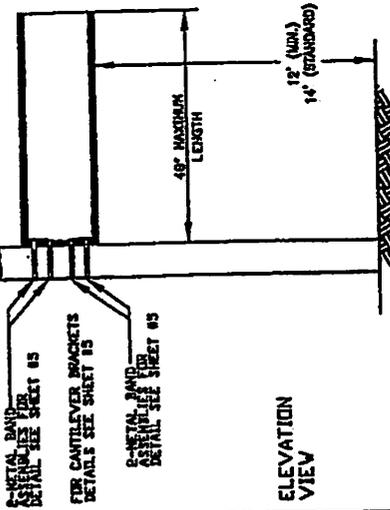
ELEVATION VIEW

**TYPICAL GROUND MOUNT INSTALLATIONS  
BLADE LENGTHS (IN 6" INCREMENTS) ABOVE 60"**



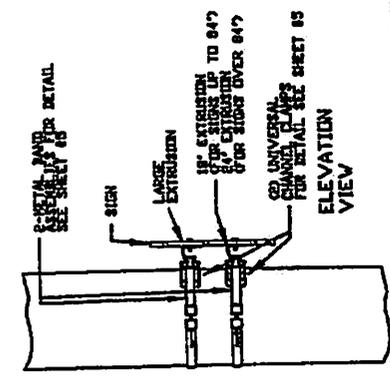
ELEVATION VIEW

**TYPICAL UTILITY POLE MOUNT**



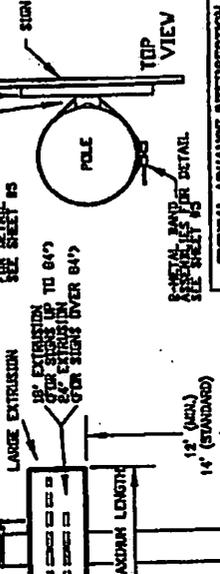
ELEVATION VIEW

**TYPICAL UTILITY CENTER MOUNT**



ELEVATION VIEW

**TYPICAL ADVANCE INTERSECTION SIGN MOUNTING DETAILS**



UNIVERSAL CHANNEL CLAMPS FOR SIGN SEE SHEET 8.5  
18" EXTENSION FOR SIGNS UP TO 84" FOR SIGNS OVER 84" SEE SHEET 8.5  
CROSS STREET BLADE  
LARGE EXTRUSION  
SIGN  
TOP VIEW  
POLE  
METAL BAND FOR ATTACHMENT SEE SHEET 8.5

**TYPICAL ADVANCE INTERSECTION SIGN MOUNTING DETAILS**

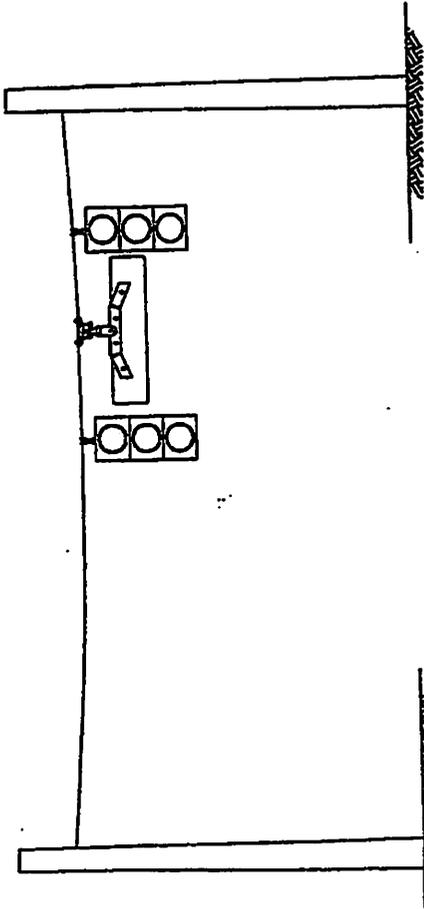
SEE SHEET 8.5 FOR SIGN MOUNTING DETAILS  
SEE SHEET 8.5 FOR SIGN MOUNTING DETAILS  
SEE SHEET 8.5 FOR SIGN MOUNTING DETAILS



IF SIGN LONGER THAN 36" TWO BRACKETS ARE REQUIRED, SPACED EQUALLY FROM THE CENTER OF THE SIGN, SEPARATION DISTANCE NOT TO EXCEED 70% OF THE TOTAL SIGN LENGTH.

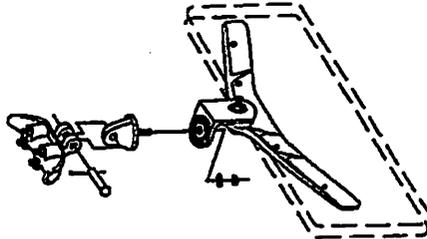
THE MOUNTS SHOWN ON THIS PAGE ARE NOT TO BE USED AT STATE ROUTE INTERSECTIONS, THEY ARE TO BE USED ONLY AT CITY ROUTE INTERSECTIONS.

SPAN WIRE MOUNTED SIGNS ARE NOT TO BE USED AT STATE ROUTE INTERSECTIONS, THEY ARE TO BE USED ONLY AT CITY ROUTE INTERSECTIONS.

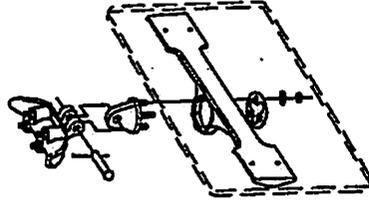


TYPICAL SINGLE SPAN WIRE SIGN MOUNT  
(BOX CONFIGURATION ONLY)  
N. T. S.

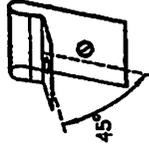
NOTE: FOR DIAGONAL SPANS USE UTILITY  
POLE MOUNTING. REFER TO SHEET #7  
(OVERSIZED STREET NAME INSTALLATION  
DETAILS)



PELCO PART NO. SE-5111 OR APPROVED EQUAL



PELCO PART NO. SE-5117 OR APPROVED EQUAL



CABLE CLIP  
SIGNFIX PART NO. SX0130  
OR APPROVED EQUAL

SINGLE SPAN WIRE SIGN MOUNT DETAILS	
EXTRA SIGN PROVISIONS	
TYPE MOUNTING: <input type="checkbox"/> STATE ROUTE INTERSECTIONS <input type="checkbox"/> CITY ROUTE INTERSECTIONS PART NO. FOR STATE ROUTE INTERSECTIONS: <input type="checkbox"/> SE-5111 <input type="checkbox"/> SE-5117	
TYPE MOUNTING: <input type="checkbox"/> STATE ROUTE INTERSECTIONS <input type="checkbox"/> CITY ROUTE INTERSECTIONS PART NO. FOR STATE ROUTE INTERSECTIONS: <input type="checkbox"/> SE-5111 <input type="checkbox"/> SE-5117	
DATE: _____	BY: _____
CHKD BY: _____	DATE: _____
APP. BY: _____	DATE: _____

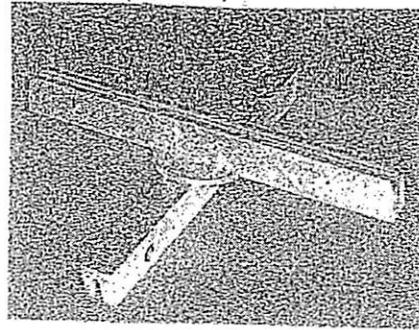


#69

CROSS

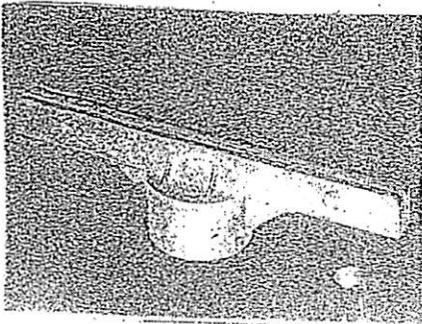
For use with all caps

Shown on this page



#68

Designed to meet the challenge of  
Mounting 9" high (and larger) street  
Name signs



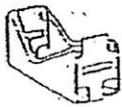
CAP

FOR 2 3/8" CD round posts

#79

Universal Channel Clamp

Use to attach to any size post. Slide into extrusion  
Channel and fasten with BAND-IT stainless steel band  
And buckle or SIGNFIX anti-rotational buckle straps.  
Includes anti-rotational serrations.

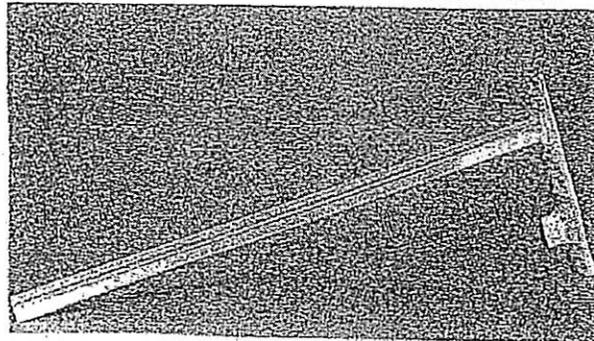


ITEMS

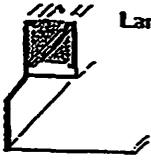
NO. 80, 81, & 82

These highly versatile brackets can be used  
with any size or shape pole. Offset brackets  
include anti-rotational serrations. Install with  
BAND-IT stainless steel & buckle

VS-B36 METRO CANTILEVER



Item # 83



Large Corner Angle Extrusion

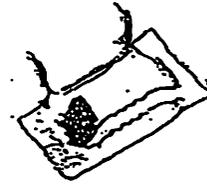
10" length

20" length

Item # 84

316 BAND-IT Buckles

Type 316 Ear-Bkt Buckles are designed to accommodate both single & double wrap clamps to correspond with the use of type 316 or 317L BAND-IT Bands



Item # 85

### "U" POST ADAPTER

- Adapts Round Cap for use on U-Channel Posts



SAMPLE AGREEMENT

THIS AGREEMENT, made and entered into at Baton Rouge, Louisiana, effective the \_\_\_\_ day of \_\_\_, 20\_\_, by and between the City of Baton Rouge and Parish of East Baton Rouge (herein after called "Owner") and \_\_\_\_\_ (herein after called "Contractor").

The Contractor shall perform all work required by the Contract Documents for the following services:

Annual Contract Number and Title \_\_\_\_\_ Contract Period \_\_\_\_\_

- 1. The following Contract Documents are all hereby made a part of this Agreement to the same extent as if incorporated herein in full:
A. Bid Documents complete with terms and conditions
B. The Contractor's Proposal with all attachments.
C. The Specifications
D. The following enumerated addenda:
2. No amendment to this Contract shall be made except upon the written consent of the parties.
3. Insurance and Indemnity requirements shall conform to those stated in the specifications.
4. Contractor shall be paid an amount based on the attached Exhibit A:
5. Right to Audit/Records Retention. The Contractor shall permit the authorized representative of the City-Parish to periodically inspect and audit all data and records of the Contractor relating to his performance under this contract. Louisiana Revised Statute 44:36 Preservation of Records states that public records shall be preserved and maintained for a period of at least (3) three years from the date on which the public record was made.
6. Payment terms for services will be Net 30 days based on the monthly invoice. Agencies will be invoiced monthly in arrears by the contractor. Advanced payments shall not be made.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of the date first written above.

WITNESS:

\_\_\_\_\_

CITY OF BATON ROUGE
AND PARISH OF EAST BATON ROUGE
Owner

By \_\_\_\_\_
Melvin L. "Kip" Holden, Mayor-President

WITNESS:

\_\_\_\_\_

Contractor

By \_\_\_\_\_

(Typed Name and Title)

**BIDDER'S ORGANIZATION**

**BIDDER IS:**

**AN INDIVIDUAL**

Individual's Name: \_\_\_\_\_

Doing business as: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**A PARTNERSHIP**

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name of person authorized to sign: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**A LIMITED LIABILITY COMPANY**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name of person authorized to sign: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**A CORPORATION**

**IF BID IS BY A CORPORATION, THE CORPORATE RESOLUTION MUST BE SUBMITTED WITH BID.**

Corporation Name: \_\_\_\_\_

Address: \_\_\_\_\_

State of Incorporation: \_\_\_\_\_

Name of person authorized to sign: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**IF BID IS BY A JOINT VENTURE, ALL PARTIES TO THE BID MUST COMPLETE THIS FORM.**

**CORPORATE RESOLUTION**

A meeting of the Board of Directors of \_\_\_\_\_ a corporation organized under the laws of the State of \_\_\_\_\_ and domiciled in \_\_\_\_\_ was held this day of \_\_\_\_\_, 20 \_\_\_\_\_ and was attended by a quorum of the members of the Board of Directors.

The following resolution was offered, duly seconded and after discussion was unanimously adopted by said quorum:

**BE IT RESOLVED**, that \_\_\_\_\_ is hereby authorized to submit proposals and execute agreements on behalf of this corporation with the City of Baton Rouge, and Parish of East Baton Rouge.

**BE IT FURTHER RESOLVED**, that said authorization and appointment shall remain in full force and effect, unless revoked by resolution of this Board of Directors and that said revocation will not take effect until the Purchasing Director of the Parish of East Baton Rouge, shall have been furnished a copy of said resolution, duly certified.

I, \_\_\_\_\_, hereby certify that I am the Secretary of \_\_\_\_\_, a corporation created under the laws of the State of \_\_\_\_\_ domiciled in \_\_\_\_\_; that the foregoing is a true and exact copy of a resolution adopted by a quorum of the Board of Directors of said corporation at a meeting legally called and held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, as said resolution appears of record in the Official Minutes of the Board of Directors in my possession.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
SECRETARY