



May 23, 2016

Addendum No. 1

Bid No. 020

Due: May 23, 2016

The purpose of this addendum is to CHANGE the following:

Page 28: Number 16: Pre-Bid Meeting – A pre-bid meeting will be held at the Masur Hall Lobby located at 4105 Bon Aire Drive, Monroe, LA 71209. The meeting will be held on Tuesday, June 2, 2016 at 2:00 PM. Attendance at this meeting is not mandatory.

Change to Read:

A pre-bid meeting will be held at the Masur Hall Lobby located at 4105 Bon Aire Drive, Monroe, LA 71209. The meeting will be held on Thursday, June 2, 2016 at 2:00 PM. Although attendance at this meeting is not mandatory, bidders are encouraged to attend.

Please acknowledge receipt of this addendum on bid proposal.

Vendor or Company

Signature

Date

Susie Clay 
Procurement Manager 2

- k. Building Cleaning / Window Washing Trainee (Apprentice, Helper, Etc.) Hourly Labor Rate – This hourly labor rate will remain the same for any hours including evenings, nights, weekends, etc. For bid evaluation purposes only, the University will assume a quantity of 200 hours at this rate.
 - l. Building Cleaning / Window Washing Trainee (Apprentice, Helper, Etc.) Hourly Labor Rate for Holidays -- This hourly rate will be charged for any work completed during a recognized federal holiday. For bid evaluation purposes only, the University will assume a quantity of 10 hours at this rate.
16. Pre-Bid Meeting – A pre-bid meeting will be held at the Masur Hall Lobby located at 4105 Bon Aire Drive, Monroe, LA 71209. The meeting will be held on Thursday, June 2, 2016 at 2:00 PM. Although attendance at this meeting is not mandatory, bidders are encouraged to attend.

17. Contract Term

- a. Initial Contract Term – July 1, 2016 thru June 30, 2017.

18. Contract Extension

- a. Based upon the mutual agreement of the successful Bidder and University of Louisiana at Monroe, this contract may be extended for two (2) additional twelve (12) month periods beginning July 1, 2017 at the same prices and terms.
- b. The full term of the contract including the possible two (2) extensions shall not exceed a period of thirty - six (36) months in total.

B. LAWS, RULES AND REGULATIONS

- 1. Contractor shall comply with all applicable federal, state, local and University laws, ordinances, rules and regulations and shall: furnish and pay for all required permits, licenses and bonds; pay all charges and fees; and give all notices necessary and incidental to the due and lawful work required under this project.

C. ALTERNATES

- 1. No alternates only Base Bid

D. SITE INSPECTIONS AND PROJECT MEETINGS

1. Site Inspections

Each bidder by making a bid represents that he/she has visited the site and familiarized themselves with the local conditions under which the work is to be performed.

2. Pre-Work Conference

Prior to the Contractor beginning any work on this project, the University will conduct a Pre-Work Conference to review and approve the Contractor's work schedule and inform the Contractor of any special conditions, controls and regulations that apply to the project.

E. TEMPORARY FACILITIES AND CONTROLS

1. Safety Conditions

The Contractor shall post adequate warning signs and maintain safety lights as required to warn persons of hazardous conditions.

2. Security

The Contractor shall be responsible for security of his/her equipment, materials, etc., at the project site for the duration of the contract.