



# JEFFERSON PARISH

Department of Purchasing

**Michael S. Yenni**  
Parish President

**Brenda J. Campos**  
Director

*June 29, 2016*

**ADDENDUM #1**

RFP No.:0345

Receipt Date: July 1, 2016  
REVISED RECEIPT DATE: July 15, 2016

**For: Provide the following: installation of a new card access swipe to work with existing card access control Hardware/Software; installation of new security video cameras and associated equipment, repair, maintenance or design replacement of all equipment of the existing systems; provide Security Systems Consulting & Security System for the Department of General Services – Security Division.**

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**BY NOTICE OF THIS ADDENDUM THE RFP RECEIPT DATE HAS BEEN POSTPONED TO FRIDAY, JULY 15, 2016 AT 4:30 PM**

**CLARIFICATIONS, REVISIONS AND ADDITIONS:**

**REVISION(S):** Remove current Attachment “B”, Part 1 and replace with the new attached “B” included in this Addendum. Vendor must use this to submit pricing which will be evaluated as part of the cost proposal.

**ADDITIONS:**

**Attachment “B” Equipment Price List for New Equipment**

**Copy of the Mandatory Pre-proposal Conference Sign-in Sheet(s)**

**CLARIFICATIONS:**

1.) What are the current servers that the head-in for the Frontier system. Is the Frontier System on HP servers or some type of proprietary system server where you can't access the database?

*Answer: The system utilizes some server space. When a server is not available the DVR is solely used. The system is not on HP servers.*

2.) Is the access control database complete so that we can copy and import it into our access control system: If possible we wanted to directly contact the Director of Security or IT for Jefferson Parish. We want to avoid any confusion or overcharges that may not be necessary for this project.



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Answer: Yes it is complete. Contact for this project is Mr. Gary Hargroder: Email: [GHargroder@jeffparish.net](mailto:GHargroder@jeffparish.net) or Phone: 504-736-6360.

3.) Do you have a spreadsheet of all the buildings that these systems are in?

Answer: The spreadsheet is being compiled and will be issued in the next Addendum.

4.) Do you know if there is a spreadsheet or database of this info?

Answer: Yes, please remove the approximately 506 page excel spread sheet that was sent out with the RFP and replace with the Equipment Price List New Equipment which is attached to this addendum. See attachment "B", Part 1. Vendor must use this to submit pricing which will be evaluated as part of the cost proposal.

5.) Can you please provide the POCs for the access control and video management system?

Answer: the point of contact for this project is Mr. Gary Hargroder: Email: [GHargroder@jeffparish.net](mailto:GHargroder@jeffparish.net) or Phone: 504-736-6360 to schedule site visit.

6.) Can you provide the number of access control panels (security boxes with door controllers that process the information; should be located in an IT close or area)?

Answer: There are approximately 300.

7.) Does the Frontier access control system use Mercury panels?

Answer: Yes, Mercury panels are used.

8.) Do you know how many badge credentials are on the current system?

Answer: There are approximately 15,000 badge credentials on the current system.

9.) Can site visits be arranged to confirm several other things on the access control and video servers?

Answer: Yes by contacting the Director of our Security Division, Mr. Gary Hargroder.

10.) What documentation / steps will I need to go through to have our products accepted as an equal or greater solution to Frontier? Will an Addendum need to be released to state us as an equal?

Answer: Jefferson Parish is accepting equivalent brands which will be evaluated upon receipt of proposals.

11.) Is "Attachment B" referring to the only items / manufacturers that are currently being accepted?

Answer: No; but please provide detailed information for the product you are submitting.

12.) Will a brief 30 – minute webinar assist in being able to see our solution in action and to see if we will be able to meet the needs of your organization?

Answer: Webinars are not necessary at this time. We will evaluate information regarding systems contained in the respective proposals received.



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13.) I would like to inquire if there is a cost estimate or budget for the Security System Equipment maintenance, repairs, replacement, and installation. If so could you send me this information?

Answer: JP departments utilizes prorated costs from all departments to provide funding for this contract. Therefore no cost estimate or budget will be identified at this time.

14.) Who will be the contact to arrange the site visits?

Answer: Vendors must contact Mr. Gary Hargroder, Director of Jefferson Parish Security via email at [GHargroder@jeffparish.net](mailto:GHargroder@jeffparish.net) or by telephone at 504-364-6360 by July 7<sup>th</sup> to arrange site visits.

15.) I am requesting to have the Attachment "B" Part 1 document on an excel spreadsheet as it will be easier to enter cost on an excel spreadsheet than the provided pdf file.

Answer: See answer for question #4.

16.) Is Jefferson Parish willing to do entertain a cost plus model? We would share our open book pricing at cost with a % adder for install and planned service agreement attached. Our product distribution channels can provide a price list for 150,000+ items. Most items can be available within 24 hours at our branch warehouse.

Answer: Jefferson Parish does not desire a cost plus model. Vendors will be scored based on pricing submitted per Attachment "B" – Price Schedule. (See question #4).

17.) Is it possible to request a location breakdown to know all sites that will be serviced or could possibly be services based on the agreement?

Answer: Jefferson Parish has approximately 300 facilities / properties.

18.) We request a number of current badge holders that have credentials currently in the Frontier Security System R4.5 Access Control and Identity System.

Answer: There are approximately 15,000 current badge holders.

What kinds of badge credentials are being used?

Answer: Mag stripe and proximity are currently being used.

19.) What are the video management storage requirements and currently what kind of servers are storing video management and access control protocols?

Answer: A combination of DVR storage and server storage is currently being used. We would like to have a minimum of 90 days of storage.

20.) At the time of RFP regardless of contractor selected does the prime contractor have to meet requirements of attachment "B" part 2?

Answer: Yes that is a requirement.



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21.) At the time of the RFP do the prime contractor and its employees have to be properly licensed by the State Fire Marshall to work on these systems?

Answer: *The Company or the sub-contractors and its employees performing work under this scope shall be properly licensed by the State Fire Marshall's office. See Section 1.4 Proposer Minimum Requirements #2 – Proposer and all sub-contractor(s) must be licensed by the Louisiana State Fire Marshall for Security dealers and supply a copy of license with proposal.*

22.) Is the intent of the service and maintenance agreement to be no fault? In other words, regardless of what caused the failure all repairs to the systems are to be covered under the service and maintenance agreement at no additional charge? The only exceptions being CAT1 or higher hurricane, tornado damage and /or civil unrest?

Answer: *This is correct.*

23.) Why is there a need for a Microsoft certified technician? Is it that our certification has been discontinued by Microsoft?

Answer: *If the successful vendor has a Windows based system; then the vendor will be required to have a Microsoft Certified Professional on staff.*

24.) Is there a dollar limit for political contributions a company, its subcontractors and employees can make to parish officials? If yes, what is that limit?

Answer: *The limit is \$100,000 / yr. to any one candidate; the limitation is contained in Title 18 of the Revised Statutes.*

*H.(1)(a) The following contribution limits are established for contributions made to candidates or the principal campaign committee and any subsidiary committee of a candidate for the following offices:*

- (i) Major office - five thousand dollars.*
- (ii) District office - two thousand five hundred dollars.*
- (iii) Other office - one thousand dollars.*

24.) Why was the current vendor given this contract through addendum to an existing contract without a bid process?

Answer: *The intent was to use the existing contract to better serve Jefferson Parish.*

25.) Why is the contract now being let?

Answer: *The current contract will be expiring.*



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Director

Sincerely,

*Sidney Duffy*

Sidney Duffy, Buyer II  
Jefferson Parish Purchasing Department

**RFP SUBMISSION:**

**Proposer must acknowledge all addenda on the signature page. Proposer acknowledges receipt of this addendum on the signature page by entering the number that has been assigned to this addendum**

**This addendum is a part of the contract documents and modifies the original RFP documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

<b>EQUIPMENT PRICE LIST FOR NEW EQUIPMENT</b>		
<b>CAMERAS</b>		<b>COST</b>
<b>VARIFOVAL</b>	<b>1.3 MEGAPIXELS</b>	
	<b>3 MEGAPIXELS</b>	
	<b>5 MEGAPIXELS</b>	
	<b>6 MEGAPIXELS</b>	
<b>FIXED</b>	<b>1.3 MEGAPIXELS</b>	
	<b>3 MEGAPIXELS</b>	
	<b>5 MEGAPIXELS</b>	
	<b>6 MEGAPIXELS</b>	
<b>WIDE</b>	<b>1.3 MEGAPIXELS</b>	
	<b>3 MEGAPIXELS</b>	
	<b>5 MEGAPIXELS</b>	
	<b>6 MEGAPIXELS</b>	
<b>AUTO</b>	<b>1.3 MEGAPIXELS</b>	
	<b>3 MEGAPIXELS</b>	
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	<b>6 MEGAPIXELS</b>	
<b>FISHEYE</b>	<b>1.3 MEGAPIXELS</b>	
	<b>3 MEGAPIXELS</b>	
	<b>5 MEGAPIXELS</b>	
	<b>6 MEGAPIXELS</b>	
<b>Digital Video Recorder</b>	<b>4G</b>	
	<b>8G</b>	
	<b>12G</b>	
	<b>16G</b>	
	<b>24G</b>	
	<b>32G</b>	
<b>READERS</b>	<b>MAG STRIPE</b>	
	<b>PROX</b>	



**MANDATORY RFP PRE-PROPOSAL CONFERENCE SIGN-IN SHEET**

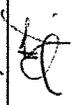
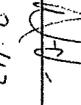
RFP #: 0345

DESCRIPTION: Provide Security System Equipment maintenance, repairs, replacement, installation, etc. of an existing Security Access and Video Management System for the Department of General Services - Security Division

LOCATION: GGB, STE. 3503/3506

DATE AND TIME: 02:00 pm

2:05 pm

NAME	COMPANY NAME/ADDRESS	PHONE/FAX NO.	EMAIL ADDRESS	SIGN-IN	SIGN-OUT
Ms. Sidney Duffy, Buyer II	Jefferson Parish Purchasing Department, 200 Derbigny St., Ste. 4400, Gretna, LA 70053	Ph: 504-364-2678 ext. 2682 Fax: 504-364-2693	<a href="mailto:sduffy@jeffparish.net">sduffy@jeffparish.net</a>		
Michael Leiva	Johnson Gastrolk Pinc 2835 Hensinger Ave Metairie, LA 70002	(504) 919-8311 <del>(504) 344-5074</del>	Michael.Leiva@jci.com		
DEAN BERNARD	COMVUE AGENTS TECHNOLOGIES 101 DELTA DR, SUITE 5 ST. ROSE, LA 70087	985-703-1414	DEAN.BERNARD@comvue.com		
DANNY FLEMING	STANLEY CSS 1580 ROBERT ST HARRAHAN LA 70123	504-450-9303	DANNY.FLEMING@stanley.com		
DAVID LACKEY	STANLEY CSS 1520 ROBERT ST HARRAHAN, LA 70123	504-799-0716	David.Lackey@stanley.com		
Glen Feucht	New Era Information Technologies 277 Plaque St. Hatchers, LA 70123	504-875-2101	glen@Neweraif.net		

*Done*

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Anthony Francis Jr.	Gen Services	361-7675	Anthony@gen.com			

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